NOTES FROM THE CURRICULUM MANAGEMENT AND POLICY STEERING COMMITTEE MEETING

June 24, 2004 at 7:00 a.m. in 133 MacNider

Members Present/Absent: Dr. McCartney, Chair; Drs. Aleman, Chaney, Dent, Gwyther, Hoole, Ingersoll, Rao, Dr. Tresolini, Shaheen, Yankaskas; Lewis; Branson Page; Guest: Dr. Greg Boyd

1. Minutes from June 10 meeting were distributed for comment and corrections

2. Educational Policies – Articles 4 and 5. Drs. Boyd and Tresolini presented revisions of Article 4 Responsibilities of Teaching Faculty and Article 5 Responsibilities of Medical Students. Section 4.02.4 addresses the responsibility of departments to provide a supportive environment for teaching faculty to allow them to fulfill teaching responsibilities described in Article 4, as Dr. Rao suggested and with Dr. Golden’s endorsement. Committee members discussed the responsibility for remediation of teaching faculty and the hierarchy of oversight of teaching faculty, particularly in the event of persistent failure to meet teaching requirements. Article 4 was unanimously adopted as amended. After a brief discussion of appropriate/professional dress, Article 5 was likewise unanimously adopted. Members of CMPC, including student representative will review the Educational Policies in their entirety in the final reformatted version, and then Dr. Golden will determine if the Dean’s Advisory Committee will need to review the document.

3. CD1 & CD2 Combined Meeting: (Dr. Chaney) Faculty members discussed whether students’ evaluations of courses should be required as it is in second year. A concern is whether students will complete only the OED evaluation in lieu of the departmental evaluation. Dr. Chaney is developing an evaluation tool that might be generic but yield some of the detailed information that departments seek, particularly regarding data for promotion and tenure considerations. OED is available to provide technical support to faculty and departments. Further discussion was tabled in order to have time to discuss honors in the first year. Jay Simhan and Owen Palmer, Whitehead Committee Co-VPs for Curriculum, presented their research results regarding prevalence of using Honors at peer institutions and value of Honors in the basic sciences to residency programs. Faculty voted to abandon use of Honors for course grades, but there is some confusion about whether honors for the year should continue to be awarded. Dr. Chaney will present results of a precisely worded survey to CD1’s to clarify faculty’s intent regarding whether honors in the first year would be awarded.

4. Definition of Failing: (Dr. Hoole) Fail needs to be defined more specifically than it is currently in the Educational Policies. Criterion referenced assessments vs. norm referenced approaches to testing and a minimum grade (70) vs. two standard deviations below the mean have been offered as guidelines for determining failure in a given course; however, a student failed a course although she scored above a 70, but below two standard deviations below the mean. Dr. Hoole will submit his proposal for defining Failing to Drs. Boyd and Tresolini for consideration for amending Article 6.

5. Merrimon Lecture and Zollicoffer speakers will be addressing our theme for the year, racial discrimination and cultural sensitivity.

6. Vision for the Curriculum: (Dr. McCartney) The evolving edits of the vision plan will be discussed with and distributed to CD ¼ committee members.

7. Appropriate Treatment of Medical Students: Drs. Dent and McCartney have presented about the LCME survey and relevant information to four clinical departments to date.

8. Construction projects are progressing on schedule.

9. Next Meeting: June 24, 2004

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