

Whitehead Medical Society Meeting Agenda

Tuesday, July 28th, 7pm

Attendance:

- Foundation Officers: Karli Gast, Trent Wei, Elizabeth Stephenson, Helen Powell, Nick Varunok, Katie Sample, Mary Shen, Nick Wilkinson, Audrey Lan, Fola Omofoye, Erin Dengler, Louisa Mounsey, Nadia Hoekstra, Peter Sheng Melissa Rolfsen
- MS3 Officers: Judd Heideman, William Oslund, Tyler McKinnish, Alex Plattner, Ray Antonelli
- MS4/LOA Officers: Patrick O’Shea, Jackie Lee, Kyle Roedersheimer, Brittany Papworth, Alex Finch, Kimmy Vuong, Matt Waters, Angela Cai, Patrick Kellam, Courtney Lee

A. Updates and Announcements (35 minutes)

Topic	Presenter	Time	Details/Follow-up
Ripples	Kyle and Pat	10 min	Ripples City Year Founder Discusses Impactful Leadership
Announcements from WMS Co-Presidents	Kyle and Pat	5 min	<ul style="list-style-type: none"> ● Diversity Initiative Summer Reading Idea. Blindspot: Hidden Biases of Good People Mahzarin R. Banaji and Anthony G. Greenwald <ul style="list-style-type: none"> ○ Will have debrief during orientation and throughout the year in PD and PDX ○ We need several more facilitators!! - contact P & K ○ the buzz - students unclear that mandatory ● Leadership development initiatives <ul style="list-style-type: none"> ○ Trying to get leaders to have lunch talks like the COS lunches to talk about leadership ● Innovation grants <ul style="list-style-type: none"> ○ Using extra whitehead funding ○ Formulating application ○ Trying to figure out if it is possible to disburse money in this way ● WMS Retreat September 19th <ul style="list-style-type: none"> ○ location ideas? for 30-40 ppl ○ Idea: Extraordinary Ventures, where last year’s Thanksgiving potluck was
Announcements from each office	All	25 min	Curriculum Affairs Nick & Katie - no major updates

Student Affairs - Liz and Helen

- book exchange - current 3rd years who didn't sign up are now wanting to join. Need to decide new timeline w/ new curriculum, likely will advertise in Oct
- whitehead budget finalized for interest groups,, student leaders have been informed about funds. Groups shouldn't spend >\$100 until Oct funds confirmed - **The 12K has been confirmed with Debbie! - Liz thx!
- activities fair planning
- working on timeline for student affairs w/ TEC

Recruitment

- will address messaging of TEC
- organizing rides from airport

Alex

- Jan Lovell is working on a similar alumni match, looking to combine w/ Cicerone → 20-30 pairs may likely get alumni matches

IT - Nick

- websites updated w/ pics
- MED used new exam software, need to f/u about results, to be rolled out this semester

Fola

- stethoscope for orientation done

Things to update:

- Recently finished
- Working on currently
- Planning for future

MS2 Chief Advocate

- Recently finished: nothing haha--everything is in progress!
- Working on currently
 - Matching MS2s and MS4s for Cicerone Mentor program; pitching the program to MS1s on Aug 3rd at

			<p>orientation and their matches will be made that week</p> <ul style="list-style-type: none"> ● Cicerone Mentor Program Kick-off event scheduled for 6pm on Friday, August 14th (location TBD) for mentors and mentees to meet each other; funding provided by alumni association ● Lake weekend...this weekend...ready to rumble :) ● Orientation! <i>(I can give an overview of the schedule, but assuming that's not necessary--there will be dinners Monday night for entire colleges, so folks should be on the look out for RSVPs for those events.</i> ● Friday, August 7th = Plan B party at La Res ● ● Planning for future <ul style="list-style-type: none"> ● Wellness events, TBD <p>MS4 Class Presidents</p> <ul style="list-style-type: none"> ● Working on currently <ul style="list-style-type: none"> ○ ERAS photos ● Planning for future <ul style="list-style-type: none"> ○ Graduation fee collection ○ Capstone planning meetings <p>Tyler</p> <ul style="list-style-type: none"> ● updated training modules for peer tutors <p>Move med school prom from Jan? - Karli and Trent in charge</p> <ul style="list-style-type: none"> ● This was the suggestion Billy and I had made; consider doing prom in lieu of MS1/MS2 holiday mixer. Will have to coordinate with efforts for Anatomy Memorial Service as well - Judd
WMS Financial Affairs	Pat and Peter	15 min	<ul style="list-style-type: none"> ● Budget Review <ol style="list-style-type: none"> a) ed devlp, CLT AHEC, Asheville AHEC did not ask for funds b) everyone got what asked for, MS2 got more than requested ● Review accounts - there are 2

			<ul style="list-style-type: none"> a) SAFO (stud affairs) - \$14,633. Pays for everything we do. ~\$8k/yrly. Mostly from GPSF, student fees. Can't use for donations, gift cards, or alcohol or transferred to other acccts. <ul style="list-style-type: none"> i) we should use our \$! current balance is \$14k leftover from last year ii) another opportunity to request \$ in Jan but no guarantee iii) Pat will double check if the GPSF \$ is allowed to pay for food b) MAA - \$4000. Almost exclusively for gala (\$16-20k), skit night. Can buy alcohol. From med foundation of NC and apparel sale. <ul style="list-style-type: none"> i) apparel sale - want to work w/ Jan to involve almuni. Work with MS2 class pres on this. <ul style="list-style-type: none"> ● Pilot online reimbursement <ul style="list-style-type: none"> a) hope to pilot w/ WMS in fall b) this would not apply to gala
Retreat/Leadership Series	Kyle and Pat	3 min	<ul style="list-style-type: none"> ● Dr. Byerley and Dr. Burks likely lead. ● Investigating monthly healthcare leadership series.
Honor System	Angela		<ul style="list-style-type: none"> ● The Graduate and Professional Honor System is a peer-led honor system that oversees all graduate and professional schools ● There are 2 sides to the honor system: honor court and attorney general.

B. Discussion (10 minutes)

Topic	Presenter	Time	Details/Follow-up

C. Need to Do

- Get ready for the upcoming school year and orientation!

D. What's upcoming?

- **August 18th**
- **Saturday, September 19th (retreat)**

List of Meeting Dates (Tentative):

- October 20th
- November 17th
- December 8th
- January 19th
- February 16th
- March 15th
- April 19th