



Current Status: *Active*

PolicyStat ID: 5592428



Origination: 02/2016
Effective: 11/2018
Last Approved: 11/2018
Last Revised: 11/2018
Next Review: 11/2021
Owner: *Kevin Phillips: Dir Hospital Police-U*
Policy Area: *Hospital Police*
Policy Tag Groups:
Applicability: *UNC Medical Center*

Reporting Criminal Activity

I. Description

Method for reporting and investigating criminal activities occurring on UNC Hospitals' property or involving UNC Health Care System ("UNCHCS") personnel or state property

II. Rationale

The objectives of this policy are:

- to identify those committing crimes on UNC Hospitals' premises or involving state-owned property, and to present the results of an investigation to the district attorney's office, when appropriate;
- to identify the need for new security controls and procedures;
- to ensure compliance with North Carolina General Statute § 114-15.1; and
- to deter criminal behavior on or involving UNCHCS property.

III. Policy

A. Criminal Activity on the UNC Hospitals Campus

1. Anyone discovering criminal activity or suspected criminal activity on UNC Hospitals' premises or involving state property must report such activity to the UNC Hospitals Police Department as soon as it is discovered. The UNC Hospitals Police Department is responsible for investigating suspected crimes occurring on UNC Hospitals' property. If investigation reveals probable cause to believe a crime has been committed, UNC Hospitals Police shall report persons suspected of having committed such crime to the magistrate or district attorney and to the State Bureau of Investigation ("SBI"), as required by law.
2. In aid of any investigation of suspected criminal activity occurring on UNC Hospitals' property, UNCHCS staff members are required to cooperate with UNC Hospitals Police and the SBI.

B. Criminal Activities off Campus

1. UNCHCS employees working in facilities outside the jurisdiction of UNC Hospitals Police shall report suspected criminal activity to the police agency having jurisdiction. If the jurisdiction is not known, UNCHCS employees should report the activity to UNC Hospitals Police, who will refer the matter to the appropriate agency.

C. Contact Information and Internal Procedures

1. Suspected crimes or misuse of UNCHCS or other state property must be reported to the UNC Hospitals Police Department immediately by calling the UNC Hospitals Police Dispatch Center at 984-974-3686. Persons wishing to report crimes or misuse of state property anonymously may contact the Corporate Compliance Hotline at 1-800-362-2921, or the local Crime Stoppers Hotline at 919-942-7515.
2. UNC Hospitals Police will investigate the evidence and circumstances of the suspected crime or misuse of state property following accepted professional standards. In compliance with state law, UNC Hospitals Police shall report crimes or misuse of state property to the SBI within 10 days. North Carolina General Statute § 114-15.1 requires reporting "arson, theft, embezzlement or misuse of State-owned personal or real property."
3. When appropriate to facilitate investigations, UNC Hospitals Police will work with the Legal Department, hospital managers, the UNCHCS Department of Internal Audit, and others.
4. When possible, investigations will be reviewed with appropriate administrative members prior to any charges being processed with the district attorney.

Attachments:

No Attachments

Approval Signatures

Step Description	Approver	Date
Policy Stat Administrator	Patricia Ness: Nurse Educator	11/2018
	Kevin Phillips: Dir Hospital Police-U	11/2018
	Kevin Phillips: Dir Hospital Police-U	11/2018

Applicability

UNC Medical Center