SOM Tableau TarheelReports

Listed is a quick reference guide for the SOM-specific reports that were built to help with reconciling, research, and locating balances. Access can be granted to School Reports by contacting Shane Alexander ([shane\_alexander@med.unc.edu](mailto:shane_alexander@med.unc.edu)).

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| Report | Description | What does it help me do? |
| SOM Reports | | |
| SOM Actuals/Ledger Report – Comprehensive Financial Summary  Data Source: *GL Actuals ledger*  Updated: *every day* | Department Rev Exp Summary View BEST TAB TO USE!   * Organized by source, and shows the revenue and expense totals * Lists source owning department and the departments who have spent on a particular source   Cash and Investments, Balance Sheet Accounts   * Shows the cash and balance sheet accounts for the given sources | * Track your monthly fund balance for trust funds (auxiliary, recharge, gifts, contract trust, etc.) where you are the owning department   **Notes:**   * Filters have been pre-selected to view trust fund types, as this is the best use for this report. * Not as helpful for State, F&A, and C&G ledger groups as they don’t have beginning and ending fund balances. |
| Line Description for Deposits  Data Source: *KK ledger*  Updated: *every day* | * Provides line descriptions for SOM deposits (journal ID’s beginning with “ARD”) | * Locate the journal ID in order to do a correcting journal entry * See individual deposits for a given source, project ID, department, etc. |
| Line Descriptions for Vouchers/PO’s/Requisitions  Data Source: *KK ledger*  Updated: *every day* | * Provides line descriptions for posted SOM requisitions and purchase orders * Shows associated voucher #, req #, PO #, and vendor detail where available * Tabs are broken out by PO type | * Another location to view transaction detail (similar to the transactions tab). * Similar to MMD statement |
| Recharge/Cores Report  Data Source: *GL Actuals ledger*  Updated: *every day* | Recharge Actuals Report Rev/Exp   * View of actuals that is pre-set to view core transactions * Shows beginning balance, revenues, expenses, and ending balance * Broken out by accounting period | * Ability to view core transactions only without having to sift through other transactions |
| FP Reports | | |
| UNCFP Billed Visits  Data Source: *EPIC*  Updated: *once a month* | * Summarizes billed visits by billing provider and provider seen | * EPIC billed visit data is a unique combination of identifiers that indicate a billable provider’s singular encounter with a patient. This report joins the EPIC billed visit data to the SOM summary department. It provides visibility to inpatient and outpatient billed visit, as well as, the payor information. |
| EPIC Clinical Reimbursements  Data Source: *EPIC*  Updated: *once a month* | * Summarizes FP clinical revenue monthly or quarterly by department and provider details * Can be limited by fiscal year, subdivision, bill area, inpatient/outpatient, or provider | * Shows charges, net receipts, and wRVU detail by month or quarter |
| FP Financial Statements  Data Source: *PeopleSoft (GL Actuals/Accrual Ledgers)* Updated: *once a month* | * Shows income statements by fiscal year of operating and nonoperating budget vs actuals * Also includes monthly trends of budget * Includes balance sheet of assets, liabilities, and retained earnings. Showing beginning balance, current year activity and YTD | * Allows you to review your department’s financials, and YTD/MTD budget vs actuals |
| FP Stats  Data Source: *PeopleSoft (GL Actuals/Accrual Ledgers)* Updated: *once a month* | * Compares the statistics of a department by fiscal year * Includes: cash balance, expense per day, days of cash, AR balance, DAR, adjusted operating income, net income %, ne income, operating %, operating income, NCR, net patient revenue per wRVU, volumes, and salary benefit % | * This report allows you to review your departmental statistics year over year |
| HR Funding | | |
| SOM Funding Report  Data Source*: payroll*  Updated*: every weekday morning by 10 am* | SOM Payroll – Summary   * Shows the salary distribution by major fund type (by percentage and amount). Can be viewed by person, employee type, or department.   SOM Payroll   * Shows wage, fringe, and tax expense amounts by accounting period   SOM Payroll – WAGES ONLY   * Show wages only expense amounts by accounting period | * See the funding history of an individual, project, source or department. * Prepare personnel for a progress report   **To Note:**   * All short-term retro actions were loaded in October 2014, so you would not get an accurate funding history prior to October 2015. November 2015 – present is accurate. |
| Faculty Productivity - Current  Data Source: *HR, Payroll, Revenue Cycle, MGMA, AAMC, FPSC, and ASAHP*  Updated: *once a month* | * Shows Current FY Faculty Productivity data, and uses Program Code to calculate cFTE * Several tabs contain graphs in order to benchmark faculty salaries and wRVUs against AAMC, MGMA, and FPSC data | * This report excludes prior year-PAATs, so that the view is for wages received in the current year |
| Faculty Productivity - Historical  Data Source: *HR, Payroll, Revenue Cycle, MGMA, AAMC, FPSC, and ASAHP*  Updated: *once a month* | * Shows Historical Faculty Productivity data, and uses Program Code to calculate cFTE * Several tabs contain graphs in order to benchmark faculty salaries and wRVUs against AAMC, MGMA, and FPSC data | * This report excludes prior year-PAATs, so that the view is for wages received in the current year |
| SOM Program Code on Faculty Funding Report  Data Source*: payroll*  Updated*: every weekday morning by 10 am* | SOM Payroll Program Code Checking   * Shows payroll data by program code grouping (Admin, Clinical, Research, Education, funding lines note coded, etc.) * Also includes the detail for export with the full chartfield string information   SOM Payroll Program Code by Dept   * This tab shows the same information as thefirst tab, but does it at a departmental level vs. by person | * See how employees have been program coded. It’s also an easy way to see who does not have a program code on their funding line and for which pay period, so that a PAAT can be processed * See the [Program Code](https://www.med.unc.edu/fbo/files/infoporte/program-code-on-faculty-funding) handout for additional detail regarding running this report |
| Research | | |
| RAMSeS Award Report – Administering Department  Data Source: *RAMSeS*  Updated*: daily* | * Shows summary awards data for Administering Department(s) by fiscal year, sponsor group, and sponsor type. * Also includes an awards growth chart, showing data by Sponsor group and Administering Department | * Review RAMSeS awards reports by administering department |
| RAMSeS Award Report – Appointing Department  Data Source: *RAMSeS*  Updated*: daily* | * Shows summary awards data for Appointing Department(s) by fiscal year, sponsor group, and sponsor type. * Also includes an awards growth chart, showing data by Sponsor Group and Appointing Department | * Review RAMSeS awards reports by appointing department |
| RAMSeS Proposals Report – Summary  Data Source: *RAMSeS*  Updated*: daily* | * Shows proposal data for the last 10 years by Sponsor Group and FY. * Can be limited by Administering Department, PI, Status, and Proposal Type | * Review a summary of all RAMSeS proposal for the last 10 years |
| RAMSeS Proposals Report – Success Rate  Data Source: *RAMSeS*  Updated*: daily* | * Shows the funded status for proposal over the prior 10 years. * Can be limited by Administering Department, PI, Proposal Type, Sponsor Type, and Award Type | * Review the funded status of all RAMSeS proposals for the last 10 years |
| SOM Project Balances Report  Data Source: *Infoporte Projects Summary Table*  Updated*: daily* | * Shows current project data by PI * Can be limited by SOM Department, Project Status, Year of Project End Date, Positive/Negative Balance, and Clinical Trials (Yes/No) | * Shows current project data by PI. Can be limited by SOM Department, Project Status, Year of Project End Date, Positive/Negative Balance, and Clinical Trial (Yes/No) |
| Direct-Indirect Cost Report  Data Source: *GL Actuals ledgers*  Updated*: daily* | * Shows direct costs for SOM and estimates indirect cost amounts for SOM projects * Can be filtered by project, department, or PI | * For planning purposes, this report provides clinical trial tax, animal tax, and F&A allocation estimates |
| SOM Cash Advance Report for Project IDs  Data Source: *O ledger*  Updated*: every daily* | * Shows the SOM balance for the cash advance account (559510) and/or the travel advance account (559511) by project id. * Summarized by FY and funding department | * Shows SOM balance for the Cash Advance account (559510) and/or the Travel Advance account (559511) by project id. Report summarized by Fiscal Year and funding department. |
| SOM Dashboard | | |
| SOM Financial Dashboard  Data Source: *GL Actuals ledgers*  Updated*: every quarter* | * Shows a very high level all funds financial view using charts and graphs * Contains data for the last four Fiscal Years, as well as the current FY * “Notes for Dashboard” tab contains descriptions of what each tab within this report consists of | * Prepare for annual reviews (internal or external), as the data for the annual reviews held by the Dean’s Offices comes from these reports. |
| Budget | | |
| SOM Budget Report  Data Source: *GL Actuals ledgers*  Updated*: once a year during the SOM budget process* | * Shows the first 6 months of actuals in the current FY, as well as the actuals for the last four FY’s * Each fund type is broken out on a separate tab (except for Clinical funds, as this is a separate process in Strata) * The “Summary – All Fund Types” tab shows the detail and is used to export the data to populate the history within the actual budget excel template | * Utilized during the SOM budget process so that departments have 6 months of actuals in order to help with projections for the upcoming FY budget |
| SOM Budget vs Actuals Report  Data Source: *KK and GL Actuals ledgers*  Updated*: every quarter* | * Shows actuals for the previous four FY’s, budget submitted and actuals for the current FY, and variance current FY budget vs actuals * Available in fund type view and expense type views * “2xxx Budget Submitted” tab shows the view of budget as submitted by department | * To track how a department is doing compared to budget |
| Funds Flow | | |
| Funds Flow Clinical Allocations  Data Source: *GL Actuals, and in-house file maintained by the Funds Flow Team*  Updated*: every month* | * Shows the detailed breakdown by accounting period for all funds flow clinical allocations, beginning in FY19 * Provides overall summary by department along with any allocations that are reimbursed at the provider level (productivity, overhead, benefits, Non MD Detail) * MGMA benchmarks available for compensation and productivity | * To see the detailed data behind the funds flow clinical allocations and track any variances in productivity, overhead, benefits, and clinic expenses |