

Whitehead Medical Society Meeting Agenda

Tuesday, October 20th, 7pm

Attendance:

- Foundation 1 Officers: [x]Ammu Vijay, [x]Ned Hardison, [x]Paul Alvarez, [x] Keith Anderson, [x] Katie Butler, [x] Krishan Sivaraj, [x] Lacey English, [x] Stephanie Sun, [x] Sean Francois, [x] Katie Davis, [x] Christina Rizk, [x] Wesley Stepp, [x] Laura Trollinger, [x] Vrushab Gowda
- Foundation 2 Officers: [x]Karli Gast, [x]Trent Wei, [E] Elizabeth Stephenson, [E] Helen Powell, [Late] Nick Varunok, [x] Katie Sample, [E] Mary Shen, [x] Nick Wilkinson, [x] Audrey Lan, [Late] Fola Omofoye, [E] Erin Dengler, [x] Louisa Mounsey, [E] Nadia Hoekstra, [x] Peter Sheng [E] Melissa Rolfsen
- MS3 Officers: []Judd Heideman, [x]William Oslund, []Tyler McKinnish, [x]Alex Plattner, [] Ray Antonelli
- MS4/LOA Officers: [x]Patrick O’Shea, [x]Jackie Lee, []Kyle Roedersheimer, []Brittany Papworth, [] Alex Finch, [E] Kimmy Vuong, [x] Matt Waters, [x] Angela Cai, [E] Patrick Kellam, [E] Courtney Lee

A. Updates and Announcements (25 minutes)

Topic	Presenter	Time	Details/Follow-up
Ripples	Kyle and Pat	2 min	<p>Ripples</p> <p>City Year Founder Discusses Impactful Leadership</p> <p>Time to talk about things you see your fellow students to start ripples for a cause</p> <ul style="list-style-type: none"> - shout out to Doctors for Diversity (Nadia and Courtney) - leadership initiative Angela is spearheading → opportunity for anyone in Whitehead to be part of this movement - halloween mixer - Pete: MS1 officers taking on their roles seriously in spite of academic rigor
Announcements from WMS Co-Presidents	Kyle and Pat	3 min	<ul style="list-style-type: none"> ● Leadership development initiatives <ul style="list-style-type: none"> ○ Angela has met with Dr. Byerley, Dr. Malloy, etc. ● Innovation grants <ul style="list-style-type: none"> ○ Discuss <p>Retreat Follow-up: Please complete the survey!</p>
Announcements from each office	All	10 min	<p><u>F1 Presidents-Ammu and Ned</u></p> <ul style="list-style-type: none"> ● Recently finished <ul style="list-style-type: none"> ● Med/Dent Mixer - fun, easy to organize; looking to mix with other schools ● Working on currently <ul style="list-style-type: none"> ● Upping seats in Medical Spanish ● Halloween! ● Med School Gala

- Apparel Sale
- Planning for future
 - Med/Faculty Mixer - next semester?
 - *Potential* Holiday Gift Exchange

F2 Presidents-Trent and Karli

- Recently finished
 - apparel sale
 - study carrels in davis
- Working on currently
 - Med School Gala! 12/18 - all 3 campuses should be on campus
 - Anatomy Memorial Service
 - official date Dec. 7th
- Planning for future

Diversity and Campus Affairs: Courtney and Nadia

- Recently finished
 - Docs for diversity
- Working on currently
 - debriefing on docs for diversity
- Planning for future
 - Diversity cafe
 - PDX event - possibly privilege walk

Curriculum Affairs Nick & Katie

- Recently finished
 - Step forms, EPIC training
- Working on currently
 - PD/PCC Focus groups
 - Clarity around third year schedule for CH program- possible meeting?
 - Faculty Retreat- October 21. Any feedback to pass on?
- Planning for future
 - EMBODY training (help w/ eating d/o) Sunday Oct 25 with AMWA
 - Centralized list for pre-clinical electives and clarity on credit for electives with the new curriculum
 - Looking into whether credits will count for electives not from individualization phase

Sr Curriculum Affairs Brittany & Alex

- Recently finished

			<ul style="list-style-type: none"> <input type="radio"/> distributed survey. Results not analyzed or sent to Dr. Otey. ● Working on currently <ul style="list-style-type: none"> <input type="radio"/> looking at results from survey that was distributed many weeks ago <input type="radio"/> potentially will re-distribute ● Planning for future <ul style="list-style-type: none"> <input type="radio"/> Continue to work on addressing gaps in pre-clinical curriculum using evidence from students in clinical years <input type="radio"/> focus group formation? <p><u>Student Affairs - Liz and Helen</u></p> <ul style="list-style-type: none"> ● Recently finished ● Working on currently <ul style="list-style-type: none"> <input type="radio"/> 10/29 Rad-Onc COS lunch <input type="radio"/> Application phase MSBE (book exchange) timeline and meeting 10/22 <input type="radio"/> Leadership transition <input type="radio"/> improving study space ● Planning for future <ul style="list-style-type: none"> <input type="radio"/> Application phase MSBE registration and ordering new books <p><u>Recruitment-Erin and Louisa</u></p> <ul style="list-style-type: none"> ● Recently finished <ul style="list-style-type: none"> <input type="radio"/> Compiling application process feedback for the Dean's talk ● Working on currently <ul style="list-style-type: none"> <input type="radio"/> Transitioning <input type="radio"/> Accepted applicants calling program start up <input type="radio"/> Keeping up with overnight hosting, interview day tours, and personal tours ● Planning for future <ul style="list-style-type: none"> <input type="radio"/> Finish transitioning by 12/1 <p><u>IT - Nick & Christina</u></p> <ul style="list-style-type: none"> ● Recently finished <ul style="list-style-type: none"> <input type="radio"/> Met with SOM Tech Liaisons recently, discussed tech updates and introduction to new IT Rep <input type="radio"/> fixed reply all listserv problem for som2019 ● Working on currently <ul style="list-style-type: none"> <input type="radio"/> Updating website <input type="radio"/> Updating the financial affairs page ● Planning for future
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- Setting up Advocate Election timeline w Melissa Rolfsen

Research & Pub - Fola, Wesley

- Recently finished
 - Transitioned Complete
- Working on currently
 - Template for Stethoscope
- Planning for future
 - Recruiting Writers for Stethoscope - ideas for pieces other than just plain updates?

Ed Development - Angela & Mary

- Recently finished
 - orienting Lacey
 - 90% sure secured lunch funding for first session
 - 80% sure secured funding for leadership assessment
- Working on currently
 - Developing PDX sessions
 - Mary
 - i) shadowing page
 - ii) surg resident activity, goal to have students be familiar with surg residents and hopefully reduce anxiety about clerkship - feedback?
- Planning for future

Community Service - Audrey & Stephanie

- Recently finished: Day of Service
- Working on currently - Planning another food drive around Thanksgiving, possibly something with UNC Hospitals platelet donations service, and possibly something with IFC Kitchen
- Planning for future - Getting ideas from MS1s about other service projects they are interested in and which charity organization they want to donate to

MS2 Chief Advocate-Melissa

- Recently finished: *160 (mix of MS1s-MS4s) attended September's wellness event...great success :) + collectd/donated over 500 cans to local food bank*
- Working on currently:

- *2nd round of Cicerone sign-ups for those that missed getting a mentee/being a mentor in August.*

- *Oct. 30th: Wellness Event; halloween haunted house + fun games/competitions; more details coming soon!*

- Planning for future: *Advocates/Chief Advocate election?*

MS3/4 Chief Advocate-Alex & Jackie

- Recently finished: LCI conference (details to follow)

- Working on currently

- Implementing what we learned at LCI

- 2nd Round Cicerone sign-ups

- Cicerone Alumni Mentor pairings

- Skit night planning

- Planning for future

- Final MS2 PDX

- Figuring out next semesters gap. Who takes over events like Speech Comp?

MS4 Class Presidents (Matt-Attack and Kim-Unit)

- Recently finished

- Working on currently

- Graduation speaker and class gift

- Planning for future (residency apps: Magic 8 Ball time?)

- Late fall and Spring class activities

Finance - Patrick/Peter/Laura

- Recently Finished

- Working on currently

- Creating online check request form

- Launching FARB this month

- Exploring ideas for using surplus funds (see below)

- Planning for future

Queen City Rep: Tyler

- Recently finished

- Working on currently

- Planning for future

Asheville Rep: Ray

			<ul style="list-style-type: none"> ● Recently finished <ul style="list-style-type: none"> ○ Organized student hosting program for students attending the CLIC Conference ○ Hosted “transition dinner” for AVL program and MAHEC students ● Working on currently <ul style="list-style-type: none"> ○ Promotion of AVL Program to MS1s, including possible site visits ○ Working more closely with WMS ● Planning for future <ul style="list-style-type: none"> ○ MAHEC Student-Resident-Faculty mixer ○ Increase student involvement in Western Carolina Medical Society
Learning Communities	Jackie and Alex	10 min	<ul style="list-style-type: none"> ● Reporting on conference attended last month
	K&P	2 min	

B. Discussion (45 minutes)

Topic	Presenter	Time	Details/Follow-up
Election Timeline for Chief Advocate & Application/Individualization	P&K, Chief Advocates	10 min	<p>-Chief Advocate tentative election in November before Thanksgiving</p> <p>-Same timeline for advertising/interest, etc.</p> <p>-Consider shifting to September with all others to streamline</p> <p>Application/Individualization: Tentative idea is to advertise in December and provide firm dates;</p> <p>-initiate interest Google form during last week of break, elections during Transition week. Finish on Friday of Transition week. (other option is December, which can be clustered, especially with TEC)</p> <p>-either about the same b/c no responsibilities directly after election either way, pick the date that is more in line w/ other elections to streamline</p> <p>Positives for March Elections:</p> <p>-Dec is busy time</p> <p>-allows for some overlap</p>

			Positives for December Elections:
Discussion of Use of Surplus Funds	Fin Affairs & P&K	10 min	<ul style="list-style-type: none"> -Upgrade common areas, such as Call Room, Student Lounge, gym? → good for recruiting, benefits multiple classes, multiple other offices already thinking about this -Class-wide purchase, like a quick guide (e.g. maxwell - MAA might hand these out) → disadvantage that this would be a one time purchase -given the possibility of bond referendum allowing new berryhill building in the distant future, consider things that will be used in the next 5 years
Timing of WMS Awards	P&K	5 min	<p>Traditionally, WMS awards have been timed based on 1st and 2nd year then Application phase. TEC may change this. Thoughts?</p> <ul style="list-style-type: none"> -want to change b/c latter courses would not be able to be voted on in Aug -in Aug difficult for first years to understand what's going on but also good to see who the school role models are -consider open vote to all MS1s and MS2s? ask people not to vote for classes they haven't had? -just have a lag year
Skit Night Locations	P&K, Jackie	5 min	<p>deposit at Art Center currently, will discuss larger venue later</p> <p style="text-align: center;">*DISCUSS AT NEXT MEETING*</p>
Addition of Application Central Representative	Patrick & Kyle	5 min	<p>We have reps for Asheville and Charlotte. Now that students will be located only in CH/Greensboro/Wake, more reason to have focused representation. Key role would be attending Application phase meetings. MS4s are simply unable to fulfill this obligation with regularity, and MS3 class presidents can be scattered throughout.</p> <ul style="list-style-type: none"> -crucial, integration days would be a good day to get their feedback -need reps for curriculum meetings -is 1 person enough across multiple sites & busy clerkships? not everyone is at chapel hill
Student Mistreatment Discussion	P&K	10 min	<ul style="list-style-type: none"> -want to develop student committee to address the fact that case #s have not decreased -potentially to vote on at next meeting <p style="text-align: center;">*DISCUSS AT NEXT MEETING*</p>

Duke/UNC Fundraising Event around Basketball Game	P&K	5 min	<p>Just to discuss. We have a line of conversation with Duke student government; there is willingness to bridge the divide.</p> <p><i>*EMAIL IDEAS TO wmscopresidents@gmail.com, will potentially talk about at November meeting*</i></p>
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C. Need to Do

D. What's upcoming?

- November 17th

List of Meeting Dates (Tentative):

- December 8th
- January 19th
- February 16th
- March 15th
- April 19th