Use and Disclosure of Immunization Records

APPLICABILITY:

This policy applies to the following entities (collectively referred to as "UNC Health Care System" or "UNCHCS" in this policy):

- UNC Health Care System/UNC Medical Center*
- UNC Physicians Network
- UNC Physicians Network Group Practices
- Rex Healthcare / Rex Hospital
- Chatham Hospital
- Caldwell Memorial Hospital
- UNC Rockingham Health Care / UNC Rockingham Hospital
- Johnston Health
- Lenoir Memorial Hospital
- Margaret R. Pardee Memorial Hospital
- Nash Healthcare System / Nash Hospitals
- Wayne UNC Health Care

*UNC Medical Center includes all UNC Hospitals' facilities and the clinical patient care programs of the School of Medicine UNC-Chapel Hill (including UNC faculty physicians).

I. Description

To comply with HIPAA and other applicable law regarding the disclosure of immunization records.

Included within the scope of this policy are the patient care programs of the UNC School of Medicine (UNC SOM). As a result, this policy shall apply to all UNC SOM personnel, including but not limited to faculty, staff, students, trainees, interns and volunteers who may be full-time, part-time, paid or unpaid who create, store, transmit, access or use any patient information in support of clinical purposes for UNCHCS or any other healthcare entity.

II. Policy

A. Permissible Disclosure to School. UNCHCS may disclose immunization records to a school about an individual who is a student or prospective student of the school, if the school is required by law to obtain proof of immunization for admission purposes.
B. **Consent.** The individual (or parent or guardian) must first agree to the disclosure. The agreement may be in writing or made verbally and documented by UNCHCS. A HIPAA compliant authorization is not required.

### III. Definitions

None

### IV. References

HIPAA Privacy Rule: 45 CFR 164.512(b)(1)(vi).


### V. Related Policies/Forms

None

#### Approval Signatures

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<tr>
<th>Step Description</th>
<th>Approver</th>
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<tbody>
<tr>
<td>Jerylyn Williams: VP Chief Audit &amp; Comp Officer</td>
<td>01/2019</td>
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<td>SYSTEM Site Administrator</td>
<td>Emilie Hendee: HCS-Sr Attorney</td>
<td>01/2019</td>
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<td>David Behinfar: HCS-Privacy Dir</td>
<td>01/2019</td>
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#### Applicability

Caldwell Memorial Hospital, Chatham Hospital, Johnston Health, Nash Health Care, UNC Health Care System, UNC Lenoir Health Care, UNC Medical Center, UNC Physicians Network, UNC Rex Healthcare, UNC Rockingham Health Care, Wayne Memorial Hospital