**After initial consultation with core staff and when you are ready to have samples analyzed**, please enter your billing information via Infoporte.

Here are brief instructions for using Infoporte.

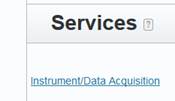
Log into [Infoporte](https://infoporte.unc.edu/) using your onyen and click on the ‘Cores’ button upper right side of screen.

cid:image001.png@01D4E89E.ABEC1680

Scroll down to select the Mass Cytometry Core button



Click on ‘Instrument/Data Acquisition’ under Services.



The Mass Cytometry Core has tiered pricing depending on affiliation with the LCCC. Choose your category of affiliation and then enter an estimate of the number of hours for your run in the quantity field. This is only an estimate, core staff will adjust this number later based on the actual hours of run time (and fraction of hours if applicable). Since we will bill at the end of the month, the core will update this number each time we do an experiment on the instrument during the month.



Click ‘Add to Cart’ (bottom right of screen), then checkout.

This page is where you will add your billing information and the project to charge.

In the ‘Peoplesoft Account’ box, use 558913 (Lab/Analytical Services), the click ‘Place Order’ (bottom right).

Thanks for your support of the new UNC Mass Cytometry Core!