

Co-Chairs Stephen Chaney, Ph.D. and Alan Cross, MD
April 10, 2007 from 8:00 AM - 9:30 A.M., 133 MacNider

In Attendance:

Alan Cross	Michael Goy	Lydia Lewis	Ellen Roberts
Bruce Alexander	Deborah Ingersoll	James Lindsey	Aldo Rustioni
Ali Chhotani	Eve Juliano	Cheryl McCartney	Sandra Void
Kurt Gilliland	Ed Kernick	Peter Petrusz	

1) Approval of the Minutes-

- a. The minutes were approved for the March CC1 meeting.

2) Demonstration Software for Student Evaluation of Faculty-

- a. The purpose of this software is to find a way to get student feedback on individual faculty performance in a way that occurs often enough to give formative feedback, without increasing the responder burden.
- b. A subcommittee has settled on a program called Qualtrix. Qualtrix is recommended by the Odom Institute through a site license.
- c. The goal is to have this software fully functional by Block 1 for the fall of 2007.
- d. A demonstration was given by Dale Krams which used a survey from Dr. Goy's block, Block 3.
- e. The site license for this software would be for the entire School of Medicine.
- f. The suggestion was to break the 160 students into 25% sections that would complete the survey for a specific lecture. These students would be notified in advance of which lecture they were responsible for.

3) Resources Needed for the Expansion of the Medical School-

- a. The first report on the expansion is due to the Dean's Office on May 1st, 2007. On July 1, 2007 the final report is due to the President's Office.
- b. Dr. Cross distributed Dr. Goy's ideas about the resources that would be needed for Block 3.
- c. Dr. Goy's ideas were based on a class of 220 and included two options.
- d. Option A is an incremental plan, based on what is currently being done in the curriculum in Block 3.
- e. Option B is a plan that would lay the ground work to radically transform Block 3.
- f. Please see the attached document for specific details for each plan.
- g. Dr. McCartney stated that there may be the need to have a more centralized support staff.
- h. Dr. Cross stated that he would like to identify "teaching intensivists" that could teach a small group over 2 or more blocks in the first year.
- i. It was suggested to have a testing center in the new building that replaces Berryhill.

4) Report on Block 3-

- a. Dr. Goy stated that this Block went better than last year.
- b. The exam schedule was the biggest issues.
- c. The exams were divided up into every two weeks with smaller chunks of materials.
- d. The number of exams made some exams fall on three day weekends.
- e. There was an issue with integration throughout the block but reducing the faculty size will help with this issue.
- f. This year the block did integrate histology and physiology quite well.
- g. The material density is really high for Block 3, but Dr. Goy would like to add some topics to the block. However, something will have to be deleted.
- h. Dr. Goy restated that Option B in his proposal was the way to go with the increase of the number of students in the School of Medicine.