Constitution: The University of North Carolina at Chapel Hill Physical Medicine & Rehabilitation Alumni Association

Adopted:

Article I

Name. The University of North Carolina at Chapel Hill Physical Medicine & Rehabilitation Alumni Association

Article II

Object. The object of this Association shall be the advancement of Physical Medicine & Rehabilitation at the University of North Carolina Hospitals and the University of North Carolina at Chapel Hill School of Medicine.

Article III

Membership. Membership in the Association shall consist of Active, Active In-Training, Associate, Charter, and Honorary. Elections shall be accomplished by majority vote of the membership present at the annual business meeting. The Secretary-Treasurer will submit the names of eligible individuals to the membership. Eligibility for elections to the Association shall be as follows:

1. **Active Member.** All persons who have satisfactorily completed a residency or fellowship in the Department of Physical Medicine & Rehabilitation at the University of North Carolina Hospitals shall be eligible for active membership.

2. **Active In-Training Member.** All persons who meet the criteria for Active Membership but are continuing in a recognized fellowship or residency program.

3. **Associate Member.** All persons who have served for at least one year on the full-time staff or the clinical attending staff of the Department of Physical Medicine & Rehabilitation shall be eligible for associate membership in the Association. Associate members may not hold office or vote in the Association. After three years of service, defined by participation in the Association and timely payment of dues, associate members will automatically become active members with privileges to vote and hold office. Chief Residents and Fellows are also eligible for Associate Membership and will automatically become Active Members upon satisfactorily completion of their residency or fellowship.

4. **Charter Member.** Chief residents, current alumni, and active attending staff at the date of the organization of the Association (date) shall be eligible for active membership and be denoted as Charter Members.

5. **Honorary Member.** This category of membership is reserved for future use.
6. **Special Membership.** Application for special membership in the Association by candidates not included in categories 1-4 will be considered. The individual must submit a written request and his/her application supported in writing by two Active Members of the Association. These documents and curriculum vitae of the applicant must be submitted to the Secretary-Treasurer two months before the annual business meeting. Special Members will initially be elected as Associate Members with the same rights, privileges, and timeline to Active Membership.

**Article IV**

**Officers.** The officers of the Association shall be the President, President-Elect, and Secretary-Treasurer.

**Article V**

**Election of Officers.** Officers of the Association shall be elected at the annual business meeting. Nominations for officers of the Association shall be made by a nominating committee of three members appointed by the President at the preceding annual meeting. Other nominations may be made from the floor. The candidate with the most votes will be elected. The Secretary-Treasurer of the Association shall be one of the full-time attending staff at the University of North Carolina Hospitals. The term of office shall be two years for the President and President Elect and three years for the Secretary-Treasurer. Officers shall be installed at the closing of the business meeting at which they have been elected.

**Article VI**

**Standing Committees.** All executive business of the Association shall be transacted by an Executive Committee composed of the current officers of the Association and the past president.

**Article VII**

**Duties of Officers.**

- **President.** The President shall preside at all meetings of the Association. He shall be ex-officio of all committees.

- **President-Elect.** In the absence of the President, the duties of the President shall be carried out by the President-Elect.

- **Secretary-Treasurer.** The Secretary-Treasurer shall keep a record of the transactions of the Association. He shall have charge of all the property of the Association and shall send out all notifications to the members. He shall collect and receive all dues and donations. He shall have charge of all money belonging to the Association and shall make all necessary disbursements. He shall make a full financial report in
writing at the annual meeting. He shall perform such other duties as
the Association may designate. The Secretary-Treasurer shall be
responsible for the local arrangements for the annual meeting.

Article VIII

Suspension of Membership. Active and Associate Members who neglect to remit
dues for three consecutive years will be suspended from membership in the
Association by majority vote of the Executive Committee. Suspended Members must
submit a request for reinstatement to the Secretary-Treasurer at least two months
prior to the annual meeting. Reinstatement to the Association requires a three-fourth
written vote of the membership and satisfaction of the Member's financial
obligations to the Association.

Expulsion. A member may be expelled for the Association by four-fifths written vote
of the membership at the annual meeting after the member has been allowed an
opportunity to address the membership's cause of action.

Article IX

Amendments to the Constitution and By-Laws. Amendments to the Constitution and
By-Laws may be proposed at any annual meeting and will be adopted by a three-
fourths vote of the members present at the meeting. The proposed changes must be
circulated in writing to the full membership at least one month prior to the meeting
at which they are to be voted on.
By-Laws: The University of North Carolina at Chapel Hill Physical Medicine & Rehabilitation Alumni Association

Section 1. A stated annual business meeting shall be held at least once a year at the University of North Carolina at Chapel Hill at whatever time is decided by the Executive Committee of the Association.

Section 2. The annual membership dues shall be sufficient to cover the functions and expenses of the Association. The amount of dues will be determined by the Executive Committee and reviewed annually. Dues shall be paid by all Active, Active In-Training, and Associate Members. There will be three categories of dues for the Association; Active Members, Active Members in-training, and Associate Members (Appendix I). Active Members in-training need to submit documentation of their in-training status to the Secretary-Treasurer. Senior members (over age 65) and current Chief Residents shall be excluded from the requirement to pay dues.

Section 3. Functions of the Association shall be arranged for by the Executive Committee or their appointees.

Section 4. Each year the treasury funds in excess of the projected expenses will be given as an unrestricted gift to a designated fund under the Medical Foundation of North Carolina, Inc. for improving the quality of resident education at the University of North Carolina at Chapel Hill.

Section 5. The fiscal year shall begin on August 1 and end on July 31 of each respective year.

Section 6. Upon dissolution of the Association, any excess funds shall be transferred to a designated fund under the Medical Foundation of North Carolina, Inc. for improving the quality of resident education at the University of North Carolina at Chapel Hill.

Section 7. These By-Laws may be suspended at the stated annual business meeting by four-fifths vote of the members present.
Appendix I. Dues for the 2011-2012 fiscal year

<table>
<thead>
<tr>
<th>Member Type</th>
<th>Annual Dues</th>
</tr>
</thead>
<tbody>
<tr>
<td>Active</td>
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</tr>
<tr>
<td>Active In-Training</td>
<td>$20</td>
</tr>
<tr>
<td>Associate</td>
<td>$30</td>
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