

NOTES FROM THE CURRICULUM MANAGEMENT AND POLICY STEERING COMMITTEE MEETING

January 12, 2006 at 7:00 a.m. in 133 MacNider

Members Present/Absent: Dr. McCartney, Chair; Drs. Byerley, Chaney, Cross, Dent, Hobgood Hoole, Ingersoll, Rao, Shaheen, Yankaskas, Lewis, Osmond, Quintina Benson Jeff Keyes Sutton

1. **Minutes of 12-22 will be presented at next meeting** because Kathy Sutton was out sick.
2. The preliminary **schedule of the LCME visit March 26 - 28** was distributed and the context of the visit was reviewed.
3. Dr. McCartney noted that the **Dean's lunch today with Whitehead Medical Society leaders** will be an opportunity to review with Dean Golden, students and Associate Deans what accreditation standards will be evaluated at the upcoming site visit and the progress to date on the interim site visit report.
4. **LCME update.** The lists of proposed participants in each LCME session listed now in the draft schedule were reviewed, with the following recommendations made:

Monday

- 8:30 – CMPC, supported by 1 page “list of recent accomplishments” to focus discussion
- 10:45 - inspect call rooms with student guides, to be selected by Jeff Keyes from the **8 Whitehead Curriculum Committee members**
- 1:30 – CC 2, with emphasis on importance of full representation of all 2nd year courses and the need for all attendees to show conversance with remediation standard and their courses’ policies
- 2:00 – current clerkship directors. Suggestion made that they review TAACT and ED-31 text for talking points on cultural competence. The importance of addressing mistreatment issues on Tuesday, not here, was noted.

Tuesday

- 8:30 – Student Affairs staff plus Drs. Cross, Cefalo, Meyers, Hamrick (**and others to be recommended by Dr. Dent**)

5. **Curriculum Mapping Project report** tabled until further notice.
6. The CMPC made a **walking tour of the Clinical Assessment Lab** guided by Dr. Hobgood.