

Home Team

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Visiting Team

Rachel Baker, Virginia Palmer, Alex Nance, Jason Shropshire, Iris Dickinson

Sponsor

Dr. Craig Buchman, Carolyn Hamby (Blue Belts)

Project Coach/Black Belt

Jen Pollard (Black Belt in Training), Beth Willis (Black Belt)



ENT Clinic Kaizen Event

Yellow Team knee-deep in bin sorting. Major progress was made on Day two of the Kaizen project, including the removal and relocation of two large refrigerators and restructured organizational methodology.

Yellow Team

Clean Utility Supply Room

Look at all the pretty colors! Once a confusing disheveled storage closet, now an orderly color-coded dream, Clean Utility Supply now actually *feels* clean.

*"I probably scraped off over a **thousand old labels** from bins and shelves today, because my fingers keep sticking together!"*

By 4pm on Day Two, the assigned task list from Wednesday was nearly complete

except to finish returning items to the shelves and final labeling.

An item on the task list to be modified. In order to put the hanging signs for each category on the ceiling the organizational methodology had to be changed.

Categories were not matching the signs due to size constraints of the items, so maximizing the length of the long shelves per category had to be switched to a vertical scheme.

Categories were each given a distinctive color. Color-coded tape was wrapped around every shelf, creating a rainbow visual effect. A color-coded key was posted at the room entrance.

Those stubborn old labels had to be removed from the bins. New labels were printed to replace the old. A long-term

Day Two Progress

Got sticky fingers?

Today the Yellow and Blue Teams bustled through the clinic like the Seven Dwarves of Snow White. Every tool, and every able body was put to work. Both teams were successful at nearly satisfying the assigned project tasks. Although each Team has different expectations for the Kaizen event, some tasks were the same. Sorting, purging and extensive removal of aging adhesive was tackled today. An overheard remark from a Team Member perfectly surmised the meticulous label removal task: "I probably scraped off over a thousand old labels from bins and shelves today, because my fingers keep sticking together!"



For more information about Lean Six Sigma, contact Lisa Johnson at 966-7718 or visit our SharePoint site at

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goal is to purchase a wire basket shelving system to replace the blue plastic bins.

Header Goes Here

Yellow Team devised names for eight different categories. Color-coded sign headers were installed to hang from the ceiling above the vertical groups:

- [Prep & Dress](#)
- [Collection & Injection](#)
- [GI](#)
- [Personal Care](#)
- [PPE](#)
- [Surgical Instruments](#)
- [Cleaning/Stocking](#)
- [Airway Supplies](#)

Less is More

A surprise to the team was the reduction of the par of items needed to keep hand in this new storage system. Central Distribution can now order more accordingly to needs of the ENT clinic!

Whistle While You Work

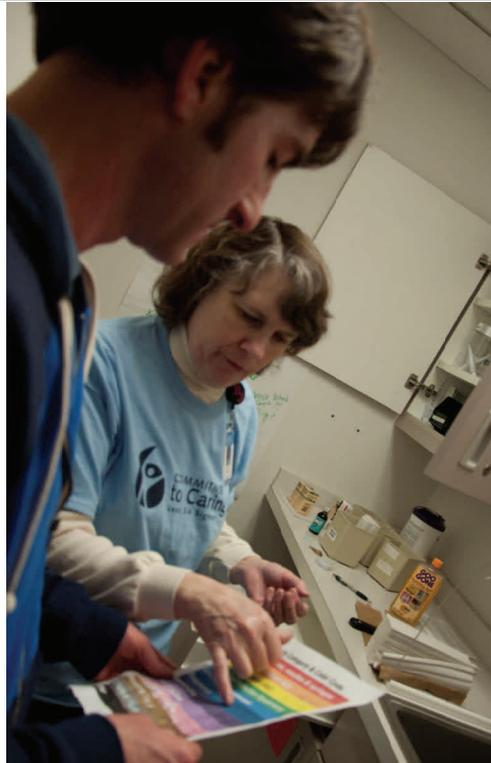
Maintenance fulfilled work orders today:

- Removed large bookcase from break room and send to UNC Surplus
- Removed two large refrigerators: one relocated to new space bookcase left in break room; other went to Surplus
- Scope box was moved to exam room
- Sharps box, gloves box, big cart, laptop crows were removed and moved to Allergy Room
- New lock installed on Allergy door
- Painters patched and painted walls

Blue Team

Medication Room

Blue Team was also extremely busy today. Wednesday's Game Plan produced one



item to be recused: removing cabinet door above sink. After consultation with other departments, it was decided that no change was needed.

We're In This Together

You know those guys with the tool belts and impressive carts full of shiny gadgets and gizmos? That's Maintenance, Plumbing, Planning and Painting. They lift the heavy loads and let us borrow their screwdrivers and paint scrapers.

*We **love** those guys.*

A logjam of these fine and highly efficient individuals happened around lunchtime, delaying tasks of sorting and labeling. Being creative with other tasks outside of the Kaizen, Nicolette pulled outdated fliers down, redesigned, printed on shock pink cardstock and pouch laminated.

Just Chuck It

Castaway obsolete technology was

discovered! A Nikon film camera, drawer filled with unopened Polaroid and 35mm film, 3.5" floppy discs and VHS tapes are all making their way to UNC Surplus. A small filing cabinet and IV poles are also saying their final goodbyes.

Progress

Most of the Blue Team task list was finished by 4pm.

- Old tape and labels removed with alcohol, Goo Gone, blades, scrapers
- Old fliers redesigned, color-coded
- Moved file cabinet to Surplus, small refrigerator in
- Medications switched position, labeled in color-coded key
- Pamphlet coupons given new home in acrylic holder
- Lighting installed underneath cabinets
- Large sharps box was removed, smaller one installed in different area
- Doors, drawers and shelves scraped and wiped clean
- Old binders relocated or trashed
- Wall-mounted thermometer moved to Vitals Room
- Painters patched and painted walls

Outlook

Dirty knees, scuffed knuckles and sticky fingers were not an uncommon sight today. The flurry of positive activity and energy kept the Teams in jovial spirits. Finding outdated and old technology was humorous and friendships are forging before our eyes. The realization of stress-free workplace is just within reach. Just one more day left in the ENT Kaizen. Hiyah!

Nicolette DeGroot

ENT Communications Director