SOM Tableau TarheelReports

Listed is a quick reference guide for the SOM-specific reports that were built to help with reconciling, research, and locating balances. Access can be granted to School Reports by contacting Shane Alexander (shane\_alexander@med.unc.edu).

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| Report | Description | What does it help me do? |
| SOM Reports |
| SOM Actuals/Ledger Report – Comprehensive Financial SummaryData Source: *GL Actuals ledger*Updated: *every day* | Department Rev Exp Summary View BEST TAB TO USE!* Organized by source, and shows the revenue and expense totals
* Lists source owning department and the departments who have spent on a particular source

Cash and Investments, Balance Sheet Accounts* Shows the cash and balance sheet accounts for the given sources
 | * Track your monthly fund balance for trust funds (auxiliary, recharge, gifts, contract trust, etc.) where you are the owning department

**Notes:** * Filters have been pre-selected to view trust fund types, as this is the best use for this report.
* Not as helpful for State, F&A, and C&G ledger groups as they don’t have beginning and ending fund balances.
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| Line Description for DepositsData Source: *KK ledger*Updated: *every day* | * Provides line descriptions for SOM deposits (journal ID’s beginning with “ARD”)
 | * Locate the journal ID in order to do a correcting journal entry
* See individual deposits for a given source, project ID, department, etc.
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| Line Descriptions for Vouchers/PO’s/RequisitionsData Source: *KK ledger*Updated: *every day* | * Provides line descriptions for posted SOM requisitions and purchase orders
* Shows associated voucher #, req #, PO #, and vendor detail where available
* Tabs are broken out by PO type
 | * Another location to view transaction detail (similar to the transactions tab).
* Similar to MMD statement
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| Recharge/Cores ReportData Source: *GL Actuals ledger*Updated: *every day* | Recharge Actuals Report Rev/Exp* View of actuals that is pre-set to view core transactions
* Shows beginning balance, revenues, expenses, and ending balance
* Broken out by accounting period
 | * Ability to view core transactions only without having to sift through other transactions
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| FP Reports |
| UNCFP Billed VisitsData Source: *EPIC*Updated: *once a month* | * Summarizes billed visits by billing provider and provider seen
 | * EPIC billed visit data is a unique combination of identifiers that indicate a billable provider’s singular encounter with a patient. This report joins the EPIC billed visit data to the SOM summary department. It provides visibility to inpatient and outpatient billed visit, as well as, the payor information.
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| EPIC Clinical ReimbursementsData Source: *EPIC*Updated: *once a month* | * Summarizes FP clinical revenue monthly or quarterly by department and provider details
* Can be limited by fiscal year, subdivision, bill area, inpatient/outpatient, or provider
 | * Shows charges, net receipts, and wRVU detail by month or quarter
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| FP Financial StatementsData Source: *PeopleSoft (GL Actuals/Accrual Ledgers)*Updated: *once a month* | * Shows income statements by fiscal year of operating and nonoperating budget vs actuals
* Also includes monthly trends of budget
* Includes balance sheet of assets, liabilities, and retained earnings. Showing beginning balance, current year activity and YTD
 | * Allows you to review your department’s financials, and YTD/MTD budget vs actuals
 |
| FP StatsData Source: *PeopleSoft (GL Actuals/Accrual Ledgers)*Updated: *once a month* | * Compares the statistics of a department by fiscal year
* Includes: cash balance, expense per day, days of cash, AR balance, DAR, adjusted operating income, net income %, ne income, operating %, operating income, NCR, net patient revenue per wRVU, volumes, and salary benefit %
 | * This report allows you to review your departmental statistics year over year
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| HR Funding |
| SOM Funding ReportData Source*: payroll*Updated*: every weekday morning by 10 am* | SOM Payroll – Summary* Shows the salary distribution by major fund type (by percentage and amount). Can be viewed by person, employee type, or department.

SOM Payroll* Shows wage, fringe, and tax expense amounts by accounting period

SOM Payroll – WAGES ONLY* Show wages only expense amounts by accounting period
 | * See the funding history of an individual, project, source or department.
* Prepare personnel for a progress report

**To Note:*** All short-term retro actions were loaded in October 2014, so you would not get an accurate funding history prior to October 2015. November 2015 – present is accurate.
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| Faculty Productivity - CurrentData Source: *HR, Payroll, Revenue Cycle, MGMA, AAMC, FPSC, and ASAHP*Updated: *once a month* | * Shows Current FY Faculty Productivity data, and uses Program Code to calculate cFTE
* Several tabs contain graphs in order to benchmark faculty salaries and wRVUs against AAMC, MGMA, and FPSC data
 | * This report excludes prior year-PAATs, so that the view is for wages received in the current year
 |
| Faculty Productivity - HistoricalData Source: *HR, Payroll, Revenue Cycle, MGMA, AAMC, FPSC, and ASAHP* Updated: *once a month* | * Shows Historical Faculty Productivity data, and uses Program Code to calculate cFTE
* Several tabs contain graphs in order to benchmark faculty salaries and wRVUs against AAMC, MGMA, and FPSC data
 | * This report excludes prior year-PAATs, so that the view is for wages received in the current year
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| SOM Program Code on Faculty Funding ReportData Source*: payroll*Updated*: every weekday morning by 10 am* | SOM Payroll Program Code Checking* Shows payroll data by program code grouping (Admin, Clinical, Research, Education, funding lines note coded, etc.)
* Also includes the detail for export with the full chartfield string information

SOM Payroll Program Code by Dept* This tab shows the same information as thefirst tab, but does it at a departmental level vs. by person
 | * See how employees have been program coded. It’s also an easy way to see who does not have a program code on their funding line and for which pay period, so that a PAAT can be processed
* See the [Program Code](https://www.med.unc.edu/fbo/files/infoporte/program-code-on-faculty-funding) handout for additional detail regarding running this report
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| Research |
| RAMSeS Award Report – Administering DepartmentData Source: *RAMSeS*Updated*: daily* | * Shows summary awards data for Administering Department(s) by fiscal year, sponsor group, and sponsor type.
* Also includes an awards growth chart, showing data by Sponsor group and Administering Department
 | * Review RAMSeS awards reports by administering department
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| RAMSeS Award Report – Appointing DepartmentData Source: *RAMSeS* Updated*: daily* | * Shows summary awards data for Appointing Department(s) by fiscal year, sponsor group, and sponsor type.
* Also includes an awards growth chart, showing data by Sponsor Group and Appointing Department
 | * Review RAMSeS awards reports by appointing department
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| RAMSeS Proposals Report – SummaryData Source: *RAMSeS* Updated*: daily* | * Shows proposal data for the last 10 years by Sponsor Group and FY.
* Can be limited by Administering Department, PI, Status, and Proposal Type
 | * Review a summary of all RAMSeS proposal for the last 10 years
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| RAMSeS Proposals Report – Success RateData Source: *RAMSeS* Updated*: daily* | * Shows the funded status for proposal over the prior 10 years.
* Can be limited by Administering Department, PI, Proposal Type, Sponsor Type, and Award Type
 | * Review the funded status of all RAMSeS proposals for the last 10 years
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| SOM Project Balances ReportData Source: *Infoporte Projects Summary Table*Updated*: daily* | * Shows current project data by PI
* Can be limited by SOM Department, Project Status, Year of Project End Date, Positive/Negative Balance, and Clinical Trials (Yes/No)
 | * Shows current project data by PI. Can be limited by SOM Department, Project Status, Year of Project End Date, Positive/Negative Balance, and Clinical Trial (Yes/No)
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| Direct-Indirect Cost ReportData Source: *GL Actuals ledgers*Updated*: daily* | * Shows direct costs for SOM and estimates indirect cost amounts for SOM projects
* Can be filtered by project, department, or PI
 | * For planning purposes, this report provides clinical trial tax, animal tax, and F&A allocation estimates
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| SOM Cash Advance Report for Project IDsData Source: *O ledger*Updated*: every daily* | * Shows the SOM balance for the cash advance account (559510) and/or the travel advance account (559511) by project id.
* Summarized by FY and funding department
 | * Shows SOM balance for the Cash Advance account (559510) and/or the Travel Advance account (559511) by project id. Report summarized by Fiscal Year and funding department.
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| SOM Dashboard |
| SOM Financial DashboardData Source: *GL Actuals ledgers*Updated*: every quarter* | * Shows a very high level all funds financial view using charts and graphs
* Contains data for the last four Fiscal Years, as well as the current FY
* “Notes for Dashboard” tab contains descriptions of what each tab within this report consists of
 | * Prepare for annual reviews (internal or external), as the data for the annual reviews held by the Dean’s Offices comes from these reports.
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| Budget |
| SOM Budget ReportData Source: *GL Actuals ledgers*Updated*: once a year during the SOM budget process* | * Shows the first 6 months of actuals in the current FY, as well as the actuals for the last four FY’s
* Each fund type is broken out on a separate tab (except for Clinical funds, as this is a separate process in Strata)
* The “Summary – All Fund Types” tab shows the detail and is used to export the data to populate the history within the actual budget excel template
 | * Utilized during the SOM budget process so that departments have 6 months of actuals in order to help with projections for the upcoming FY budget
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| SOM Budget vs Actuals ReportData Source: *KK and GL Actuals ledgers*Updated*: every quarter* | * Shows actuals for the previous four FY’s, budget submitted and actuals for the current FY, and variance current FY budget vs actuals
* Available in fund type view and expense type views
* “2xxx Budget Submitted” tab shows the view of budget as submitted by department
 | * To track how a department is doing compared to budget
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| Funds Flow |
| Funds Flow Clinical Allocations Data Source: *GL Actuals, and in-house file maintained by the Funds Flow Team*Updated*: every month* | * Shows the detailed breakdown by accounting period for all funds flow clinical allocations, beginning in FY19
* Provides overall summary by department along with any allocations that are reimbursed at the provider level (productivity, overhead, benefits, Non MD Detail)
* MGMA benchmarks available for compensation and productivity
 | * To see the detailed data behind the funds flow clinical allocations and track any variances in productivity, overhead, benefits, and clinic expenses
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