UNC School of Medicine
Curriculum Grant Application

Applicant and affiliation

Title of proposal

Executive Summary of proposal (100 words max)

Routing
Course committee 1, 2, or ¾
☐ Approved and forwarded (date) ____
☐ Returned to applicant (date)____
Notes

OED
☐ Approved and forwarded (date) ____
☐ Returned to applicant (date)____
Notes

CMPC
☐ Approved and forwarded (date) ____
☐ Returned to applicant (date)____
Notes
Please attach a brief (maximum 5-page double-spaced) project narrative, to be evaluated according to the following criteria:

NEED FOR THE PROJECT (24 points)
- What evidence is there of the need that the proposed project will address?

OBJECTIVES (9 points)
- What are the anticipated student (Knowledge, Skill, Attitude) outcomes?
- What are the anticipated program outcomes?
- Are these objectives measurable, attainable, and ambitious?
- How do these objectives relate to SOM objectives (Core Competencies and other curricular benchmarks)?

PLAN OF OPERATION (30 points)
- What is the plan for locating the proposed project within existing structures?
- What curriculum, services, or activities will be provided?
- What is the planned timeline?
- What is the administration plan? (financial, records, personnel management)
- How does this project collaborate with other departments or entities?
- How will the project be sustained after the grant funds are spent?

APPLICANT AND COMMUNITY SUPPORT (16 points)
- What other resources will be made available (space, time, effort of other staff)?
- What other commitments of support have been secured?

QUALITY OF PERSONNEL (8 points)
- How qualified are the applicant and partners to complete this project?

BUDGET AND COST EFFECTIVENESS (5 points)
- How adequate is the budget?
- How reasonable are the anticipated costs?

EVALUATION PLAN (8 points)
- How appropriate is the evaluation plan for the proposed project?
- How will the evaluation plan establish the effectiveness of project in specific and measurable ways?

APPENDICES (will not be included in the 5 page length limit)
- Budget
- Other documentation (letters of support, etc)