BEFORE YOU APPLY

- Identify and contact three recommenders
- Create a personal email account including your name, such as first name_last name at (Gmail, Yahoo, etc.)
- Collect unofficial transcripts from EVERY institution where you have taken coursework- You will need this information to complete your application
- Request that registrar(s) office sends all of your U.S. and English speaking Canadian official transcripts to be sent immediately to CSDCAS (verifying can take up to 4 weeks) to:
  CSDCAS Transcript Processing Center
  P.O. Box 9113
  Watertown, MA 02471

CSDCAS WILL ACCEPT TRANSCRIPTS ELECTRONICALLY FROM CREDENTIALS SOLUTIONS ONLY:

To see if your school participates with this service please check this link: https://www.credentials-inc.com/cgi-bin/dvcgitp.pgm?ALUMTROLIAISN

If your school does participate please follow this link for instructions on how to proceed: http://www.transcriptsplus.net/order

- Do not wait for fall grades. These must be received in CSDCAS by the December 15, deadline in order to be verified prior to application review. YOU WILL BE ABLE TO UPDATE WITH FALL GRADES LATER.
- You will list your study abroad institution but do not need to send a foreign transcript to CSDCAS.
Compose your personal essay - Compose your personal essay in a word processor. Think about topics such as “Why am I interested in becoming a speech-language pathologist? Why am I interested in attending UNC-Chapel Hill? What do I perceive as my strengths as well as my challenges? Do I have any experiences related to working with children or adults, or participating in research?”

(Please note that CSDCAS has a character limit of 5500 characters, including spacing, line breaks, etc. It has been found that Notepad’s character count is more reflective of CSDCAS’ than the system employed by Microsoft Word.)

Create or update your resume to upload to CSDCAS

Interested in Merit Based Graduate School Fellowships, visit webpage Here

COMPLETING PART 1 IN CSDCAS

Make sure that the name you use on the application is exactly the same as the one you used when you took the GRE.

Enter transcript information exactly as it appears on your transcript. Your transcript details will be reviewed by a quality assurance team. If there are inaccuracies, your application will be sent back to you, and this will result in delays in submitting your application. All courses must be included, even if you did poorly or later repeated the course. If you have transfer credits, enter these credits from the institution where you originally took the course.

Complete these next steps before Thursday, December 15, 2016 no later than 11:59pm Eastern Standard Time. If you wait until midnight you might have unexpected computer issues. There are no exceptions.

E-submit your application.
Pay your application fee to CSDCAS ($100 for 1st school, $45 for each additional school)
Transcripts should have already arrived at CSDCAS prior to 11:59pm on Dec. 15th.
Complete the following steps on or before December 30, 2016 at 11:59pm EST.

- Recommendation letters, and official GRE scores **DO NOT** have to be verified or completed to e-submit, **but must be** verified by the **December 30**, deadline. Please plan accordingly.
- Use 0083 for UNC-Chapel Hill's GRE Code
- Look for the Institution Name of **"UN Carolina Sch Medicine CSDECAS"** - This is located under “school of medicine-UNC”
- Use 5816 for UNC-Chapel Hill’s TOEFL Code *(if applicable)*

**COMPLETING PART 2 IN (UNC SUPPLEMENTAL APPLICATION)**

- **Wait** for email with link to supplemental application (This will not happen until the Dec. 15 deadline has passed and can take up to 48 hours to arrive). Do not forget to check your junk mail folder.
- **ONLY complete** the following sections:
  - List institutions you have attended
  - Upload unofficial transcripts from all schools you have attended in the Educational History section. A grade must appear for every course taken. TRANSFER CREDIT alone will not be accepted. This includes original Study Abroad courses or courses taken at a community college during high school.
  - Answer residency, honor code and military questions if asked.
  - Pay supplemental fee of $85.00
- **DO NOT Resubmit the following:**
  - Personal statement
  - Email addresses of recommenders
  - Resume