UNC DEPARTMENT OF DERMATOLOGY
PROTOCOL FOR FOLLOW-UP FOR DPS (DOC) PATIENTS

Point of Contact:

Paula Y. Smith, M.D.
Medical Director

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cc of e-mail to terri.catlett@ncdps.gov
919-838-3849
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IMPORTANT NOTE: Dr. Smith’s assistant is a person named Terri Catlett. Ms. Catlett should be sent a copy of every email that is sent to Dr. Smith because if Dr. Smith is unable to respond in a timely fashion, it is likely that Ms. Catlett will be able to help. Ms. Catlett can be reached at terri.catlett@ncdps.gov.

Information she needs provided:

- Inmate name
- Opus number (basically the prison's version of a medical record number which is easily found in the paperwork that should accompany the patient)
- Information on what kind of follow up is needed (i.e. explain whether or not the inmate needs to be seen by ENT for surgery or explain that patient needs referral to ID, or explain that patient should be advised to stop MTX due to elevated LFTs, etc.)

Finalize Dr. Smith’s response e-mail to WebCIS as a phone message for documentation.

[last revised 2/20/13 – Stephen Stahr]