

COMMON ASSESSMENT FORM COMMENT GUIDE

Your comments are very important for the final Dean’s Letter and we encourage detailed comments. ***For students who receive a level 1 or 2 rating, please give specific examples and reach out to the course directors as soon as you notice that the student is not meeting expectations. These students are at risk for failure.***

There are two sections for comments, and **BOTH are visible to students.**

- **For DEAN’S LETTER aka “official”:**
 - Summarize performance
 - Address Knowledge, Skills and Abilities
 - Relate to Goals & Objectives of the Clerkship
 - Cite specific positive examples

- **FORMATIVE, advisory comments (NOT for Dean’s Letter) aka “unofficial”**
 - Frank feedback for growth
 - Explain deficiencies
 - Encouragement
 - Behaviorally based feedback that is non-judgmental

SUPERSTAR = LEVEL 4 OR 5	ON TARGET (MEETING PASSING EXPECTATIONS) = LEVEL 3	RED FLAG (not meeting expectations) = LEVEL 1 OR 2
<i>Consistently demonstrates behavior/performs at top level/functions like an intern</i> <i>This student is clinically performing at an “Honors” or “High Pass” Level</i>	<i>Usually demonstrates behavior/performs very well/functions like a dedicated MS3</i> <i>This student is clinically performing at a “Pass” Level</i>	<i>Red flags are concerning and indicate that the student is at risk for failure. Please explain your choice in detail and contact the course director</i>
Exceeded expectations One of the best Outstanding	Met expectations Good Solid	Struggles to function at an MS3 level Did not consistently meet expectations. Insufficient or Inconsistent
Patient Care Exceptional H&P skills; functions almost like an intern. Interprets and integrates tests into patient care in a very sophisticated manner. Superior differential diagnosis skills Phenomenal/Sophisticated clinical reasoning	Patient Care Good H&P skills; appropriate for MS3. Integrates commons tests into patient care in an appropriate way. Good differential diagnosis skills Good clinical reasoning Efficient	Patient Care Inconsistent/Adequate H&P skills; not on track for an M3 Developing the ability to interpret and integrate tests into patient care. Sufficient/inconsistent differential diagnosis skills Inconsistent/lacking clinical reasoning

<p>Very efficient Patient-Centeredness is an example to peers</p> <p>Communication Outstanding bedside manner Expert ability in patient communication and demonstrated a sophisticated level of sensitivity. Outstanding verbal communication, including oral presentation skills with colleagues. Can have a sophisticated conversation with consultants and other professionals Exemplary written notes with absolutely no mistakes. Exceptionally responsive</p> <p>Medical Knowledge Intern-level knowledge base; simply outstanding Quickly and correctly demonstrated understanding of medical conditions. Outstanding and nuanced understanding of psychosocial context.</p> <p>Professionalism Unparalleled respect and empathy to patients. Phenomenal ability to adapt to the service/field's culture and expectations. Exceptional in the ability to anticipate needs Worked independently as though an intern. Consistently and immaculately prepared Phenomenal work ethic; committed Accepted and incorporated feedback Went above and beyond</p> <p>Lifelong Learning Very self-directed and motivated learner Superb use and application of the literature. Fast learner and critical thinker; asked high-level questions; Very observant and engaged</p>	<p>Patient-centered</p> <p>Communication Good bedside manner Communication with patients was very good and demonstrated appropriate sensitivity. Good verbal communication, including oral presentation skills with colleagues. Effectively able to communicate with consultants and other professionals Good written notes that rarely, if ever, required follow-up. Responsive</p> <p>Medical Knowledge Good fund of knowledge Demonstrated understanding of medical conditions. Good understanding of psychosocial context.</p> <p>Professionalism Consistent respect and empathy to patients. Good ability to adapt to the service/field's culture and expectations. Always anticipated needs Worked independently with some assistance Prepared Good work ethic; dedicated Accepted feedback Consistent attendance</p> <p>Lifelong Learning Committed and eager to learn Excellent ability to use the literature. Demonstrated interest and asked excellent questions Observant and active participant.</p>	<p>Continues to refine efficiency</p> <p>Communication Developing bedside manner and communication skills with patients. Insufficient verbal communication, including oral presentation skills, with colleagues. At times, struggled to effectively communicate with consultants and professionals. Written notes lacked effort and regularly required corrections or follow-up. Responsiveness was insufficient; lacked some urgency.</p> <p>Medical Knowledge Knowledge was not on par with M3 peers Could demonstrate understanding of medical conditions with assistance. Some or incomplete understanding of psychosocial context.</p> <p>Professionalism Lacked respect and empathy. Problematic attitude. Struggled with expectations Did not really anticipated needs Needed and waited for guidance Inconsistently prepared Developing work ethic for the profession. Struggled to understand and apply feedback Many absences</p> <p>Lifelong Learning Made some progress in learning. Did not make an effort to use the literature or did so inconsistently/ineffectively. Sufficiently interested; would have loved to hear more questions/asked appropriate questions. Present with inconsistent engagement</p>
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<p>Systems-based Practice and Health of Populations Handled coordination of care like an experienced physician. Very facile and efficient with EHR. Top-notch team member with true leadership qualities.</p>	<p>Systems-based Practice and Health of Populations Good command/understanding of coordination of care. Facile and efficient with EHR. Solid team member with emerging leadership skills.</p>	<p>Systems-based Practice and Health of Populations Difficult to coordinate care for patients. Not proficient with EHR or struggled to use EHR appropriately. Present as team member with minimal participation/engagement.</p>
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