

NOTES FROM THE CURRICULUM MANAGEMENT AND POLICY STEERING COMMITTEE MEETING

April 27, 2006 at 7:00 a.m. in 133 MacNider

Members Present/Absent: Dr. McCartney, Chair; Drs. Byerley, Chaney, Cross, Dent, Hobgood Hoole, Ingersoll, Rao, Shaheen, Yankaskas, Lewis, Osmond Patel Sutton Simhan Palmer

Also present: Dr. Ellen Roberts (OED), Lorin Crowley (assistant Registrar)

1. **Dr. Hobgood** chaired the meeting in Dr. McCartney's absence.
2. **Minutes of April 13** were reviewed and unanimously approved without changes.
3. Recognition and welcome of **new co-Presidents of Whitehead, Jay Simhan and Owen Palmer**.
4. **Curriculum Mapping:** Ellen Roberts reported on her mapping experience at USC. While she began work with each course director, those course directors often referred her to individual instructors for more precise information. Those conversations ended up being both summative and formative, as instructors came to understand more deeply the relation of their content to overall curriculum objectives. A revised plan to complete curriculum mapping with course directors, with their support to meet with individual instructors in those instances when instructors are better able to provide more precise data, was presented by Chris Osmond. Commitment to focus mapping of each course to a 4 week schedule was supported in the name of valuing faculty time. Discussion confirmed that the revised proposal addressed concerns voiced on April 13.

Motion to proceed with curriculum mapping according to the revised proposal was seconded and unanimously approved. Dr. Chaney agreed to include curriculum mapping on the CC 1 meeting agenda on May 9, with the intention of beginning mapping with Structure and Development immediately thereafter.

5. **Professionalism initiative.** A proposal was brought by the OED to consider the recent interest in attendance issues as part of a larger discussion on professionalism across the curriculum. Discussion of the proposal confirmed the interest of the CMPC in further exploring this issue and preparing a brief for presentation to the CMPC in the fall of 2006.

Motion to proceed with the convening of Clinical Task Forces on Professionalism as noted in the attached proposal was seconded and modified without dissent to include presentation to the DAC. The motion was unanimously approved. Membership of those committees will be determined in the coming weeks; the schedule as proposed will be followed, with a report to the CMPC in September and a report from the CMPC to the DAC in October of 2006.

6. **Freshman orientation.** Dr. Dent opened discussion of the schedule of orientation by distributing last year's schedule. Reservations were raised concerning its length (four days) and the order in which incoming students were asked to engage new information. It was proposed that the presentation on the curriculum be moved to the first or second day and that information on online testing be moved to a day later in the year (immediately following their first online exam). It was suggested that orientation be reduced to two days, with the driving principle of its organization being what can best be accomplished in that time. It was confirmed that the Whitehead representatives play a crucial role in orientation. Further discussion will be scheduled for future CMPC meetings.