NOTES FROM THE CURRICULUM MANAGEMENT AND POLICY STEERING COMMITTEE
MEETING

December 22, 2005 at 7:00 a.m. in 133 MacNider

Members Present/Absent: Dr. McCartney, Chair; Drs. Byerley, Chaney, Cross, Dent, Hobgood Hoole, Ingersoll, Rao, Shaheen, Yankaskas, Lewis, Osmond, Quintina Benson Jeff Keyes Sutton

1. Approval of minutes. A new format for minutes was adopted which boxes items that represent CMPC policy decisions. All minutes are now posted to the Web site in compliance with ED-33.

2. Discussion of anticipated absence of faculty during the LCME limited site visit in March led to discussion of how best to “second” curriculum leadership responsibilities. Financial implications were considered. A proposal that advocates a suitable candidate for assistant clerkship or selective director to the department head with mention of such service (app. 10% time) in his or her teaching portfolio will be drafted by Dr. Yankaskas for CMPC review. It was noted that working out a solution to this situation is an example of the CMPC functioning in the leadership capacity as detailed in ED-33. The resulting policy will be amended to the Notes and Procedures once ratified.

3. The revised Curriculum Governance Structure diagram was distributed and discussed in light of ED-33 (role of CMPC in providing integrated curriculum leadership). The language and structure of that diagram was refined and approved according to the “Web site and Documentation Style Sheet,” which was amended and approved for dissemination to administrators responsible for the update of School of Medicine Web sites by February 28.

4. It was discussed how best to address issues raised by Pharmacology concerning the disposition of pharmacy elements in the revised curriculum. Dr. McCartney will meet with them and encourage them to raise specific issues with the co-Chairs of CC 1, which in turn will bring such issues as merit curriculum-wide discussion to the CMPC.

5. Dr. Hobgood will take the CMPC on a tour of the Clinical Assessment Lab at the end of the next CMPC meeting of January 11.

6. It was recommended that Dr. Rao be invited to attend the GEA Conference on Educational Scholarship in Charlotte; Dr. Shaheen agreed to communicate that invitation.

7. Dr. Cross will consult with Dr. Hobgood on further work in Cultural Competence, as the relationship between undergraduate and resident training in cultural competence is paramount.