

NOTES FROM THE CURRICULUM MANAGEMENT AND POLICY STEERING COMMITTEE MEETING

February 9, 2006 at 7:00 a.m. in 133 MacNider

Members Present/Absent: Dr. McCartney, Chair; Drs. Byerley, Chaney, Cross, Dent, Hobgood Hoole, Ingersoll, Rao, Shaheen, Yankaskas, Lewis, Osmond, Patel Jeff Keyes Sutton

1. **The minutes from the last two meetings** were reviewed and approved.
 2. The **Mini-Database in support of the upcoming Limited Accreditation Survey by the LCME** was distributed for review. It was noted that the Executive Summary was short in concordance with the CMPC's input, and that the previous draft would be provided to Deans Golden and Roper to provide context for the visit and to prepare them for their Sunday evening meeting with the surveyors. Several formatting issues were noted and suggestions made for more uniform formatting of the Educational Policies. A plan for making final corrections before mailing on Friday 2.12 was established.
 3. **Review of paragraphs for the Alumni magazine** was requested by Dr. McCartney. She will be interviewed about these strengths of the medical education program for an upcoming issue on the top ten attributes of our medical center.
 4. Dr. Chaney requested \$100 for UNC School of Medicine participation of the **IAMSE web cast on use of audience response system**. Chris Osmond reported that Katherine Savage in the OED was also interested in exploring this resource. The CMPC unanimously approved funding of the web cast; Osmond agreed to communicate decision to Savage, who will establish and publicize this session as an Educational Grand Round.
 5. Request for articles for the **JAMA Medical Education theme issue, that is published annually in September**, was distributed.
6. A proposal to expand the **SOM PDA policy** to include Pocket PCs was put forward for one-year approval. CC 3-4 anticipates that whatever digital clinical log tracking system will be developed will be web-based and not PDA / OS specific. Clarification of this policy is required to support financial aid allocation for this resource. Proposal unanimously approved; Kathy Sutton to communicate decision to Eve Juliano of MSTL, and Dr. McCartney and Dr. Dent to work out communication of policy to students.
7. The **Injury Prevention Curriculum** proposal is underway; Dr. Cross asked that Surgery be put on the CMPC agenda for five minutes two weeks hence.