

**Conference Attendance and Reimbursement Policies
UNC Internal Medicine Residency Program
September 28, 2022**

The residents of the UNC Internal Medicine Residency program are incredibly productive with research and scholarly endeavors and we Department and Program encourages their attendance at conferences and meetings.

We do not expect residents to use PTO to attend a conference at which they have been invited to present (for the time needed to present) or when attending meetings in which they are serving as representatives of the Department of Medicine. This time should be recorded as work hours.

Conference attendance must be approved by the Chief Residents acting on behalf of the Program Director or by the Program Director directly. Please review our reimbursement policy for details re monetary compensation. Residents are expected to arrange for coverage of any clinical duties and to ensure that the Chief Residents are involved with any coverage plans. The Chief Residents will assist in finding coverage as needed. It is not appropriate to use Sick Time for conference attendance and Sick Time leave will not be approved for this use.