

## Start the Room System

Tap the touch panel to start the room system and display the controls. The PC will display on the screen by default. If it does not display, tap the mouse or keyboard to wake it.



## Presenting From a Laptop

Connect your laptop to the HDMI cable. Select "Laptop" on the touch panel to display on the room screen.



## Wireless Presentation (Laptop, Tablet, Phone)

Select "Wireless" on the touch panel. The screen will show instructions for installing the VIA wireless app on your device. Log in with the Room Name and Code shown on the screen. Click "Present" to display your device on the screen.



## Zoom and Webex Meetings (Room PC Only)

Select "PC" on the touch panel. Launch your preferred browser and click the meeting link.

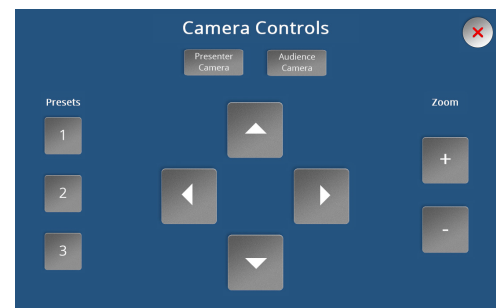
When prompted, select "Room Camera" for the camera, "Room Speakers" for the speakers, and "Room Mic" for the mic.

**Note: The room camera and mic are not accessible from a laptop.**

## Controlling the Room Camera

Tap "Camera Control" on the lower left of the touch panel to access the camera control page, where you can choose which camera to use.

You can adjust the shot with the Pan, Tilt, Zoom controls or select one of the three Presets.



## Controlling Room Audio

To adjust PC and laptop volume, use the volume control on the right side of the touch panel. To mute the room microphones, tap "Audio Control" on the lower right to access the mic volume control page.

