NOTES FROM THE CURRICULUM MANAGEMENT AND POLICY STEERING COMMITTEE MEETING
May 20, 2004, at 7:00 a.m. in 133 MacNider

Members Present/Absent: ☒ Dr. McCartney, Chair; Drs. ☐ Aleman, ☒ Chaney, ☒ Dent, ☐ Gwyther, ☒ Hoole, ☐ Ingersoll, ☐ Rao, ☐ Shaheen, ☐ Dr. Tresolini; ☐ Yankaskas; ☒ Lewis

1. Approval of Minutes. Please let Dr. McCartney know if there are corrections to the Minutes.

2. Annual Report: Dr. McCartney distributed a template of a streamlined version of the previous years’ format. With the heavy load of preparation for the LCME site visit, some annual reports were not submitted. She asked that those who had not submitted a report for 2002-03, to include it along with the 2003-04 Annual Report. The due date for both reports is July 15. Upon receipt, the Annual Reports will be posted to the Curriculum Committees’ website.

3. Merrimon Lecture: Dr. McCartney reported that the MESC group had discussed the lecture and had agreed to ask Dr. Laura Hanson to handle it again this year. She had then emailed Dr. Laura Hanson asking her to plan the lecture, with a speaker knowledgeable about racial discrepancies.

3. Preliminary Draft of Plans for Clinical Education (Includes Elective Time in Third Year): Dr. McCartney presented the revised mockup of the third year curriculum. After much discussion, it was agreed that Dr. McCartney would present the plan to Vice Dean Golden for his input. The plan will then be brought back for discussion at a future CMPC meeting.

4. Next CMPC Meeting: May 27 to consider the educational policies, Room 133 MacNider.