UPDATES FROM OPSCA

Vol. 1, Issue 6
March 2023

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AGREEMENT TIPS

1. OPSCA has received 43 rush agreements since January 1! When submitting a Contract Request Form (CRF), please select your desired effective date for the agreement. Only select “As Soon As Possible” for actual urgent agreements. We’ve updated our Contract Request Form to include an additional required response when selecting “As Soon As Possible”.

2. Please note that we rely on the CRF Effective Date when reviewing agreements. If the effective date should be different than that included on the CRF, please make sure we are aware of that date. We review contracts in the order they are received and there is an exceptional circumstance.

3. Please remember to use our School of Medicine templates as much as possible. We are able to review agreements on our templates in at least half the time it takes us to review an agreement on another party’s template.

4. While we are reviewing agreements, please keep us in the loop on any changes or discussions regarding agreements so that we can proceed expeditiously.

5. Agreement business terms, including effective date, should be agreed upon with the external party before the contract start date so there are no delays.

6. When sending termination notices, please remember to notify or copy OPSCA and OUC.

Fiscal Year Planning

This is budget preparation and review season for the start of the new fiscal year that starts on July 1st. As each Department revises budgets and anticipated revenue and expenditures, we advise that you keep a proactive eye on your current agreements for potential impact that may necessitate amendments and renewals once budgets are approved. By planning for the impacts to agreements in collaboration with annual budgets, you can prepare for the start of the new fiscal year and avoid urgent and unexpected surprises later.

What We Are Celebrating This Month

March is Women’s History Month which highlights the achievements of women both past and present who have helped build and mold this country, University, and SOM. Did you know that the story of Hotel Figueroa began in 1925, when women from the local YWCA secured a loan for what the Los Angeles Times called at the time “the largest individual financial transaction ever undertaken by a body of women in the United States” to build the hotel? Founded, financed and operated entirely by women for women, the hotel opened on August 14, 1926. At that time, not only could a single woman traveling alone face physical danger and social ridicule, she could also be denied lodging unless accompanied by a male chaperone. From the outset, Hotel Figueroa provided a safe haven for women travelers, devoting nine of its fourteen floors entirely to female guests. At the helm of Hotel Figueroa was Maude N. Bouldin who was the first female hotel manager in America and a woman who regularly flew planes, rode motorcycles, and openly challenged the gender norms that often kept women from achieving their full potential.

New in OPSCA

The Oh! Moment rooms will be coming soon! We will have two meeting rooms available. One meeting room will be the waiting area. Once we are ready for a call/video meeting, you will be invited to another room for your call/video meeting. We are excited to share this feature with you!

Contact Us:
 Josephine Tetteh: josephine_tetteh@med.unc.edu
 Philip Chalmers: philip_chalmers@med.unc.edu
 Linda Darley: linda_darley@med.unc.edu
 London Lee: london_lee@med.unc.edu
 OPSCA Email: opsc@med.unc.edu
 OPSCA Website: https://www.med.unc.edu/opsc/contact-us/

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