NOTES FROM THE CURRICULUM MANAGEMENT AND POLICY STEERING COMMITTEE MEETING
January 25, 2007 at 7:00 a.m. in 4074 Bondurant

Members Present/Absent: □ McCartney, Chair □ Hobgood □ Byerley, □ Chaney, □ Cross, □ Dent, □ Hoole, □ Ingersoll, □ Rao, □ Shaheen, □ Yankaskas; □ Lewis, □ Osmond, □ Sutton; □ Palmer, □ Simhan

EXECUTIVE SUMMARY:
- Minutes will be more concise from now on.
- Agenda for Feb 6 meeting with Charlotte will focus on institutional goals, strengths, and needs.
- Executive summary of AAMC white paper on regional campuses to be circulated before the meeting.

1. The minutes from January 11 were distributed for discussion. Desire was expressed to make the minutes more concise and uniform in tone and to include an executive summary. Dr. Osmond agreed to circulate revisions of the January 11 minutes by week’s end.

2. Charlotte Project. The draft agenda was reviewed. This meeting’s driving question should be whether Carolinas Medical Center (CMC) expansion would mean a separate cohort of Charlotte students or an expansion of clinical opportunities for students that still identify with Chapel Hill. The purpose of this meeting should be to ensure that CMC has enough information about the ramifications of each option to participate in that decision. We should enter the discussion with a well-formed opinion of where we stand. The agenda was reformatted to focus on the institutional goals, strengths, and needs brought by Chapel Hill and Charlotte, with the intention being the support of dialogue and information sharing. Student concern about a loss of prestige associated with Charlotte identification has been discussed in Whitehead and at the Dean’s luncheon. The idea was raised to discuss models of regional campuses from other schools. Student support, housing, and professional staff positions needed at CMC in educational development, evaluation, student affairs were discussed; it was agreed that while CMC has infrastructure to support graduate medical education (GME), there may be a need to recreate those resources at the undergraduate (UME) level. Administrative structure of branch campuses is already outlined in LCME requirements. The ratio of faculty vs. private AHEC practitioners should be considered. The CMPC wants to attend the first session, with the addition to the first session’s agenda of what is already decided re: allocation of students. A brief presentation should be made on each institution’s goals, strengths, and needs, and the agenda should reflect these priorities throughout. The executive summary of the AAMC white paper to be discussed should be circulated before the meeting. Drs. Hobgood and Byerley will present on the curriculum vision, evolution and the clinical curriculum. Other issues to be included are implications for housestaff and professional staff, board scores, simulation, student support, diversity, and admissions. The curriculum’s objectives should drive all other structural and administrative decisions. Trends in the rising costs of instructing medical students will be explicated by Dr. Hobgood.

3. Next meeting: Thursday, February 8, 2007 at 7:00 AM in 4074 Bondurant Hall.