UNC School of Medicine requires all UNC SOM employees, volunteers, students, staff and physicians to receive HIPAA Privacy and Security training on an "ongoing" basis.

**SOM SPA and EPA Non-Faculty** employees should have mandatory training requirements stated in their Development and Work Performance Plans. The current Performance Management cycle for SPA employees will end May 31, 2008 and all SPA and EPA Non-Faculty employees should have updated their HIPAA Privacy and Security training between June 1, 2007 and May 31, 2008.

**EPA faculty** is responsible for completing ongoing HIPAA Privacy and Security training also. Completion of such training should be included as a component of the annual review process conducted by the Chair or his/her designee.

**Clinical faculty** members take the HIPAA Privacy and Security training biannually in conjunction with the re-credentialing process.

To review the UNC School of Medicine on-line HIPAA Privacy and Security training click on the link: [http://www.med.unc.edu/security/hipaa](http://www.med.unc.edu/security/hipaa)

If you would like to confirm when you last reviewed the training modules, go to [http://www.med.unc.edu/security/hipaa](http://www.med.unc.edu/security/hipaa) which provides a link permitting a search of the data by your PID number or department number.