

**UNC School of Medicine  
General Surgery Residency  
Policy to Request for Dedicated Research Time  
September 2010**

All requests for dedicated time to pursue research/advanced degrees need to be submitted in writing (email) to the Program Director by the January 1 immediately prior of the anticipated start date of your program/project. This request should include:

- Start Date
- Anticipated End date
- Preceptor/Sponsor
- A brief description of your project and how it applies to your future professional aspirations (< 400 words)
- Anticipated Funding Source (which includes salary and benefits). Indicate if funding is committed or potential
- Written attestation of the above by your preceptor/sponsor

Requests will be granted for one year periods. A yearly continuation request should be submitted, also by January 1, with the above information including a summary of your activity to date.

Decisions awarding Dedicated Research Time will be made by the Program Director by March 1. ***Submission of the Request does not guarantee the award of research time.***