

**First Year Curriculum Committee Meeting**  
Co-Chairs Stephen Chaney, Ph.D. and Alan Cross, MD  
November 14, 2006, 8:00 - 9:30 A.M., 133 MacNider

**In Attendance:**

Claudia Condrey	James Lindsey	Taylor Stone	Jon Oberlander
Alan Cross	Lydia Lewis	Arrel Toews	
Bruce Alexander	Nilsa Morales	Sandra Void	
Michael Goy	David Klapper	Dain Vines	
Stephen Charles	Ellen Roberts	Anshu Verma	
Deborah Ingersol	Aldo Rustioni	Ali Chhotani	

**Introductions**

- 1) Taylor Stone introduced 2 new first year curriculum reps.
  - a) Anshu Verma
  - b) Ali Chhotani

**Agenda Items**

**1) Teaching Resources Page**

Eve Juliano stated that CC2 stated there was a need to have all teaching resources listed on one webpage. MSTL, OIS, and OED got together to decide what resources that they offer to faculty and provided those resources in one webpage.

- a. Eve stated they decided on 5 resources categories
  - i. Instructional resources
  - ii. Student Assessment
  - iii. Course Evaluation
  - iv. Education Technology
  - v. Guidelines and policies
  - vi. Faculty Development
  - vii. Additional Teaching and Learning Resources
  - viii. Helpful Contacts
- b. It was stated that OIS, OED, and MSTL could have a link to the teaching resources on their individual webpages.
- c. Dr. Goy stated he would like directions of how to post a PowerPoint presentation to the Content Management System (CMS).
- d. Claudia stated that Multimedia Lab has moved to the ground floor of MacNider. This lab could provide one-on-one help, workshops, scanning, video, photoediting, and podcasting.

**2) Professionalism Task Force Update**

- a. Alan Cross stated the history of how the professionalism task force committees became in existence.
  - i. A committee was formed last spring to look into the problem of attendance. That committee has now morphed into looking at professionalism.
  - ii. Pre-Clinical (first and second year medical school) professionalism committee was made up of students and faculty.
  - iii. There was a clinical professionalism task force (years 3 and 4 of medical school) formed. They produced the document titled 5 A's.
  - iv. After the Preclinical and Clinical Professionalism Task Force concluded, a combined task force was formed to combine information from the two previous task forces.
- b. Alan Cross stated he had some problems with creating a professionalism assessment without defining professionalism. He created a document that stated the vision of professionalism in the UNC School of Medicine. The Vision of Professionalism document is aligned with the core competencies of professionalism.
- c. A document was created that stated the required standards of professionalism and gave concrete examples of these standards in years 1 and 2 of the School of Medicine.
- d. There was an assessment document for the first two years of medical school that was made to evaluate professionalism.
- e. Dr. Cross stated that he was able to obtain a mini professionalism evaluation booklet that had NCR paper. This professionalism evaluation minibooklet has 20 criteria that you

- can check off. Therefore, one sheet goes to the student and other sheet goes to the faculty member.
- f. Dr. Goy stated that he would like to know how the faculty is going to address professionalism.
    - i. It was stated that the pre-clinical professionalism committee's idea would be that ICM and Medicine and Society would be where the bulk of the professionalism evaluation would take place. ICM and Medicine and Society have longterm small groups that are the same groups all year long. This situation will allow the faculty to be able to collect significant data.
    - ii. It was stated that if you saw something that crossed the professionalism line, you could write an incident report and give to Dr. Dent.
  - g. Dr. Goy stated that he noticed the positive behavior more so than the negative behavior.
    - i. Dr. Cross stated that the positive students were the reason he created the professionalism assessment for the first two years. Dr. Cross stated that his goal in this assessment was to identify the honor students that were above and beyond.
  - h. Bruce Alexander asked if these documents were for the 2006-2007 or 2007-2008 academic year.
    - i. It was stated that these documents were for the 2007-2008 academic school year.
  - i. It was stated that the assessment document needed to have explanations and/or descriptions for any check box.
    - i. It was stated there is a need for a Not Applicable Box on the assessment document.
  - j. Dr. Goy stated that with his exposure in the course, he could assign the two extremes but he would be lost in assigning the middle area to the students.
  - k. It was stated that there may be a need to place a satisfactory box in the professionalism.
  - l. Dr. Cross stated that the assessment would not be filled out for every small group. However, in a course of a year there should be between 2-4 sheets.
  - m. It has been stated that there may not be much value in a form. The concern was stated that most students would fall in the middle.
  - n. Ali Chhotani stated the students would complete the evaluation at the beginning of a session or rush through it at the end of the session.
    - i. The data collected would not be accurate.
  - o. It was stated that incident report form for students would be good.
  - p. It was stated that the idea of conflict of interest may need to be added to evaluation for the assessment in the 3<sup>rd</sup> and 4<sup>th</sup> years.
    - i. It was stated that conflict of interest needs to be more visible.
  - q. It was stated that this was for faculty as much as the students.
  - r. A definition of each box on the Clinical years assessment was needed.
  - s. Summary from the discussion: CC1 liked the Professionalism Vision but skeptical about any evaluations. It was stated that the preferred method was to fill out incident report forms.

### 3) Updates on Blocks

- a. Block 1 ran smoothly and mechanical.
- b. Block 2 is in progress right now .
- c. Block 3 is expected to be much better than last years experience.
- d. Clinical Applications Course - Two cases in each block for one half day. This course is running better than it ran last year.
- e. Medicine and Society - This is a year-round course.
- f. ICM has had logistical issues with room availability at beginning of the course.
- g. Submit your spring 2007 schedule if you have not done so to Stephen Charles and Claudia Condrey.
- h. MSTL has moved to trailer #46. Trailer #46 is located in-between the Environmental Protection Agency and Ambulatory Care Center.
- i. Berryhill is expected to start asbestos abatement around Thanksgiving.
  - i. The first floor will be converted into a 200 seat auditorium.
- j. The strategic plan for the UNC School of Medicine is now published.

