2023: A YEAR OF POSSIBILITIES

OPSCA had a lot of changes in 2022, and as we continue to move through 2023, we’re excited to serve you, and find new ways to improve. We look forward to partnering with you to make 2023 the best year of service and growth yet.

OPSCA QUICK FACTS

Did you know the busiest times for OPSCA are the months of March-July? Based on recent data, OPSCA’s busy season has migrated to other months as well. For instance, OPSCA received the largest number of contract requests in December 2022 - 59 contract requests.

TIPS FOR DEPARTMENTS

- **UNC Hospital Submissions.** Agreements involving SOM and UNC Hospitals do not require a CRF; submit a Contract Term Sheet to UNC Hospital, and send a copy of the Contract Term Sheet to opsc@med.unc.edu.

- **PN or Rex Agreements.** If PN or Rex is drafting the agreement, please still submit a CRF.

- **Contract Request Form (CRF) Submissions.**
  1. CRFs will receive a confirmation email within 24-36 hours.
  2. When submitting a contract request form, please be sure to provide helpful information regarding specific deadlines and/or critical timelines for completion, if applicable. With this information, we can more effectively manage priorities and ensure requests are handled in a timely manner.
  3. If funding is a part of your agreement, providing a Chartfield String during the CRF submittal process, will prevent delays during final preparation for signature.
  4. Please note that submitting your requests as soon as a need is identified will help us more evenly distribute our workload throughout the year. No need to wait until spring and summer!

HAPPENING IN JANUARY

- **International Day of Education – January 24**
- **National Fun Day at Work – January 27** If you celebrate this day, please send us a picture or information on how you celebrate the day. For ideas: https://teambuilding.com/blog/national-fun-at-work-day
- **Data Privacy Day – January 28**

TRENDS

We’ve been made aware that Contract Request Form (CRF) submissions through our website are not performing optimally, causing information to not display properly. We are actively working with the platform provider, Qualtrics, to resolve the issue. In the meantime, we appreciate your patience and understanding if we have to reach out to you for a re-submission.

Contact Us:

- Josephine Tetteh: josephine_tetteh@med.unc.edu
- Philip Chalmers: philip_chalmers@med.unc.edu
- Linda Darley: linda_darley@med.unc.edu
- London Lee: london_lee@med.unc.edu
- OPSCA Email: opsc@med.unc.edu
- OPSCA Website: https://www.med.unc.edu/opsca/