**OGHE TRAVEL EXEMPTION REQUEST –RESIDENTS AND FELLOWS (UNDER GME)**

Exemption requests for global travel must be submitted to the OGHE **at least two months** prior to proposed travel and if exemption is granted by UNC all travel requirements must be completed within one month (30 days) of departure (see OGHE website for details for all resident/fellow global travel).

Please submit this completed exemption request along with a letter of support from your program director, your personal physician and local host or program administrator at your desired destination (see required details below). Exemption requests should be emailed as a single PDF to: [moira\_rogers@med.unc.edu](mailto:moira_rogers@med.unc.edu). If after review, OGHE and GME can support this request, a letter of support will be provided to apply for an exemption through UNC Global (<https://global.unc.edu/travel-operations/travel-policies/>)

1. **Proposed Program Details**

Date:

Name:

Program:

PGY year of training:

Travel location(s), City and Country:

Dates of travel:

Number of days on site working:

Course/Program/Hospital name and brief description:

Proposed itinerary detailing travel route:

Purpose of proposed activity and explanation as to why the educational or research activity cannot be fulfilled at UNC-CH or remotely:

Detailed explanation of how the trip advances the University’s educational or research mission:

1. **Risk Analysis**

Complete the risk analysis matrix (COVID rates and entry requirements) and summarize the risk factors in the destination country(ies).

Please address factors such as:

1. **Program location(s):**

* Cases and deaths per 100k population of destination country (or city if different)
* Vaccination rates at destination
* Covid-19 suppression risk level (<https://globalepidemics.org/key-metrics-for-covid-suppression/>)

1. **Personal information:**

* COVID Vaccination date: #1 #2 booster

A letter from your personal physician stating you don’t have an underlying medical condition that could that could place you at additional risk of contracting COVID or suffering complications due to COVID infection (see CDC list of Covid [High Risk Conditions](https://adminliveunc.sharepoint.com/:w:/r/sites/OfficeofGlobalHealthEducation/Shared%20Documents/General/Reviving%20OGHE%20travel%20(2021)/Travel%20Exemptions%20(forms,%20matrix,%20policies)/1.%20OGHE%20Travel%20Exemption%20Request%20--Medical%20Student.docx?d=wbfddcaca7867482fb374369ad8bf72a1&csf=1&web=1&e=0VGYnZ) - <https://www-cdc-gov.libproxy.lib.unc.edu/coronavirus/2019-ncov/need-extra-precautions/people-with-medical-conditions.html>)

1. **Risk Mitigation**

* Describe how you plan to mitigate risks of COVID during travel and global work?
* Provide a detailed description of your support in the destination country. Included with this application should be a letter of support from the local host or program administrator assuring that your presence is welcome and will not be a burden on local resources and that if you need assistance in the case of illness it can be provided.

1. **Assumption of risk:** Attach a signed copy of the Assumption of Risk and Acknowledgement required by the university to your exemption request.
2. **Alternative Plan**

Please discuss an alternative plan to your proposed global health elective should the exemption not be approved.

1. **Signature:**

I\_\_\_\_\_\_\_\_\_\_ understand that the approval of my travel exemption is subject to change if conditions in country(ies) warrant revision.

Traveler’s Name: Date: