THE HEGIS CATEGORY STRUCTURE

The Category Code classifications used by HEFC for the Room Inventory are an updated adaptation of a taxonomy originally developed by NCES in 1970 for use in the annual Higher Education General Information Survey (HEGIS). NCES subsequently discontinued use of the HEGIS taxonomy in favor of the Classification of Instructional Programs (CIP), originally developed in 1980. The CIP structure is not suitable to classifying and coding facilities space and no adequate replacement structure has since been developed at the national level. For this reason, academic affairs authorities at UNC General Administration and HEFC staff have updated the HEGIS taxonomy based on academic programs created or terminated at the sixteen UNC constituent institutions and North Carolina's community colleges. The taxonomy has been further developed to provide a set of Support Category classifications and codes. Either annually or biannually, an updated listing of the codes and classifications are mailed to campus Project Officers by HEFC for use in the Room Inventory. This listing of HEGIS Category Codes and names immediately follows this introduction.

Because the HEGIS classifications, discontinued by NCES for classification of degree programs, are more suitable for classification of facilities space than the CIP structure, these codes have been modified in meaning by institutions and state offices across the country to refer to "academic discipline" or subject areas as they apply to facilities classification. This application provides a more precise classification of space (e.g., space assigned to a Mathematics instructor within a Computer Science degree program; or to an English instructor assigned to a Secretarial Science program). Where this specific application of Category Codes as academic disciplines is not feasible, the codes may be optionally applied as space assigned to specific degree programs. Although less precise, the latter application does provide a fairly approximate classification of square footage by the Categories listed. Category classification of space is not used to identify a campus's organizational units.

The Category classifications are grouped into 100-series. Within each series a general code for the series, ending in "01", and an "Other, Specify" classification, ending in "99", are provided. For example, within the "Social Science" (2200) series, the first code is "2201-Social Sciences, General". The "2299-Other, Specify" code is the final classification in the series. Where a match cannot be made with any of the specific classifications in the series, and this should be in only rare instances, a fall-back to the general "01" code is recommended. This is preferable to any application

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of the "Other, Specify-xx99" code.

Where space is assigned to multi- or interdisciplinary studies, multiple Category Codes may be applied through proration. The 4900 series also provides a list of specific "Interdisciplinary Studies" disciplines or programs. These should be used where there is a direct match.

There are two major types of Category Codes in this system:

1. **Academic discipline codes** (HEGIS Category Codes 0101-5599). These codes specify individual academic disciplines or subject areas. They may be further subdivided into two groups as they apply to degree level:

   **Section A:** **Conventional academic disciplines** which appear in programs at the Baccalaureate level and higher, or within an Associate degree intended to lead to the Baccalaureate degree (**codes 0101-4999**). Institutions offering four-year Baccalaureate or two-year Associate degree programs in one of these disciplines should use Program Code 11 (General Academic Instruction-Degree Related) to code any space related to direct instruction in these fields. Program Code 11 in conjunction with any of Category Codes 0101-4599 are mostly confined to degree-related programs in all institutions except the community and technical colleges. Within the community colleges, only "college transfer" subjects potentially leading to a four-year degree should show Program Code 11. Category Codes 5001-5599 (technical and occupational specialties leading to a terminal degree, i.e., not "college transfer" and not leading to a Baccalaureate) should never be used in conjunction with Program Code 11. On only rare occasions, e.g., a conventional English or mathematics course within a community college secretarial program, should Category Codes 0101-4999 appear with the standard community college instructional degree program code (12-Vocational/Technical Instruction-Degree Related).

   **Section B:** **Technical and occupational specialties** related to curricula which prepare students for immediate entry into the work force (**codes 5001-5599**). Again, these programs are terminal in that they do not lead to a Baccalaureate (or Associate as a precursor to a Baccalaureate) degree; i.e., they are not "college transfer". These Category Codes should always show Program Code 12 (Vocational/Technical Instruction-Degree Related) for an occupational degree program. They should never appear with Program Code 11, which again is confined to a path to a four-year (or higher) degree.

2. **Section C:** **Support Category Codes** (supplemental support function codes 6610-8430). These codes were developed in 1973 by the HEFC office as optional Category Codes to more specifically identify institutional support functions.
and program objectives. They are not part of the original HEGIS taxonomy and are presented in this manual at the end of the Category Code listing.

As with the Program Code, a computer software look-up table uses the numeric code to automatically print the name of the category on the Room Inventory printout (e.g., Category Code "1908" results in the printing of the code and "Physical Chemistry" on the inventory printout). The HEFC office does not aggregate or analyze space at the Category level in its standard annual reports to individual campuses. Analysis and reporting at the Category level is used (1) by many institutions for special space studies and (2) by all institutions and HEFC for external reporting; i.e., national surveys and comparability studies.

Although every room record requires a Program Code, a Category Code is required only in conjunction with specific assigned Program Codes. The following Program Codes require an accompanying Category Code:

11 - General Academic Instruction
12 - Occupational and Vocational Instruction
21 - Institutes and Research Centers
22 - Individual or Project Research
41 - Library Services

The following Program-Category combinations should be used for national reporting requirements:

<table>
<thead>
<tr>
<th>Program</th>
<th>Category(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>41 - Library Services</td>
<td>0000 - General Use (for campus central libraries only); 0101, 0201, etc., to indicate the general academic subject matter for special or departmental libraries which are funded separately from the department.</td>
</tr>
<tr>
<td>55 - Student Support</td>
<td>7310 - Food Services</td>
</tr>
<tr>
<td></td>
<td>7320 - Health Services</td>
</tr>
<tr>
<td></td>
<td>7330 - Housing Services</td>
</tr>
<tr>
<td>65 - Faculty and Staff Auxiliary Services</td>
<td>7330 - Housing Services</td>
</tr>
</tbody>
</table>

Rooms with other Program Codes do not require a Category Code, although it may be useful to apply Category Codes to other Programs such as 13, 14, 15, 16, 18, 31, 32, 45, or 46. An institution may assign a Category Code to any room if it is considered important to analysis of the assignable space.
A classroom (Room Use Code 110) always receives a Category Code 0000.

Series headers (ending in "00") should not be applied as specific Category Codes.