The primary function of the UNC School of Medicine Office of International Activities (OIA) is to develop programmatic structure and support for UNC medical students and resident physicians interested in global health. This includes providing support for UNC resident physicians (and fellows under GME) doing international rotations by assisting with issues involving site selection, advising, development of educational objectives, providing travel health and safety information (and tracking for emergency planning), funding possibilities (including UNC based global health scholarships for residents), and support for adherence to GME requirements for international rotations. **The GMEC and OIA jointly agree that all UNC resident physicians (and fellows under the GME office) are required to matriculate through the OIA in coordination with the GME Office and required to have a pre-travel medical evaluation through Occupational Health Services.**

**Global Health Rotation Flowchart for UNC resident physicians**

1. Resident identifies international rotation site, obtains support of departmental advisor and residency program director, and completes all GME requirements outlined in *Policy and Procedure UNC Hospitals Graduate Medical Education Policy on International Rotations* (approved 10/19/11)

   - or -

2. The OIA assists resident in finding an appropriate international rotation site, identifying departmental advisor, and reviews all GME requirements outlined in *Policy and Procedure UNC Hospitals Graduate Medical Education Policy on International Rotations* (approved 10/19/11)

3. Resident completes all GME requirements:
   1. International Rotations Policy
   2. Letter of Agreement between UNC Health Care and receiving institution
   3. Voluntary Participation and Assumption of Risk Agreement
   4. Special Projects Professional Liability Form
   5. Letter from Program Director for Non-Clinical Away Rotations

   * Complete list and details of requirements can be found in *Policy and Procedure UNC Hospitals Graduate Medical Education Policy on International Rotations* (approved 10/19/11)

4. Resident completes all OIA documentation with support from OIA:
   1. Sign up/Purchase the required UNC travel health/evacuation insurance
   2. Hospital Employees: Make an appointment for pre-travel medical evaluation through OHS (984-974-4480) must submit pre-appointment form prior to booking an appointment/ For Residents/GME fellows who are UNIVERSITY EMPLOYEES, you are required to contact Employee Health Services for your travel health needs.
   3. Complete the required OIA online travel health modules + quizzes
   4. Read and sign the online Code of Conduct
   5. Register your travels in the UNC Global Travel Registry
   6. Register your travels with the U.S. Dept of State
   7. Be aware of biannual OIA resident scholarship opportunities
   8. Be aware of additional mentoring and educational support for global health activities provided by the OIA
   9. Complete all forms and waivers required by the GME and submit to Kathryn Hill in the GME Office.

5. The OIA manages a list of residents currently traveling and their emergency contact information, and maintains close contact with GME Office and the UNC Provost Office in an emergency or escalating travel risk in residents’ destination countries.

6. The OIA maintains a database of residents’ global health rotations and
evaluations of the rotations on the “Residents” section of the OIA website as a resource for future residents.