

**FACUTLY ADVISORY COMMITTEE FOR EDUCATIONAL TECHNOLOGY MEETING MINUTES
December 6, 2007: 4:00-5:00pm in 238 MacNider**

In Attendance:

Jake Achey	Stephen Charles	Linda Collins	Eve Juliano	Adam Kimple
Dale Krams	Lydia Lewis	James Lindsey	Nilsa Morales	Alfred Reid
Howard Reisner	Dennis Schmidt	Jeremiah Joyner	Sandra Void	

1) Video Recording of Lectures- A. Reid

- a. The students did a survey of about 300 students for the medical school all across the four years pertaining to recording of lectures.
 - i. The results:
 1. Digitally recording lectures- 76% said it would aid in pre-clinical learning and 48% said it would aid in clinical years.
 2. Anticipated effect of attendance on lectures- 38% stated no effect, and 25% of the class stated less than 25% decrease.
- b. A decision was made to do a pilot project in the second year during the neurosciences block. Dr. Bashford agreed to be the guinea pig. Eve agreed to do something with about 5 lectures. That something has not been defined. It was suggested to use several methods at the same time. At the end of the pilot, survey the students again.
- c. Dr. Reisner stated that faculty members are not happy pertaining to the lecture recording. A stated concern is lower attendance. A concern is that faculty members will have to push the button to start the lecture recording process. Dr. Reisner stated that in the future; please don't make the faculty members responsible for pushing any buttons.
- d. Eve stated that there is a concern for staff support for these lectures. This is the most expensive part of this topic. For the pilot, financial costs will not be an issue. However, after the pilot there will be a need to address the support staff cost.
- e. It was suggested to use a variety of individual lecturers for the pilot.
- f. It was suggested that students could assist in starting and stopping the recording. Rendering the lecture will take a significant amount of time.
- g. Jeremiah discussed that I-tunes could serve as a place to put the lectures. He stated that the students were able to study the lecture and then go over difficult material later. Eve suggested that you could post the lectures on the Content Management System or i-tunes. Jeremiah stated that an i-tunes contract has been signed by main campus.
- h. Eve stated you could adjust the speed of the lecture.

- i. You can chapter or keyword search in some programs but the information must be input into the system. Ali stated that Harvard does that currently and uses voice recognition.
- j. Eve stated that her staff are perfectionists. It is hard for them to put out a product that is not the best it can be.