

NOTES FROM THE FACET MEETING

Thursday, May 5, 2003, at 4:00 pm in NewBMRB Auditorium

E-mail Madeline Jefferson with questions/changes

Members present: Alfred Reid (Co-Chair), Joe Minchew (Co-Chair), Cheryl McCartney, Mike Keller, Wallace McLendon, Dennis Schmidt, Carol Tresolini, Jeffrey Sonis, and Eve Juliano

Laptop Computers

Ms. Juliano reported that the final figures for the Laptop Computer, with tax and insurance, would be \$1,929.37, as compared to last year's cost of \$3,032.00.

PDA Requirement for 1st and 2nd Year Students

The first and second year students will be required to have a PDA. After a lengthy discussion about the benefits of having a PDA, the conversation moved on to communicating with the second year students about the basic PDA requirements, software and forms of training before the first classroom PDA need. Dr. McCartney gave her thoughts: (1) have a tutorial on the web; (2) write a letter to students and place in their July packet; (3) have a brief session during second year orientation; and (4) have a tutorial in the Health Sciences Library. Ms. Juliano reiterated the point that the students are very anxious to know what is required of them, what to purchase and want to hear it from the top as soon as possible. Dr. Sonis said that the students will need to use their PDAs on Tuesday, August 19th. Dr. McCartney asked Dr. Sonis, with Ms. Juliano's input, to draft a letter to the students and email it to her so that she could finalize it and send it to the second years.

Tour of the Biomolecular Auditoriums

Mike Keller pointed out certain technological features in the large auditorium and then gave the Committee a tour of the large and small auditoriums.

Other business was deferred.

DRAFT