1. Effective September 1, 2003 the UNC Department of Obstetrics and Gynecology will set the professional fee for neonatal circumcisions at $350.00.

2. Patients who do not have insurance coverage for circumcisions and who are receiving prenatal care from the Department of Obstetrics and Gynecology at UNC or from a UNC affiliated clinic which has an arrangement for its patients to be delivered by UNC Obstetrical providers will be required to prepay $150.00 of the total cost by 34 weeks of gestation. They will be billed for the remaining $200.00 after the procedure has been done.

3. Effective September 15, no circumcision will be done on patients being cared for by the Department of Obstetrics and Gynecology or its affiliated clinics unless prepayment has been made.

4. If patients prepay the $150.00 and either change their mind or have a daughter the money will be refunded within 90 days provided there are no outstanding charges on their professional services (UNC “P & A”) or hospital bills.

5. Additional ultrasounds will NOT be done to determine infant sex—even with the prepayment requirement, sex determination is not an appropriate indication for routine ultrasound (nor is it always accurate).

6. The hospital will bill for supplies needed for the procedure on the hospital bill; this will represent a separate charge.

7. Woman who thought they are going to have a girl but had a son whom they want to have circumcised will also be required to make a “prepayment” of $150.00. Therefore, ALL women should be aware of the policy. Prepayment for women who have an unexpected son can be accomplished by having a family member or themselves see the OB/GYN Billing Representative in the OB/GYN Clinics on the 1st floor of NC Women’s Hospital before discharge from the hospital. If birth and discharge occur between 4:30 pm on Friday evening and 8:00 am on Monday morning, the circumcision will be done and the patient will be billed for the entire $350.00.

8. Women or their newborns who are transported to UNC unexpectedly due to complications of pregnancy will not be required to prepay; if they wish a son to be circumcised prior to discharge, they will be billed the full $350.00.

9. Women receiving care within the UNC system or from any of the Department of OB/GYN affiliated clinics who deliver earlier than 34 weeks will need to prepay $150.00 to have their son circumcised. This prepayment can be accomplished by arranging to see the OB/GYN Billing Representative in the OB/GYN Clinics on the 1st floor of NC Women’s Hospital while the infant is still in the hospital.
GUIDELINES FOR IMPLEMENTATION of
UNC DEPARTMENT OF OBSTETRICS AND GYNECOLOGY
CIRCUMCISION POLICY
August 14, 2003

(Clinics may need to modify to meet their specific clinic flow but these general guidelines should be met)

1. All patients should be aware of the UNC OB/GYN Circumcision policy at the initiation of prenatal care.

2. No later than twenty weeks of gestation, all patients should be reminded of the policy and given the attached patient education sheet which discusses circumcision.

3. All patients (and their partners, if so desired) should have an opportunity to have a conversation with their prenatal care provider (clinician or nurse) about the pros and cons of circumcision and their specific questions and concerns.

4. Patients are to be instructed to bring a money order or a cashier’s check to their prenatal visit by 34 weeks. The money order or cashier’s check should be made payable to “UNC P & A”. The payment will be forwarded to:

   OB/GYN Billing Representative
   OB/GYN Women’s Wellness and Specialty Services
   1ST FLOOR Women’s Hospital
   101 MANNING Drive, CB # 7600
   Chapel Hill, NC 27599-7600

5. Payment may be forwarded by hand delivering, by mailing in one of the preaddressed envelopes or by putting all of the envelopes together in a manila envelope once a week and sending to the above address. Outlying clinics can obtain envelopes from Merry-K. Moos’ office.

6. When the patient presents the check or money order, a “sticky” which reads “Circ prepaid” should be applied to the front of the chart indicating that prepayment has been made. The stickies will be made available by UNC Healthcare; outlying clinics can reorder from Merry-K. Moos’ office.

7. In addition, the patient should receive a “receipt” letter (see attached) which indicates prepayment was received; patient should be instructed to bring the receipt letter with her to the hospital in case there is any confusion. In addition, a copy of the receipt should be maintained in the patient’s prenatal record at her prenatal site.

8. Physicians and nurses will be instructed not to perform a circumcision unless the proper notation is on the prenatal record or the patient has the appropriate, verifiable letter of receipt.

9. If the patient prepaid and then decides against circumcision or has a daughter, she should be made aware that the prepayment will only be refunded if there are no outstanding charges (such as ultrasounds) on her UNC provider account or on her hospital account. If there are no outstanding charges, she can expect refund by 90 days after discharge from the hospital.