SOM Tableau Tarheel Reports

Listed is a quick reference guide for the SOM-specific reports that were built to help with reconciling, research, and locating balances. Access can be granted to School Reports by submitting an [Infoporte form](https://ccinfo.unc.edu/wp-content/uploads/sites/219/2016/01/Infoporte-Access-Form-v3.pdf) to Jasamine Davis (jasamine\_davis@med.unc.edu).

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| Report | Description | What does it help me do? |
| SOM Dashboard |
| SOM Financial DashboardData Source: *GL Actuals ledgers*Updated*: every quarter* | * Shows a very high level all funds financial view using charts and graphs
* Contains data for the last four Fiscal Years, as well as the current FY
* “Notes for Dashboard” tab contains descriptions of what each tab within this report consists of
 | * Prepare for annual reviews (internal or external), as the data for the annual reviews held by the Dean’s Offices comes from these reports.
 |
| Awards by RankData Source: *RAMSeS & Peoplesoft (for rank)*Updated*: quarterly* | * Shows a count of awards by rank and can be limited by FY, department, and/or division
 | * Review RAMSeS awards reports by Rank for either administering or appointing department.
 |
| Benchmark TrendingData Source: *AAMC, CPSC, Epic, and payroll* Updated*: annually* | * Shows AAMC (compensation) and CPSC (productivity) benchmark trends year-over-year
* Shows actual productivity and total comp data as a percent of benchmarks
 | * Used to help inform decisions and to watch market trends
 |
| RAMSeS Award Report – Administering DepartmentData Source: *RAMSeS*Updated*: daily* | * Shows summary awards data for Administering Department(s) by fiscal year, sponsor group, and sponsor type.
* Also includes an awards growth chart, showing data by Sponsor group and Administering Department
 | * Review RAMSeS awards reports by administering department
 |
| RAMSeS Award Report – Appointing DepartmentData Source: *RAMSeS* Updated*: daily* | * Shows summary awards data for Appointing Department(s) by fiscal year, sponsor group, and sponsor type.
* Also includes an awards growth chart, showing data by Sponsor Group and Appointing Department
 | * Review RAMSeS awards reports by appointing department
 |
| RAMSeS Proposals Report – SummaryData Source: *RAMSeS* Updated*: daily* | * Shows proposal data for the last 10 years by Sponsor Group and FY.
* Can be limited by Administering Department, PI, Status, and Proposal Type
 | * Review a summary of all RAMSeS proposal for the last 10 years
 |
| RAMSeS Proposals Report – Success RateData Source: *RAMSeS* Updated*: daily* | * Shows the funded status for proposal over the prior 10 years.
* Can be limited by Administering Department, PI, Proposal Type, Sponsor Type, and Award Type
 | * Review the funded status of all RAMSeS proposals for the last 10 years
 |
| SOM Reports |
| SOM Actuals/Ledger Report – Comprehensive Financial SummaryData Source: *GL Actuals ledger*Updated: *daily* | Department Rev Exp Summary View BEST TAB TO USE!* Organized by source, and shows the revenue and expense totals
* Lists source owning department and the departments who have spent on a particular source

Cash and Investments, Balance Sheet Accounts* Shows the cash and balance sheet accounts for the given sources
 | * Track your monthly fund balance for trust funds (auxiliary, recharge, gifts, contract trust, etc.) where you are the owning department

**Notes:** * Filters have been pre-selected to view trust fund types, as this is the best use for this report.
* Not as helpful for State, F&A, and C&G ledger groups as they don’t have beginning and ending fund balances.
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| Line Description for DepositsData Source: *KK ledger*Updated: *daily* | * Provides line descriptions for SOM deposits (journal ID’s beginning with “ARD”)
 | * Locate the journal ID in order to do a correcting journal entry
* See individual deposits for a given source, project ID, department, etc.
 |
| Line Descriptions for Vouchers/PO’s/RequisitionsData Source: *KK ledger*Updated: *daily* | * Provides line descriptions for posted SOM requisitions and purchase orders
* Shows associated voucher #, req #, PO #, and vendor detail where available
* Tabs are broken out by PO type
 | * Another location to view transaction detail (similar to the transactions tab).
* Similar to MMD statement
 |
| Recharge/Cores ReportData Source: *GL Actuals ledger*Updated: *daily* | Recharge Actuals Report Rev/Exp* View of actuals that is pre-set to view core transactions
* Shows beginning balance, revenues, expenses, and ending balance
* Broken out by accounting period
 | * Ability to view core transactions only without having to sift through other transactions
 |
| State Funds ReportData Source: *Peoplesoft (GL, HR)*Updated: *daily* | * State funds and payroll projections, source 13001
* Summary view available by department or personnel/non-personnel
* Only expense accounts are shown, 515xxx accounts are excluded
* Salary projections include salary + terminal leave + core data + transit and excludes all other fringe.
 | * Ability to identify by department remaining state funds to be spent within the FY.
 |
| FP Reports |
| UNCFP Billed VisitsData Source: *EPIC*Updated: *once a month* | * Summarizes billed visits by billing provider and provider seen
* EPIC billed visit data is a unique combination of identifiers that indicate a billable provider’s singular encounter with a patient. This report joins the EPIC billed visit data to the SOM summary department.
 | * It provides visibility to inpatient and outpatient billed visit, as well as, the payor information.
 |
| EPIC Clinical ReimbursementsData Source: *EPIC*Updated: *once a month* | * Summarizes FP clinical revenue monthly or quarterly by department and provider details
* Can be limited by fiscal year, subdivision, bill area, inpatient/outpatient, or provider
 | * Shows charges, net receipts, and wRVU detail by month or quarter
 |
| FP Financial StatementsData Source: *PeopleSoft (GL Actuals/Accrual Ledgers)*Updated: *once a month* | * Shows income statements by fiscal year of operating and nonoperating budget vs actuals
* Also includes monthly trends of budget
* Includes balance sheet of assets, liabilities, and retained earnings. Showing beginning balance, current year activity and YTD
 | * Allows you to review your department’s financials, and YTD/MTD budget vs actuals
 |
| FP StatsData Source: *PeopleSoft (GL Actuals/Accrual Ledgers)*Updated: *once a month* | * Compares the statistics of a department by fiscal year
* Includes: cash balance, expense per day, days of cash, AR balance, DAR, adjusted operating income, net income %, ne income, operating %, operating income, NCR, net patient revenue per wRVU, volumes, and salary benefit %
 | * This report allows you to review your departmental statistics year over year
 |
| RASRData Source: *RASR*Updated: *live* | * FP Clinical Contracts & Invoices
* Detailed data, can be filtered by department
 | * This report allows you to review departmental data
 |
| APCFData Source: Health Care SystemUpdated: *live* | * Hospital supply purchases (AP) billed back to the FP/SOM
 | * Review expenses based on Fiscal Year, month, and CFS
 |
| Clinical Cost ShareData Source: PeopleSoftUpdated: *daily* | * Report to run home or funding department on fund/source 29110-15305
* Report limited to source 15305
 | * Utilized to reimburse cost share SALARY to the trust fund for clinical departments
 |
| Anesthesia Clinical ActivityData Source: *CRF, SAAAPM & CPSC* Updated*: Monthly (mid-month)* | * Merges wRVUs & ASA units to create a comparison to benchmark data by provider for Anesthesia.
* Benchmarks included are SAAAPM and CPSC.
* Includes visualization of both wRVUs and ASA units.
* Limited to any provider who creates ASA units.
 | * Anesthesia benchmark vs actual analysis
 |
| HR Funding |
| SOM Funding ReportData Source*: payroll*Updated*: every weekday morning by 10 am* | SOM Payroll – Summary* Shows the salary distribution by major fund type (by percentage and amount). Can be viewed by person, employee type, or department.

SOM Payroll* Shows wage, fringe, and tax expense amounts by accounting period

SOM Payroll – WAGES ONLY* Show wages only expense amounts by accounting period
 | * See the funding history of an individual, project, source or department.
* Prepare personnel for a progress report

**To Note:*** All short-term retro actions were loaded in October 2014, so you would not get an accurate funding history prior to October 2015. November 2015 – present is accurate.
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| Faculty Productivity - CurrentData Source: *HR, Payroll, Revenue Cycle, MGMA, AAMC, FPSC, and ASAHP*Updated: *once a month* | * Shows Current FY Faculty Productivity data, and uses Program Code to calculate cFTE
* Several tabs contain graphs in order to benchmark faculty salaries and wRVUs against AAMC, MGMA, and FPSC data
 | * This report excludes prior year-PAATs, so that the view is for wages received in the current year
 |
| Faculty Productivity - HistoricalData Source: *HR, Payroll, Revenue Cycle, MGMA, AAMC, FPSC, and ASAHP* Updated: *once a month* | * Shows Historical Faculty Productivity data, and uses Program Code to calculate cFTE
* Several tabs contain graphs in order to benchmark faculty salaries and wRVUs against AAMC, MGMA, and FPSC data
 | * This report excludes prior year-PAATs, so that the view is for wages received in the current year
 |
| SOM Program Code on Faculty Funding ReportData Source*: payroll*Updated*: every weekday morning by 10 am* | SOM Payroll Program Code Checking* Shows payroll data by program code grouping (Admin, Clinical, Research, Education, funding lines note coded, etc.)
* Also includes the detail for export with the full chartfield string information

SOM Payroll Program Code by Dept* This tab shows the same information as thefirst tab, but does it at a departmental level vs. by person
 | * See how employees have been program coded. It’s also an easy way to see who does not have a program code on their funding line and for which pay period, so that a PAAT can be processed
* See the [Program Code](https://www.med.unc.edu/fbo/files/infoporte/program-code-on-faculty-funding) handout for additional detail regarding running this report
 |
| Benchmark TrendingData Source: *AAMC, CPSC, Epic, and payroll* Updated*: annually* | * Shows AAMC (compensation) and CPSC (productivity) benchmark trends year-over-year
* Shows actual productivity and total comp data as a percent of benchmarks
 | * Used to help inform decisions and to watch market trends
 |
| SOM Retirement Plan ReportData Source: *Peoplesoft HR* Updated*: weekdays @ 11am* | * Shows retirement election and FP benefit flag by employee.
* Includes faculty and staff who have had a job with a home department of SOM.
 | * Estimate fringe for employees on state funds
* Estimate fringe for research proposals
 |
| Research |
| RAMSeS Award Report – Administering DepartmentData Source: *RAMSeS*Updated*: daily* | * Shows summary awards data for Administering Department(s) by fiscal year, sponsor group, and sponsor type.
* Also includes an awards growth chart, showing data by Sponsor group and Administering Department
 | * Review RAMSeS awards reports by administering department
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| RAMSeS Award Report – Appointing DepartmentData Source: *RAMSeS* Updated*: daily* | * Shows summary awards data for Appointing Department(s) by fiscal year, sponsor group, and sponsor type.
* Also includes an awards growth chart, showing data by Sponsor Group and Appointing Department
 | * Review RAMSeS awards reports by appointing department
 |
| Awards by Agency – Administering DepartmentData Source: *RAMSeS*Updated*: daily* | * Shows summary of awards data for Administering Department(s) by fiscal year, PI, First Level Agency, Second Level Agency, and Sponsor.
* Also includes a separate tab/report for NIH, NSF, DOD, NIEHS, NCI, and Industry Awards.
 | * Review RAMSeS awards reports by administering department based on a specific agency and/or sponsor
 |
| Awards by Agency – Appointing DepartmentData Source: *RAMSeS*Updated*: daily* | * Shows summary of awards data for Administering Department(s) by fiscal year, PI, First Level Agency, Second Level Agency, and Sponsor.
* Also includes a separate tab/report for NIH, NSF, DOD, NIEHS, NCI, and Industry Awards.
 | * Review RAMSeS awards reports by appointing department based on a specific agency and/or sponsor
 |
| DHHS Awards by Activity Code – Administering DepartmentData Source: *RAMSeS*Updated*: daily* | * Shows summary of DHHS awards by activity code data for Administering Department(s) by fiscal year, PI, and PI PID.
* Also includes a notes tab that defines each activity code, as well as detail tab to easily download the data.
 | * Review RAMSeS DHHS awards by activity code for administering departments.
 |
| DHHS Awards by Activity Code – Appointing DepartmentData Source: *RAMSeS*Updated*: daily* | * Shows summary of DHHS awards by activity code data for Appointing Department(s) by fiscal year, PI, and PI PID.
* Also includes a notes tab that defines each activity code, as well as detail tab to easily download the data.
 | * Review RAMSeS DHHS awards by activity code for appointing departments
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| RAMSeS Proposals Report – SummaryData Source: *RAMSeS* Updated*: daily* | * Shows proposal data for the last 10 years by Sponsor Group and FY.
* Can be limited by Administering Department, PI, Status, and Proposal Type
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| RAMSeS Proposals Report – Success RateData Source: *RAMSeS* Updated*: daily* | * Shows the funded status for proposal over the prior 10 years.
* Can be limited by Administering Department, PI, Proposal Type, Sponsor Type, and Award Type
 | * Review the funded status of all RAMSeS proposals for the last 10 years
 |
| Research Expenditures |
| SOM Project Balances ReportData Source: *Infoporte Projects Summary Table*Updated*: daily* | * Shows current project data by PI
* Can be limited by SOM Department, Project Status, Year of Project End Date, Positive/Negative Balance, and Clinical Trials (Yes/No)
 | * Shows current project data by PI. Can be limited by SOM Department, Project Status, Year of Project End Date, Positive/Negative Balance, and Clinical Trial (Yes/No)
 |
| Direct-Indirect Cost ReportData Source: *GL Actuals ledgers*Updated*: daily* | * Shows direct costs for SOM and estimates indirect cost amounts for SOM projects
* Can be filtered by project, department, or PI
 | * For planning purposes, this report provides clinical trial tax, animal tax, and F&A allocation estimates
 |
| SOM Cash Advance Report for Project IDsData Source: *O ledger*Updated*: daily* | * Shows the SOM balance for the cash advance account (559510) and/or the travel advance account (559511) by project id.
* Summarized by FY and funding department
 | * Shows SOM balance for the Cash Advance account (559510) and/or the Travel Advance account (559511) by project id. Report summarized by Fiscal Year and funding department.
 |
| Research ExpendituresData Source: *GL Actuals ledgers*Updated*: daily* | * Contract & grant expenditures by project type for both administering and appointing departments.
* Includes both direct and indirect cost
 | * Review contract and grant expenditure trends year over year
 |
| Budget |
| SOM Budget ReportData Source: *GL Actuals ledgers*Updated*: once a year during the SOM budget process* | * Shows the first 6 months of actuals in the current FY, as well as the actuals for the last four FY’s
* Each fund type is broken out on a separate tab (except for Clinical funds, as this is a separate process in Strata)
* The “Summary – All Fund Types” tab shows the detail and is used to export the data to populate the history within the actual budget excel template
 | * Utilized during the SOM budget process so that departments have 6 months of actuals in order to help with projections for the upcoming FY budget
 |
| SOM Budget vs Actuals ReportData Source: *KK and GL Actuals ledgers*Updated*: every quarter* | * Shows actuals for the previous four FY’s, budget submitted and actuals for the current FY, and variance current FY budget vs actuals
* Available in fund type view and expense type views
* “2xxx Budget Submitted” tab shows the view of budget as submitted by department
 | * To track how a department is doing compared to budget
 |
| Funds Flow |
| Funds Flow Clinical Allocations Data Source: *GL Actuals, and in-house file maintained by the Funds Flow Team*Updated*: every month* | * Shows the detailed breakdown by accounting period for all funds flow clinical allocations, beginning in FY19
* Provides overall summary by department along with any allocations that are reimbursed at the provider level (productivity, overhead, benefits, Non MD Detail)
* MGMA benchmarks available for compensation and productivity
 | * To see the detailed data behind the funds flow clinical allocations and track any variances in productivity, overhead, benefits, and clinic expenses
 |