Applicants to the MS program in occupational therapy will, in addition to the standard graduate school application, be directed within the online process to complete supplemental forms specific to the program. The following information is provided to clarify those requirements:

**Prerequisite courses:** The applicant will be asked to enter the courses s/he has taken corresponding with the required prerequisites (see MS prerequisite link on the menu bar for details). The applicant must enter the date the course was or will be completed and the grade obtained. If the Occupation prerequisite was not taken for a grade, enter N/A. All prerequisites must have been taken within the last five calendar years unless an exemption is granted by the admissions committee. For prerequisite courses that have not yet been completed, enter the anticipated date of completion in the online application.

**Statement of Purpose:** Each applicant will be prompted to write an admissions essay (approx. 1.5 to 2 pages) according to the guidelines provided on the application. The prompt for the Statement of Purpose can be found on the Graduate School website. Click on Graduate Degrees and Programs and select Occupational Therapy from the drop down menu. This document should be uploaded through the electronic application system in the Statement of Purpose section.

**Reflective statement:** The reflective statement gives prospective students an opportunity to reflect on their experiences in the Occupation prerequisite course. The prompt for the reflective statement can be found on the Graduate School website. Click on Graduate Degrees and Programs and select Occupational Therapy from the drop down list. This statement should be uploaded as Additional Document #1.

**Resume:** Each applicant is requested to upload a 1-2 page personal resume highlighting academic, work, and volunteer achievements to date. Each applicant will be required to upload a resume AND fill in the Work & Volunteer Experience section on the application.

**Letters of Recommendation:** Each applicant is required to provide the names and contact information for three (3) individuals who will provide letters of recommendation. For the MS program in occupational therapy, AT LEAST ONE OF THESE RECOMMENDERS MUST BE A REGISTERED OCCUPATIONAL THERAPIST. The other recommenders can be past supervisors or academic personnel who can comment on the applicant's professional characteristics. Please ensure you have a valid email address for each of your recommenders. Each recommender will receive an email generated by the application system with instructions explaining how and where to upload your letters of recommendation. You will be able to see if the letter has been uploaded by signing in to your application with your PIN and password.

**Experience with Occupational Therapy:** Each applicant is expected to have gained exposure to the profession of occupational therapy through clinical observations, site visits, and conversations with practicing occupational therapists. The Division of Occupational Science and Occupational Therapy does not require a specific number of observation hours; instead, the emphasis is on understanding the breadth of the profession and the different types of practice settings (medical, educational, community-based) and populations served (based on age, diagnosis, situation, etc). Applicants are asked to enter into the supplemental application form the sites, dates, and supervising occupational therapist for each contact. This document should be uploaded as Additional Document #2.
Experiences in areas of human service that do not include occupational therapy are not to be included in this section, but are welcomed in the Work Experiences section.

**Work & Volunteer Experience:** In this section of the supplemental form, applicants are asked to enter information regarding their paid or volunteer work experience. Please note the entity with whom the work was performed, the dates and total hours of service, and contact information for a supervisor.

**Extra Activities / Special Recognition:** These two areas of the supplemental application allow the applicant to provide information that is relevant to the desire to study occupational therapy, but does not fit into other categories. Please feel free to provide information regarding special skills or achievements, life circumstances that have influenced you toward a career in occupational therapy, and commendations or awards you have received, either within or beyond academic realms. This information should not exceed one typed page and should be uploaded as Additional Document #3.