NOTES FROM THE CURRICULUM MANAGEMENT AND POLICY STEERING COMMITTEE MEETING

October 28, 2004 at 7:00 a.m. in 133 MacNider

Members Present/Absent: ☒ Dr. McCartney, Chair; Drs. ☒ Aleman, ☒ Chaney, ☒ Dent, ☒ Gwyther, ☒ Hoole, ☒ Ingersoll, ☒ Rao, ☒ Shaheen, ☒ Yankaskas; ☐ Jefferson , ☒ Lewis; ☐ Quintina Benson; Dr. Rao participated via conference call.

1. Notes from the October 14 meeting were distributed for comment and corrections.

2. LCME Accreditation Standard ED33 Curriculum Management. Dr. McCartney and the members of the CMPC reviewed ED33 and discussed examples of how CMPC has effected change throughout the curriculum and how CMPC has remediated problems identified by the LCME site visitors (January 2004).

   Progress
   - Vision for the Curriculum developed and approved, to be presented at the January 2005 retreat.
   - Medical student mistreatment: task force, survey of students, faculty and resident development.
   - Conceptual plan for the first year curriculum revision derived from Vision for the Curriculum and to be presented to (approved by) Dean’s Advisory Committee.
   - Student participation in curriculum governance clearly represented on organizational chart.
   - Curriculum governance is multi-directional.
   - Educational Policies revision (including grading, remediation, etc.).
   - Capstone course for MS4s scheduled for Spring 2005.
   - Clinical education task force has been appointed, has met and laid the ground rules for process.
   - CMPC must review SOM involvement in grants.

   Problems:
   - Anatomy dominates MS1 study time first semester and is often not clinically relevant.
   - Pharmacology has been resistant to becoming integrated into the second year curriculum.
   - Clerkship grades continue to be submitted long after clerkship is completed.
   - Routine proposed for scheduling of problem course evaluation summaries for CMPC review.

3. Tuition increase proposal. Moneys will be used to fund the Academy of Educators (with matching funds from the departments) and the Mentoring Program.

4. Next CMPC meeting will be November 11, 2004 in 238 MacNider. It will be the last CMPC meeting before the LCME consultation visit.

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<th>Who Will Do</th>
<th>Due Date</th>
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<td>Facilitate CD Preparation for LCME Consultation Visit</td>
<td>CD Co chairs</td>
<td>Next CD meetings.</td>
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