THE SECOND YEAR CURRICULUM COMMITTEE MEETING MINUTES
December 4, 2007: 4:00-5:30 pm in 133 MacNider

In Attendance:

<table>
<thead>
<tr>
<th>Kathleen Rao</th>
<th>Nicholas Shaheen</th>
<th>Thomas Bouldin</th>
<th>Shannon Carson</th>
<th>Alice Chuang</th>
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<tr>
<td>Thomas Clark</td>
<td>Claudia Condrey</td>
<td>Alan Cross</td>
<td>Georgette Dent</td>
<td>Ken Dudley</td>
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<td>Bob Esterh</td>
<td>Amy Fowler</td>
<td>Hammett-Stabler</td>
<td>Susan Hadler</td>
<td>Gerald Hladik</td>
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<td>Deborah Ingersoll</td>
<td>Eve Juliano</td>
<td>Debbie Keelan-Fuller</td>
<td>Lydia Lewis</td>
<td>James Lindsey</td>
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<td>Stephen Charles</td>
<td>Nilsa Morales</td>
<td>Howard Reisner</td>
<td>Jeffery Sonis</td>
<td>Ellen Roberts</td>
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<td>Anshu Verma</td>
<td>David Warshauer</td>
<td>Frank Wilson</td>
<td>John Woosley</td>
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1) Honor Court Presentation – S. Wheless
   a. Stephen Wheless is a MS2 student who is representing the Honor Court as a Student Attorney General.
   b. Stephen distributed a flier describing the purpose and proper procedures of the Honor Court.
   c. The Honor Court is composed of 6 second-, 6 third- and 6 fourth-year students. The students are selected by application, not by popular vote.
   d. Stephen Charles stated that a concern to be addressed is whether a student logs onto the AIMS late. In some case, students have logged onto the exam after a third to a half of the class had been completed with the exam.
   e. Also, Dr. Shaheen stated that several students brought up a concern that there were numerous honor code violations during take-home exams.
   f. Both concerns will be discussed at the next meeting.

2) Video access to MS1 and MS2 lectures- D. Fox and K. Knierim
   a. The students passed around a demonstration to show a podcast for a lecture recording.
   b. The students expressed their opinion about the technology, what other schools are doing, and what can be done at UNC School of Medicine in a PowerPoint Presentation.
   c. Please see the attached PowerPoint.
   d. It was stated that Michigan’s anatomy class does not use lectures at all anymore.
   e. There are faculty who are opposed to this technology for a few main concerns:
      i. Students will stop coming to class
      ii. Time investment
      iii. Intellectual property- it was suggested that distributing educational materials to outside sources would an honor code issue
      iv. It would add more curriculum hours
   f. Eve suggested completing a pilot of recordings in January. It was suggested to try different recording techniques for the same lecture.
   g. A student suggested having student ambassadors to help with rendering the videos.
   h. There will be a pilot in Dr. Bashford’s class.
   i. This topic will be discussed in the January Meeting.

3) First Draft of MS2 Schedule- S. Charles
   a. The scheduled will be emailed to each course director during this meeting. Please review and send comments to Stephen Charles by December 17, 2007.

4) New Curriculum Facilitator Role- K. Rao
   a. There has been a Curriculum Facilitator Role created. In the future if you have any questions pertaining to your block, Stephen Charles will be your go to person.
   b. Stephen can find the resources that you want but can provide physical help during your course.
   c. Stephen gave examples of support he can provide
      i. Focus Group Meetings
      ii. Block Committee Meetings
      iii. Scheduling of lectures and lecturers
      iv. Team Based Learning Assistant
      v. Small group rooms
      vi. Distribute x-rays and roles
      vii. Assisting with AIMS test item writing and reporting
5) **Updates on Completed Blocks**

a. **Clinical Applications Course- Dr. Clark**
   i. **Technical issues-**
      1. Confusion about small group rooms
      2. Had to restart the computer which caused him to be late getting started.
   ii. **Material covered-**
      1. HIV
      2. Geriatrics/Heart failure
      3. Take-home Exam

b. **GI- Dr. Shaheen**
   i. Failure rate gone down. Only one failed.
   ii. More web-based and small groups.
   iii. Organs can be used in small group rooms and is very nice.
   iv. Support was fine. Dr. Shaheen has his own internal support as well.