

Whitehead Medical Society Meeting Agenda

Tuesday; September 16, 2013 at 6 pm - 7:30 pm

Attendance: [x] Aaron Manning, [x] Alex Finch, [x] Amber Kernodle, [x] Ameer Patel, [] Anna Rodenbough, [x] Brian Blank, [x] Brittany Papworth, [x] Chris Lindsay, [x] Chris Schifeling, [x] Eric Burgh, [x] Jackie Lee, [x] Jocelyn Wang, [x] Jock Moore, [x] John French, [x] Josh Dilley, [] Julie Lucas, [x] Kyle Roedersheimer, [x] Matt Horn, [x] Matt Krantz, [] Mhamad El-Kara, [x] Nathaniel Slater, [x] Pamela Della Valle, [x] Patrick O'Shea, [] Sarah Isbey, [] Shriram Alapathy, [x] Steven Nutz, [x] Suzanne Michalak, [] Will Pegna

A. Updates & Announcements (30 minutes)

Topic	Presenter	Time	Follow-Up
WMS Photo Album - Username/password	Ram & Steven	3 min	<ul style="list-style-type: none"> - WMS members, please capture some photos of all your events and post to shutterfly account. - Photos will be used in paper and web communication. -Will be passed down for years to come
Fall 2013 Elections - Schedule for elections - Positions available - Campaigning regulations	Ameer	4 min	<ul style="list-style-type: none"> - Thank you to the officers that attended General Interest Meeting: Kyle, Patrick, Brittany, Ram, Josh, Matt, Chris, Suze! - There was 23 people in attendance. - The class has been notified about procedure for election - presenting interest to run, intent to run, positions, and timeline. - New positions for AHEC Sites - Charlotte and Asheville. They are voted on by local constituents. - Campaigning policy was shared - Results will be given 30th - Can we notify people when they are the only one running for the position? There were mixed opinions about this .
Retreat - October 19th - Time: 9am to 2pm - Location: Macnider 221 - Lots of food will be provided!	Amber	3 min	<ul style="list-style-type: none"> - Purpose - more time for heavy topics, produce results (you will be assigned preparation for various breakout sessions) - We will be working on the agenda for the meeting, you can expect to have it by Oct 1. . - You have been informed of this date for some time and we expect full attendance. Please save this time, but the exact hours to come. - Will be at on campus - There will be group and breakout sessions. - Preview of topics: Fundraising, Referendum, Constitutional Reform, visit from Dr. Byerley - new Vice Dean of Education, Honor Court, Diversity Chair, Humanism Chair, Budget (will be voting on the final budget), Rights and Responsibilities and Declaration of Professionalism, Accomplishments and Timeline
STEP 1 Panel- Sept 18th Activities Email Planning Committees	Patrick & Kyle	5 min	<ul style="list-style-type: none"> - Tomorrow at noon - 3rd Yr panel - Dent and Ingersoll will speak - Companies - 1 - 2 discount codes will be provided to the class - The Fair was not possible this year because of timeline issues, instead we are going to do a document of all of the resources

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			<ul style="list-style-type: none"> - The Class Presidents will be meeting with Dr. Hadler soon to work on the Step 1 Review Course.
<p>Updating the Constitution - Introduce Patrick Lang</p>	Amee	5 min	<ul style="list-style-type: none"> - Leader of Ad Hoc Committee for Constitutional Reform. The entire student body will be informed and a part of the process. - Prior SAG - We are doing this because of the issues last year, we need a sound constitution, one that we do not just fall on when in need - Assistance of school of medicine legal counsel - He will be leading clean-up of positions titles, roles and responsibilities and procedures.
<p>Curriculum Reform Update - Student representation - Organization - Potential timeline for implementation</p>	Amber	10 min	<ul style="list-style-type: none"> - Foundation Phase Representatives: Kyle, Mollie, Joe - Applications Phase Representatives: Nathaniel, Vishal, - Individualization Phase: TBD - We are creating an Ad Hoc Committee: TEC Curriculum Advocates. Nathaniel will be leading this effort. This is an organization that will be used to organize student voice and ensure the best representation. <p>Questions to ponder about representation:</p> <ul style="list-style-type: none"> - What are the outcome measures? - What is the evidence for change? <ul style="list-style-type: none"> - WMS to share public Strategic Plan with members. - Brittany Papworth to share Hannah Yin's research about the current redundancy in curriculum.

B. Discussion Items (35 minutes)

Topic	Presenter	Time	Follow-up
<p>Creating Committees - WMS Extensions - What are the benefits and harms of having extension committees? - Process for forming Whitehead extensions - Prospective Student Recruitment - Who feels like they need an extension committee? - Focus Groups - when to use, involvement, how to we create a good sample of the class</p>	Amber	10 min	<ul style="list-style-type: none"> - We need to be sure that we inform everyone and that it should not be just our friends. - Who is involved it should be position based - interest vs. skill - Student Recruitment does not need a committee. Tour guides already have an application process. If they decide to do a pre-medical advising program, they would open it up to MS1s and MS2s. - Distilling information down to constructive feedback is time consuming - Creating a good sample of our class, should we randomize, should we go to them in person. Making everyone contribute makes everyone have a sense of responsibility. But everyone is surveyed so much that they may feel like

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			<p>they already contribute. Some may enjoy doing it and we should capture that. When you are forced to do something, it changes the information = bias</p> <ul style="list-style-type: none"> - We should have a standard process of how we collect information and how we deliver information - Being elected as a representative, people trust us to give our opinion - Can we encourage people that are happy to give positive feedback
<p>Skit Night</p> <ul style="list-style-type: none"> - Who is going to be in charge of organizing the skits for each class? (Advocates, Presidents, appointed student) - Golden Humerus location? 	Amee	10 min	TABLE

C. Need to Do

- Pictures - Please document your activities, take pictures, and add them to our WMS Photo Album.
- Update your contact information on the WMS Officers Contact Information Spreadsheet - we still have a lot of officers' information missing!
- Update your gmail accounts - name and photo.

D. What's upcoming?

- **September 24th - 30th** - Elections
- **September 24th (12:10pm-1:00pm in G10)** - Town Hall with Dr. Newton and Dr. Byerley
- **September 24th** - UNC SOM Blood Drive
- **October 19th - WMS Retreat (attendance required)**

E. Other Schedules

- **MS 1 Advisory College Brown Bag Luncheons**
 - November 7th - Time Management and Managing Stress
 - December 5th - Finding Identity as a Medical Student
- **MS2 Advisory College Brown Bag Luncheons**
 - September 19th - Careers in Medicine
 - October 17th - Strategies for Preparing for Step 1
- **Advisory College Wellness Events**
 - September 27th - Cross College
 - November 8th - Simkins College
 - December 13th - Cefalo College
- **COS Lunches (MBRB 2204 at noon)**
 - October 24th - Family Medicine & Pediatrics
 - November 21st - Anesthesia and Emergency Medicine