

EXAM SOFTWARE - BEST PRACTICES

NBME



NBME SECURE BROWSER

Respondus

LockDown Browser + Respondus Monitor



or



Microsoft

RESPONDUS LOCKDOWN BROWSER

1.

ONCE SEATED AND READY, CHECK YOUR WI-FI CONNECTION. FOR OPTIMAL PERFORMANCE, TOGGLE YOUR WI-FI ON AND OFF TO RECONNECT TO THE BEST AVAILABLE ACCESS POINT.

2.

MANAGING YOUR LOGIN ITEMS AND STARTUP APPLICATIONS CAN GREATLY ENHANCE PERFORMANCE BY MINIMIZING CONFLICTS AND BOOSTING SYSTEM SPEED.

MacOS:

RESTART DEVICE WHEN COMPLETE.

MANAGING LOGIN ITEMS

- Click the Apple menu in the top-left corner.
- Select System Settings.
- Click on General.
- Select Login Items & Extensions.
- **Open at Login**
 - To remove an app, select it and click minus (-). To add an app, click plus (+)
- **Allow in the Background**
 - To allow app in the background, toggle switch on. To not allow app at login, toggle switch off.



WINDOWS:

RESTART DEVICE WHEN COMPLETE.

MANAGING STARTUP APPS

- Right-click the Taskbar and select Task Manager.
- Click the Startup tab.
- To disable an app, right-click it and select **Disable**.
- To enable an app, right-click it and select **Enable**.
- Close Task Manager when you're done.

Microsoft

3.

BEFORE THE EXAM, CLOSE ANY UNNECESSARY BROWSER TABS, APPLICATIONS, AND BACKGROUND PROCESSES TO OPTIMIZE DEVICE PERFORMANCE.

4.

FOR OPTIMAL COMPATIBILITY, DOWNLOAD THE LATEST VERSION OF THE NBME SECURE BROWSER BEFORE EACH EXAM. DOWNLOAD IT AT [WBT.NBME.ORG](https://www.nbme.org)

5.

TO INSTALL THE RESPONDUS LOCKDOWN BROWSER, FIRST UNINSTALL ANY PREVIOUS VERSIONS. THEN, DOWNLOAD IT FROM [GO.UNC.EDU/SOMRESPONDUS](https://go.unc.edu/somrespondus)

If you have an iPad, download the Lockdown Browser from Self Service or the App Store. After installation, select "North Carolina" in the search bar and choose the "University of North Carolina School of Medicine."

6.

TO LAUNCH A QUIZ, OPEN A REGULAR WEB BROWSER, NAVIGATE TO THE QUIZ, AND START IT. THIS WILL PROMPT THE LOCKDOWN BROWSER TO LAUNCH.

Some older quizzes in Canvas may require you to login and access the quiz through the Lockdown Browser.

Respondus

LockDown Browser + Respondus Monitor

For more information please visit <https://www.med.unc.edu/studenttechguide/>

TECH TIPS



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