## MCRO THESIS COMMITTEE MEETING PROGRESS REPORT

Committee Chair:

Advisor:

Student: \_\_\_\_\_\_

**Directions**: Take this form to all committee meetings. Have your committee Chair complete his or her record of the meeting, overall assessment, and comments/recommendations. Discuss the meeting summary with your Chair to ensure you understand the committee's advice. Sign and return the original form to the Student Services Specialist after each meeting and keep a copy for yourself. You are required to have at least one committee meeting every twelve months. However, it is in your best interest to have meetings more frequently.

**Committee Meeting 1** (usually oral prelim exam and topic approval) Date: Topics covered (check): Mentor concerns (student absent) \_\_\_\_\_ Student concerns (mentor absent) \_\_\_\_\_ Research \_\_\_\_\_ Publications \_\_\_\_\_ Career goals \_\_\_\_\_

Overall assessment (check one): Exceeds expectations Meets expectations Below expectations (If Below expectations, then inform Director of Graduate Studies)

Next meeting in (check one): 3 months	6 months	9 months	12 months	
Comments/Recommendations (Attach add	itional page if necess	ary):		

Signatures: Chair:\_\_\_\_\_\_Student:\_\_\_\_\_Student:\_\_\_\_\_ **Committee Meeting 2** Date: \_\_\_\_\_ Topics covered (check): Mentor concerns (student absent) \_\_\_\_\_ Student concerns (mentor absent) \_\_\_\_\_ Research \_\_\_\_\_ Publications \_\_\_\_\_ Career goals \_\_\_\_\_ Overall assessment (check one): Exceeds expectations Meets expectations Below expectations (If Below expectations, then inform Director of Graduate Studies) *Next meeting in (check one):* 3 months 6 months 9 months 12 months **Comments/Recommendations (Attach additional page if necessary):** 

Signatures: Chair:\_\_\_\_\_\_Student:\_\_\_\_\_\_Student:\_\_\_\_\_

Committee Meeting 3					
Topics covered (check)		s (student absent) Publications			ns (mentor absent)
Overall assessment (ch					Below expectations f Graduate Studies)
Next meeting in (check		•			12 months
Comments/Recomme	ndations (Attach	additional page if r	necessary):		
Signaturas: Chair:		C+-	udanti		
		30	uuent		
Committee Meeting 4				Date:	
Topics covered (check)	: Mentor concern	s (student absent)	Stuc	lent conceri	ns (mentor absent)
	Research	Publications	Care	er goals	
Overall assessment (ch	•				Below expectations Graduate Studies)
Next meeting in (check		•			12 months
Comments/Recomme	-				
			iccessai yj.		

Committee Meeting 5		Date:	
Topics covered (check): Mento	r concerns (student absent) rch Publications _	Student concern	s (mentor absent)
Overall assessment (check one		_ Meets expectations s, then inform Director of	
Next meeting in (check one): 3	months 6 month	s 9 months	12 months
Signatures: Chair:	S1	udent:	
Committee Meeting 6		Date:	
Topics covered (check): Mento Resea	r concerns (student absent) rch Publications _	Student concern	s (mentor absent)
Overall assessment (check one		_ Meets expectations s, then inform Director of	
Next meeting in (check one): 3	months 6 month	s 9 months	12 months
Comments/Recommendation			12 months

Committee Meeting 7		Date:		
Topics covered (check): Mentor concerns (stud				
Research Pu	blications	_ Career goals		
Overall assessment (check one): Exceeds expe- (If Below	ctations Meet expectations, then			
Next meeting in (check one): 3 months	6 months	9 months	12 months	
Comments/Recommendations (Attach additi				
Signatures: Chair:	Student:			
Committee Meeting 8		Date:		
Topics covered (check): Mentor concerns (stud Research Pu		_ Student concerns	s (mentor absent)	
Overall assessment (check one): Exceeds expe (If Below	ctations Meet expectations, then			
Next meeting in (check one): 3 months	6 months	9 months	12 months	

**Comments/Recommendations (Attach additional page if necessary):**