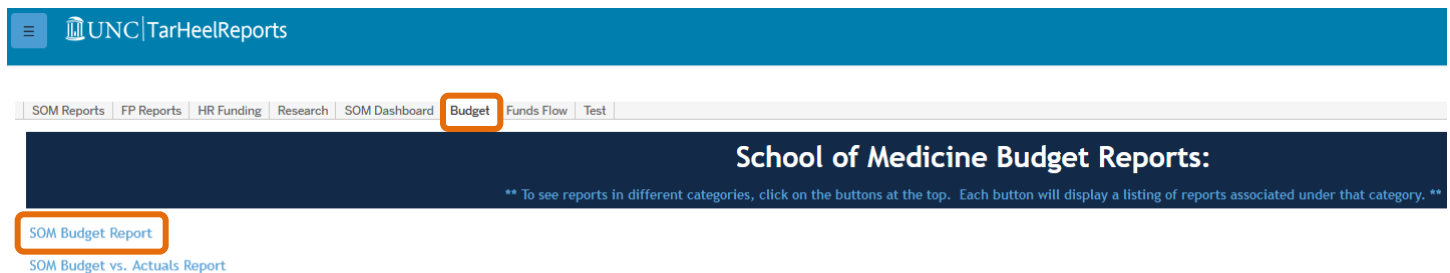


How does this report help me?

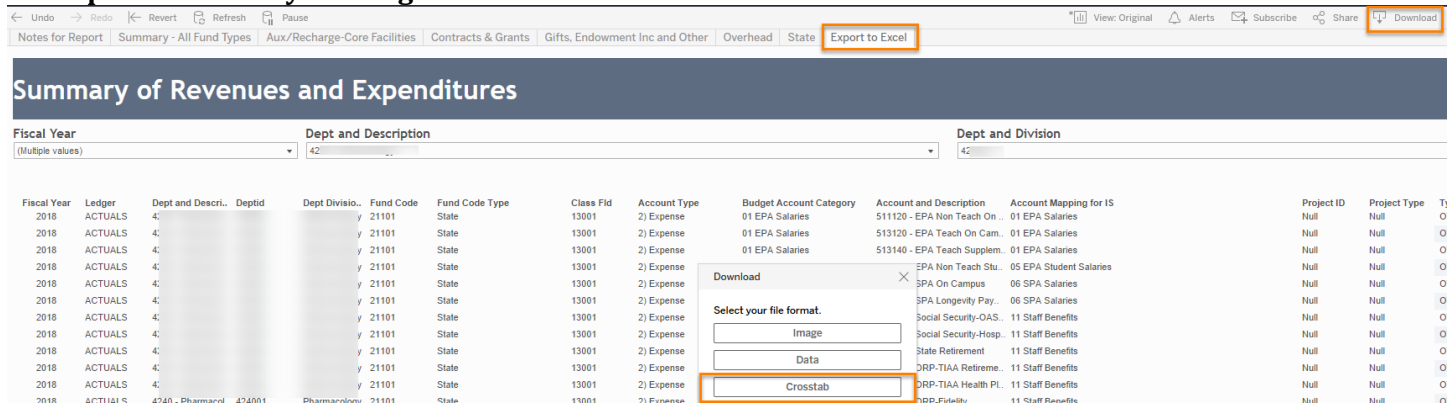
A Tableau report was created to view the historic SOM funds (FY14 – December 31, 2021). The data in this report includes source, project ID, account, fund code type, etc. for your SOM funds (Trusts, State, F&A, and Contracts & Grants). It's suggested to pivot the data by fund type and/or source for Trusts to review the historic data. This will help with the projections and FY23 budget input within Strata.

Steps

This report can be accessed via TarHeel Reports (<https://tarheelreports.unc.edu/tableau/som/landing> > Budget > SOM Budget Report). If you are having issues accessing and/or need access to TarHeel Reports, please contact Shane Alexander at shane_alexander@med.unc.edu.



1. Navigate to *TarHeel Reports* (<https://tarheelreports.unc.edu/tableau/som/landing> > Budget > SOM Budget Report > Export to Excel tab.
2. Select 2019 – 2022 (or range desired) in the *Fiscal Year* filter so that these FY's are selected.
3. Select your Department.
4. Export the data by clicking Download > Crosstab > Excel.



5. Insert the exported data into a pivot (see [FY23 SOM Funds Pivot Example](#) document on the [FY23 Budget Process Clinical](#) website). You will likely need to refresh the pivot data once the exported data is pasted on the "Data" tab. Exclude column A from the exported data when pasting into the Pivot template.
6. Select the fund code type you want to review from the filter. Your options will be:
 - a. Gifts, Endowment Inc and Other
 - b. State
 - c. Overhead
 - d. Contracts and Grants
 - e. Aux/Recharge-Core Facilities

Please note: it may be necessary to also select a fund code and/or source range

| | A | B | C | D | E | F |
|----|----------------|--------------------------------|---|--------------|------------|--------------|
| 1 | | | | | | |
| 2 | Fund Code Type | Gifts, Endowment Inc and Other | | | | |
| 3 | Fund_Code | (All) | | | | |
| 4 | Class_Field | (All) | | | | |
| 5 | Project_ID | (All) | | | | |
| 6 | | | | | | |
| 7 | Sum of Amount | | Fiscal_Year | | | |
| 8 | Dept and Divis | Account Type | Account and Description | 2019 | 2020 | Grand Total |
| 9 | | 1) Revenue | 431140 - Investment Income | 2,381.10 | 590.77 | 2,971.87 |
| 10 | | | 433110 - Endowment Income | 28,222.97 | | 28,222.97 |
| 11 | | | 462110 - Gifts-Alumnus | 3,900.00 | | 3,900.00 |
| 12 | | | 462180 - Gifts-Univ Related Foundation | 90,500.00 | | 90,500.00 |
| 13 | | | 482110 - Transfer In-Non Mandatory | 15,457.82 | | 15,457.82 |
| 14 | | 1) Revenue Total | | 140,461.89 | 590.77 | 141,052.66 |
| 15 | | 2) Expense | 524110 - Repairs-Buildings | (62.00) | (90.00) | (152.00) |
| 16 | | | 526210 - Travel In US Not NC-Air | (917.60) | | (917.60) |
| 17 | | | 526220 - Travel In US Not NC-Ground | (101.47) | | (101.47) |
| 18 | | | 526240 - Travel In US Not NC-Lodging | (3,259.79) | | (3,259.79) |
| 19 | | | 526250 - Travel In US Not NC-Meals | (293.60) | | (293.60) |
| 20 | | | 526260 - Travel In US Not NC-Other | (19.90) | | (19.90) |
| 21 | | | 527420 - Freight and Express | (94.06) | | (94.06) |
| 22 | | | 531110 - Supplies-Office | (451.03) | | (451.03) |
| 23 | | | 537110 - Supplies-Non Educ Scientific | (2,254.07) | | (2,254.07) |
| 24 | | | 537210 - Supplies-Educational/Research | (542.02) | | (542.02) |
| 25 | | | 538110 - Supplies-Non Educ Misc | (128.99) | | (128.99) |
| 26 | | | 558310 - Institution Dues & MembershiPS | (632.87) | (375.00) | (1,007.87) |
| 27 | | | 558311 - Nonlibrary Subscriptions | | (1,500.00) | (1,500.00) |
| 28 | | | 558410 - Employee Recognition Award | (400.00) | (400.00) | (800.00) |
| 29 | | | 558914 - Miscellaneous Services | (12.50) | | (12.50) |
| 30 | | | 558921 - Meetings and Amenities | (10,241.08) | (800.00) | (11,041.08) |
| 31 | | | 558952 - Background Check Expense | (74.31) | | (74.31) |
| 32 | | | 582110 - Transfer Out Non Mandatory | (90,900.00) | | (90,900.00) |
| 33 | | 2) Expense Total | | (110,385.29) | (3,165.00) | (113,550.29) |
| 34 | Total | | | 30,076.60 | (2,574.23) | 27,502.37 |

PivotTable Fields

Choose fields to add to report:

Search

- Fiscal_Year
- Ledger
- Dept and Description
- Dept and Division
- Dept_Division_Descr
- Fund_Code
- Fund Code Type
- Class_Field
- Account Type
- Budget Account Category
- Account and Description
- Account Mapping for IS
- Project_ID
- Project_Type
- Type of Project

Drag fields between areas below:

Filters

- Fund Code Type
- Fund_Code
- Class_Field
- Project_ID

Columns

- Fiscal_Year

Rows

- Dept and Division
- Account Type
- Account and Descript...

Σ Values

- Sum of Amount

7. You can utilize this pivot to review actuals and to project out by selecting the appropriate fund type and sources that tie to your Strata entities. See table below for fund type and Strata entity crosswalk.

| PS Fund | Strata "Entity" |
|---------|---|
| 285 | UNCFP |
| 201 | SOM - State AA |
| 211 | SOM - State HA |
| 221 | SOM - State AHEC |
| 241 | SOM - Residuals |
| 252 | SOM - Contracts and Grants |
| 271 | SOM - Overhead |
| 281 | SOM - Endowment Inc Unrestr |
| 282 | SOM - Endowment Inc Restr |
| 291 | SOM - Gifts-Endowment Inc and Other Unrestr |
| 292 | SOM - Gifts-Endowment Inc and Other Restr |
| 295 | SOM - Auxiliary-Recharge-Core Facilities |

FAQ's

Q: Should I include carry forward in any of my fund types?

A: No, please do not include carry forward in any of your fund types.

Q: Is CHMED data included in the FY21 SOM budget process?

A: No, we have not included any CHMED data in our historic data, and we are not requesting that you include it in your FY22 projections or your FY23 budget. However, if you have a source where funds were transferred from the CHMED business unit to the UNCCH business unit this information will be included in the historic data, and you will need to budget for this in FY22 projections and FY23 budget (if applicable).