

Whitehead Medical Society Meeting Agenda

Tuesday; June 18, 2013 at 6 pm

A. Updates & Announcements (30 minutes)

Topic	Presenter	Time	Follow-Up
Introductions <ul style="list-style-type: none"> • Name • Class • Office • Summer plans? 	Amber/Amee	5 min	- Great introduction!
Google Accounts/Drive	Amber	2 min	- Amber and Amee to share WMS calendar with everyone. Please try to put all major events on the shared calendar. - Everyone, please update signature and other identifying information that appears when you send emails from Gmail account - Google Drive - This year, we would like to move everything possible to Google Drive. This will make transitioning Whitehead a lot easier, as well as facilitate internal communications. We ask that all documents that you create to give an outside party be uploaded to Google Drive. We also ask that you document your steps/procedure for major events - examples would include: WMS Awards and Faculty Appreciation Ceremony, Skit Night, Gala, and Student Activities Fair.
Whitehead Awards (Aug 14th 12:30 - 1:30, MBRB)	Amee	2 min	- Whitehead Lecturer will be announced to the class in the coming week. - Award recipients will also be notified - Can we do something to honor Dr. Sheldon and Dr. Amos, especially given that our guest speaker is from the Department of Surgery
Orientation Updates <ul style="list-style-type: none"> - Dates - Schedule Review - Teaching Champions 	Patrick/Kyle Chris	5 min	- Orientation Monday, August 5th - Thursday, August 8th - Student Activities Fair to be held per tradition on the last day of orientation. WMS will plan to have a booth. - WMS Newsletter/Information to be available in orientation packet - Community Service Day, Saturday, August 10th - This year, they are consolidating and transferring materials online and allowing for digital submissions - Working on smartphone calendar for orientation - Considering having daily patient presentations - Whitehead Medical Society presenting on the second day of orientation. During this time, need to be sure to include information about the WMS Awards Ceremony - Initial introduction of Teaching Champions on Wednesday
Honor Court and Student Attorney General	Amber	5 min	- Cramer McCullen is the Student Attorney

			<p>General</p> <ul style="list-style-type: none"> - Honor Court structure has changed significantly at the University level. Amber and Ameer to meet with Chair and Vice-Chair at the end of the summer. Will update WMS and class at a later date.
<p>Curriculum and Education</p> <ul style="list-style-type: none"> - Brief review of retreat - Social Media Policy - CAR: Clinical Academic Resources - CDSP: Competency Driver Support Program 	Nathaniel/Will/Mhamad	7 min	<ul style="list-style-type: none"> - DEFER: Dr. Mcneal-Trice and Dr. Madanick are working on a Social Medical Policy for the medical school. She is looking for students to participate in its creation. - Mhamad - Will check on the timeline for the process and report back at the July meeting. - CAR/CDSP Resources: Cheryl McNeil
Skit Night 2014	Aaron/Sarah	3 min	<ul style="list-style-type: none"> - DEFER: MS4 chief advocate will be driving the event? After the retreat, we will readdress responsibilities of WMS members. - Event will be in Carrboro Art Center - Friday, April 25th. Doors will open at 7:45. We have access to the building starting at 6 pm for set-up. - Sarah and Aaron will give Chris and invoice for payment

B. Discussion Items (60 minutes)

Topic	Presenter	Time	Follow-Up
<p>Review of Roles and Responsibilities</p> <ul style="list-style-type: none"> - What do you hope to be your greatest impact for the year? 	All	15 min	<ul style="list-style-type: none"> - Thank you for presenting!
<p>Creation of Testing Policy</p> <ul style="list-style-type: none"> - Laptop policy - To model Shelf and Board exams - Board Exam Testing Bulletin - Rules of Conduct, Personal Items, Admission to the test, Arriving late/missing an exam 	Amber/Brian	15 min	<ul style="list-style-type: none"> - The requirement for students to purchase a CCI/Lenovo laptop will not exist next year. In lieu of that, students will be allowed by purchase their own laptops with the appropriate requirements and be required to download the necessary software to take exams, etc. - WMS generally in favor of having a Testing Policy and in favor of the new software required for exams
<p>Description/Mission Statement about the New Curriculum that will be available on the Web</p>	Ameer	15 min	<ul style="list-style-type: none"> - Sarah will work on the last paragraph and make it more friendly - Topics are too advanced - need to cater to students who are APPLYING to medical school - Graphics of the new curriculum structure would be helpful
<p>Elections and Referendum</p> <ul style="list-style-type: none"> - How do we prepare to have a healthy discussion? 	Amber/Ameer	15 min	<ul style="list-style-type: none"> - Last year, WMS changed the election process for WMS Co-Presidents. It was constitutional. - Students sent emails with significant misinformation. As a result of passionate opinions around fact and fiction, a referendum was organized. Our constitution allows students to create a referendum around any topic. This particular one

		<p>obtained enough signatures, 20% of class, 182 signatures.</p> <ul style="list-style-type: none"> - DEFER: We have to address the referendum, but how is a point of discussion. We will re-evaluate in August when we have all WMS members present - Need to educate the student body what the options are - Should we hold the vote on the referendum when we vote for MS1 elections? - We should come up with a process for the referendum that is not tainted by the current situation
--	--	---

C. Need to Do

- Everyone please send IT a picture for the website!
- IT: (1) Website Update (2) make meeting minutes available and password protected

D. What's upcoming?

- June 20th - Carol Jenkin's Farewell Reception
- July 16th at 6 pm - Whitehead Meeting
- August 3rd - WMS invited to Pre-Orientation Lake Trip
- August 5th - August 9th - Orientation
- August 10th - Community Service Day
- August 14th 12:30 - 1:30 - Whitehead Awards and Faculty Appreciation Ceremony
- MS1 Elections - TBD (September)
- WMS Retreat - TBD (September/October)