



## **TITLE OF POLICY**

Adverse Event Policy

## **PURPOSE AND SCOPE**

To establish protocol for adverse events for students in all phases of the curriculum.

## **RESPONSIBLE PARTY AND REVIEW CYCLE**

The policy is reviewed in even-numbered years or as needed with input from the Office of Vice Chancellor for Student Affairs.

## **ARC PA REFERENCES**

A1.03g The sponsoring institution is responsible for addressing appropriate security and personal safety measures for PA students and faculty in all locations where instruction occurs.

## **HISTORY OF APPROVAL AND UPDATES**

Approved by the Program Director, May 2020.

## **DEFINITIONS**

Adverse events refer to any event that disrupts normal university and educational operations. Adverse events include inclement weather.

## **POLICY**

Students should follow the University of North Carolina Physician Assistant Program instruction. With respect to inclement weather, students should use their best judgement, taking into account local weather and road conditions, and should not travel if they do not feel safe. Phone numbers for point of contacts for personal safety and adverse weather are available on the provided code card. The code card must be displayed behind the UNC student ID badge to allow for easy access for emergency contact numbers and codes.

### **Pre-Clinical Phase at UNC Campus**

- For Condition 1 (Reduced Operations), students should use caution when reporting to class and may be excused if local conditions prevent safe travel.
- For Condition 2 (Suspended Operations) or Condition 3 (Closure), students should not report to class.
- If the University of North Carolina at Chapel Hill cancels classes, the UNC Physician Assistant Program will also cancel classes regardless of Condition.

### **Clinical Phase at UNC Campus**

- For Condition 1 (Reduced Operations), students should use caution when reporting to class or clinical rotations and may be excused if local conditions prevent safe travel.
- For Condition 2 (Suspended Operations) or Condition 3 (Closure), students should not report to class or to clinical rotations. Although second year physician assistant students are involved in patient care, they are not considered critical personnel by the UNC Health Care System, or by the various AHECs.

- Local weather conditions at clinical sites within UNC Chapel Hill Campus regional area may vary, preventing students from traveling even when the university is not under an adverse weather condition. In this instance, students should contact the local preceptor inquire about local weather conditions. If operations closed at these sites or travel to the site is hazardous, students should not report to clinical rotations.
- If the University of North Carolina at Chapel Hill cancels classes, the UNC Physician Assistant Program will also instruct students to not report or leave clinical sites, regardless of Condition.

### ***Off-Site Clinical Locations***

Students should follow the guidelines according to the off-site clinical location emergency operational procedures. It is the responsibility of the student to notify the UNC PA Program regarding adverse weather conditions at the off-site location, any safety concerns and current status. Physician Assistant Students are not considered essential personnel for clinical activities.

## **PROCEDURE(S)**

### ***UNC Chapel Hill Campus***

If conditions change the University's operating status, campus communications will include:

- An email, website post and, if conditions warrant, a text message from Alert Carolina, <http://www.alertcarolina.unc.edu>. You must be signed up to receive an Alert Carolina text message. Alert Carolina will send text messages about decisions to activate or deactivate Condition 2 or Condition 3 and/or cancellation of classes.
- Posts on the homepage, [www.unc.edu](http://www.unc.edu), amplified via official University social media accounts including @UNC and @UNC\_HR on Twitter.
- Adverse Weather and Emergency Phone Line: (919) 843-1234. You may call this number to hear recorded announcements about campus operations.
- UNC Traveler's Information System Radio, 1610 AM, near campus.
- UNC Transportation and Parking for information including parking lot conditions. (<http://move.unc.edu>)
- Area news media websites and news reports.
- Many University units and UNC Health Care post news about the status of their specific operations and events on their websites and official social media accounts.
- Chapel Hill Transit also posts adverse weather news and routes and schedules. Refer to <http://www.townofchapelhill.org/town-hall/news-events/emergency/adverse-weather-updates>

### ***Off-Site Clinical Locations***

Students should follow the delays and closures according to the off-site clinical location emergency operational procedures. It is the responsibility of the student to notify the UNC PA Program if they will not be attending clinical activities due to a delay or closure. Physician Assistant Students are not considered essential personnel for clinical activities.

## **DEFINITIONS**

N/A