

NOTES FROM THE CURRICULUM MANAGEMENT AND POLICY STEERING COMMITTEE MEETING

November 15, 2007 at 7:00 a.m. in 4038 Bondurant

Members Present/Absent: McCartney, Chair Hobgood Byerley, Chaney,
 Cross, Dent, Farrell, Hoole, Ingersoll, Rao, Shaheen, Yankaskas; Lewis,
 Osmond, Sutton; Knierim, Fox

EXECUTIVE SUMMARY:

- CC 3-4 Clinical Curriculum reform update
- Academy of Educators Update and Call for Nominations
- Pearls from the AAMC
- Change in meeting date for December 2007

1. **The minutes from the September 27 and October 25 meetings** will be circulated on email for final approval. Comments due to Kathy not later than COB on Friday, October 26, 2007.
2. **CC 3-4 Clinical Curriculum Update.** Dr. Byerley stated that the CC 3-4 curriculum committee is meeting weekly in order to meet Dr. Pisano's timeline, which requires a recommendation be submitted to Dr. Pisano by January 8, 2008 if we plan to implement changes for the 2008-09 academic year. Dr. Pisano requested one or several proposals be submitted. CC 3-4 members are enthusiastic about this process and thus far there are seven proposals that have been submitted to the committee by faculty and one by student members. These proposals have been posted on a password protected Wiki for information and comments by all members of the committee. Dr. Yankaskas said that the process thus far had been one of good communication and transparency, building credibility within the group. He and Dr. Byerley also stated that they are looking at the clinical reformation as a two step process: first, to determine any necessary modifications for the coming school year (2008-09), then as a continuing effort to modify the curriculum in an on-going way for the following school years.
3. **Academy of Educators Update.** Drs. Rao and Cross announced that the 2007-08 nomination period has opened and that department chairs' nominations of teaching faculty are due by December 12, 2007. Application packages from the nominated faculty are due not later than January 4, 2008. They asked that CC 3-4 course directors help guide the department leaders in AHEC to nominate the most appropriate teaching faculty. Drs. Rao and Cross also asked for help from CMPC members to encourage non participating departments from last year to nominate faculty members for the AOE during this year's process. Dr. Shaheen asked if we had a mechanism for advancing Associate Fellow to full Fellow status. Dr. Cross said that he and Dr. Rao were in the beginning stages of discussing such a process, as well as determining how to fill vacancies caused by retirement or other forms of attrition. There was also some discussion among members about the place residents and their teaching might eventually have within the framework of the AOE.
4. **Pearls from the AAMC.** Lydia Lewis reported that meetings she attended gave information on criminal background checks for entering students and that AAMC was moving forward with standardized requirements for these checks; that Federal Guidelines on financial aid now state no employee or institution will be allowed to receive gifts (money, services, lodging, food, loans, etc) from a Lender; that if a medical school is considering expansion, they should concentrate on increasing diversity at their institution as a means of expansion in order to meet accreditation standards on diversity; and that discussions were held on how to strengthen simulation laboratories and the use of standardized patients. Dr. Robyn Stewart attended meetings about: advising career selection and how to evaluate an advising system beyond the GQ; communication between medical schools and residencies in order to disseminate more information about residency programs; and how student professionalism relates to medical school performance (Stanford UCSF data showed that students with professionalism issues had lower scores). Dr. Deborah Ingersoll reported on a session about establishing branch campuses which emphasized that all branch campuses should provide comparable educational experiences and equivalent methods of evaluation across all alternative sites instructional sites within a given discipline in order to remain in compliance with LCME standards throughout the process of expansion. Dr. Georgette Dent reported on the Pandemic Flu Planning meeting. There was that during a flu pandemic medical students should be treated as students and not as critical health care personnel. Dr. Dent said that if a true pandemic were to occur there would be no licensing exams (Step 1 and 2) for at most six months, although it might be possible to continue with the medical school curriculum through online or web casting resources. Other issues discussed included the need to learn Spanish, international programs and expansion of medical school programs to five years. Dr. McCartney circulated the text of the AAMC Presidential address given by Darrell Kirch.
5. **Change in December meeting date.** Kathy proposed changing the CMPC meeting dates, originally scheduled for December 13 and 27, due to travel schedules and the state holidays the week of December 24-28. By a show of hands it was decided to keep the December 13 meeting and move the December 27 meeting to December 20.

6. **The next meeting of the CMPC is scheduled for Thursday, December 13, 2007.**