



## MEMORANDUM

**TO:** SOM Business Managers  
**FROM:** Patsy Oliver, Associate Dean for Finance and Business Operations  
**DATE:** June 20, 2016  
**RE:** Program Code Use & Faculty Productivity

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As mentioned at the June 2016 Business Managers meeting, starting with Fiscal Year 2017 all faculty will need a program code as part of their funding chartfield string. The Dean's Office will begin to utilize program code to automate the Faculty Productivity process, and we'd also like to document how much we are truly spending on our specific missions.

We have repurposed and created additional program codes for this. Please see the complete list of SOM program codes below. They are broken out by codes we'll use for Faculty Productivity and a list for all other SOM program codes. To assist with this transition we will be holding walk-in-sessions to answer questions on the following dates:

- Monday, June 27<sup>th</sup>, 3:00 – 4:30 in Marsico 6004
- Wednesday, June 29<sup>th</sup>, 11:30 – 1:00 in Bondurant 1074

### *Program Codes to utilize for Faculty Productivity*

Code	Description	Notes/Examples
ADMIN		
MC225	Hospital Contracts Med Director	Ex. Med Director at UNCH, Nash, High Point, Rex, etc.
MC230	Cores	Ex. Core Director, or effort related to running a core
MC235	External Contracts (Non-Clinical)	
MC238	Program Support	Ex. EPIC, Carolina Value, other specific type of interdepartmental program support
MC243	Administration	Ex. Chair, Chief, Vice-Chair, etc.
MC244	Development	Ex. Development Officer, Med Foundation
MC248	Quality/Value Programs	Ex. Funded by the HCS, Dean's Commitment for Quality/Value
MC250	Community Outreach	
CLINICAL		
MC205	Hospital Contracts RVU's	Ex. UNCH contracts
MC206	Clinical Contracts (non-patient care)	
MC209	Off Site Clinic	
MC231	Inpatient	
MC232	Outpatient	
MC233	Incentive payment	Ex. One-time-payment utilizing account code 511340

<b>MC234</b>	Clinical External Contracts	Ex. Medical Director at non-network facilities, Wake Med residents, etc.
<b>MC237</b>	Hospital Contracts Non RVU's	
<b>MC245</b>	Clinical	
<b>MC249</b>	Mission Support	Ex. Similar to incentive payment, but funded from Mission Support. Mission support is not included in cFTE, but included in total comp reported to AAMC
<b>MC307</b>	Additional Duties	Ex. Covering on-call pay at another hospital
<b>MC308</b>	Clinical - Other Patient Management	
<b>EDUCATION</b>		
<b>MC201</b>	Education Outside SOM	
<b>MC203</b>	Graduate Program - AHS	Ex. PA program, DPT program, AUD program, etc.
<b>MC212</b>	Education	
<b>MC236</b>	Program Directors	
<b>MC239</b>	Education Residency	
<b>MC240</b>	Education Medical Students	Ex. Teaching in the MD Program
<b>MC241</b>	Education Fellows	
<b>MC242</b>	Graduate Program - SOM	Ex. BBSP
<b>RESEARCH</b>		
<b>MC202</b>	Research	Ex. Externally funded research or trusts that are specific to the project
<b>MC207</b>	Research - Pilots	Ex. TraCS, Cancer Research Fund, Center for Innovation, Quality Institute
<b>MC215</b>	Pilot Grant - IFF	Ex. Investments for the Future
<b>MC216</b>	Departmental Research	I.E. bridge funding, internally funded departmental research Ex. allowing someone to spend 25% of their time on research but they have no funded research
<b>MC303</b>	Cost Share Mandatory	Ex. Over NIH salary cap, or career development awards where you have to be 75% funded research Ex. In award we say we're going to contribute 50% effort, but then agency cuts the award
<b>MC304</b>	Cost Share Voluntary	I.E. Must be assigned to a project ID, and the fund is not 252 Ex. Faculty decreases time on a grant because it's running out of money, but he/she has to keep his effort the same
<b>MC305</b>	Research Pending Award	Ex. Awaiting project ID or awaiting transfer from outside institution. Should eventually be reversed.

### Other Program Codes

Code	Description	Notes/Examples
OTHER		
MC204	Commitments	
MC208	Rex Women	
MC210	Vendor Relations	
MC211	Fellowships/Scholarships	
MC213	Fees	
MC214	Bond Debt	
MC220	Lectureship	
MC221	Professorship Non Salary	
MC226	Startup	
MC227	Expert Witness	
MC246	Recruitments	
MC247	Enterprise Funds	Clinical in nature, but does not relate to Faculty Productivity
MC300	Kenan Scholars Program	
MC301	Castle program	
MC302	Med Special Teaching	
MC306	Continuing Medical Education	
MC309	On Leave	Ex. Maternity, extended FLMA, sabbatical, non-voluntary, etc.