NOTES FROM THE CURRICULUM MANAGEMENT AND POLICY STEERING COMMITTEE MEETING
August 28, 2003 at 7:00 a.m. in 133 MacNider

Members Present/Absent: ☑ Dr. McCartney, Chair; Drs. ☑ Aleman, ☑ Chaney, ☑ Dent, ☑ Gwyther, ☑ Hoole, ☑ Ingersoll, ☑ Rao, ☐ Shaheen, ☑ Dr. Tresolini; ☑ Yankaskas; ☑ Lewis; Regrets: Drs. Shaheen and Dent; Guest: Dr. Greg Boyd, UNC SOM graduate and UNC Law School student

1. Review Notes from August 14, 2003 meeting. Please send corrections/changes to Dr. McCartney.

2. Problem Based Case for Fall MS1: Dr. McCartney said that medical students don’t have exposure to specialty care early on and on October 8 -9 students could be offered shadow experiences in the various specialties. She suggested that perhaps a fourth year student on an elective could take a buddy to school or perhaps an activities fair could be held. She asked that these and other ideas be explored and discussed at the next meeting. Dr. Hoole spoke of experiences that suggested to him that shadowing is not received enthusiastically by students. Dr. Chaney said that it’s not too early to begin planning for next year’s problem based case similar to the one presented last year.

3. Student Survey: Dr. McCartney handed out and gave a brief overview of the results of the final student survey questionnaire that had been distributed and collected from all four classes for LCME. She praised the 87% response rate. She discussed the strengths and weaknesses reported of various areas of the SOM. In conclusion, the results were very positive, but there were areas for improvement, mainly performance evaluations, a balance between teaching & “scut” on some services, direct teaching by attendings on some svcs, training in non-core areas and opportunities for mentorship. She said that Michael Rosenthal, chair of the survey committee, and his committee members, will be offered many opportunities to give their slide presentation of the final results with analyses to relevant faculty committees including the Dean’s Annual Faculty Meeting September 24, 2003.

4. Approval of Draft Policies: Dr. Tresolini welcomed Dr. Boyd back. He had been helping revise the educational policies before his summer break. Dr. Tresolini brought the members up to date on the status of the articles. She explained that with the upcoming LCME site visit, some of the articles need to be up on the web and useable before the LCME site visitors begin accessing the website. Articles 2 and 3 were handed out to the members.

5. Dr. Tresolini explained that with reference to the posting on the website there would be essentially two parallel postings: (1) All current policies in the renumbered format and (2) the overview and table of contents. As changes are approved, the links will be enlivened. There will be one fully linkable document and one that will be in pieces until all of them are approved. She asked Dr. McCartney if final approval of the articles is within the scope of the CMPC and the response was affirmative. The members proceeded to discuss article 2 and made substantial revisions. The revised draft will be brought back to the next CMPC meeting for approval. Article 3 was discussed and approved with minor changes. Article 8 and the Improvement Focused Feed Forward Policy were deferred to the next meeting for discussion.

6. LCME: A Systematic Yearly Review of Courses and Curriculum: Dr. Tresolini said that Drs. Aleman and Chaney had noticed that in planning for the CD1 meeting for the “CMPC review across the years” agenda item, there is no mention of integration and it should be added to this list and to the curriculum review by year (in CD committees). She also said that at the CD1 meeting, the course directors questioned how periodic a periodic review should be. They thought that this could be an overwhelming task to address the entire list over the year. They suggested instead that a better approach would be to take a few items that are to be reviewed and work on them each year.

7. AAMC Meeting - November – Washington, DC: Dr. McCartney said that her assistant is currently working on the logistical plans for the members. Dr. Cherri Hobgood will also attend the meeting.

8. Fourth Year Capstone Course Planning: Dr. McCartney said that salary support will be provided for Dr. Cherri Hobgood to develop the capstone course.

9. CAB Meeting: The meeting has been moved to September 9, Room 238 MacNider. Michael Rosenthal and some of his committee members will make a presentation on the student survey questionnaire.

9. Annual Reports Due: Dr. McCartney reminded the members that annual reports are due.

10. Merrimon Lecture: Dr. Shaheen and his group are inviting someone from the outside to teach in their HIV block, and that person will give the formal Merrimon lectureship in the MBRB auditorium.