NOTES FROM THE CURRICULUM MANAGEMENT AND POLICY STEERING COMMITTEE MEETING

September 25, 2003 at 7:00 a.m. in 238 MacNider

Members Present/Absent: ☑ Dr. McCartney, Chair; Drs. ☑ Aleman, ☑ Chaney, ☑ Dent, ☑ Gwyther, ☑ Hoole, ☑ Ingersoll, ☑ Rao, ☑ Shaheen, ☑ Dr. Tresolini; ☑ Lewis  Guest: Dr. Greg Boyd, UNC SOM graduate and UNC Law School student

1. **Review Notes from September 18, 2003 meeting.** Please send corrections/changes to Dr. McCartney.

2. **Problem Based Case – Fall MS1:** Dr. Aleman reported that Dr. Eugene Fried (Anesthesiology) will lead the basic life support training. The plans are to cover basic life support, the use of an automatic defibrillator machine, treatment of a person in shock and presentation of a pediatric case.

3. **Educational Policies:** Dr. McCartney called attention to two sections of the LCME Executive Summary, Institutional Setting (IS) and Educational Resources (ER), which had been placed in the members’ packets. She said that these sections are now ready for committee review and feedback.

4. **Merrimon Lecture:** Dr. McCartney reported that she and Lydia Lewis will meet with Dr. Laura Hanson regarding planning of this lecture.

5. **Approval of Draft Policies:** Dr. Tresolini welcomed Dr. Boyd, who has been helping revise the educational articles. She then distributed the revised Article 8 educational policy and the members discussed the document line by line. Because of time consideration, the group agreed to finish work on Article 8 at next week’s meeting.

6. **Announcements:** Dr. McCartney announced the FACET will meet on September 30, in the MBRB large auditorium from 2:30 – 3:30 pm for a presentation by a Kontek (smart board) representative. The presentation will also be made at the CD1/2 joint meeting in the MBRB large auditorium at 4:00 pm. She also announced that the Whitehead Curriculum Committee would meet today at 12:00 noon in Room 238 MacNider.

7. **Next CMPC Meeting:** The next meeting will be held on October 9, 2003, Room 133 MacNider.