

Whitehead Medical Society Meeting Agenda

Tuesday, July 16, 2013 at 6 pm

A. Updates & Announcements (Amee) (20 minutes)

Topic	Presenter	Time	Follow-Up
Introductions	Everyone	3 minutes	- Great introductions!
WMS Awards Ceremony & Reception	Amee	5 minutes	<ul style="list-style-type: none"> - Dr. Dreesen is the Whitehead Lecturer - The Whitehead Award Recipients have been notified. We have confirmed attendance for the majority. - We are now working on: flyer, program, program flow/script, and reception logistics. - We were presented with a great idea from Dr. Gilliland - creating a webpage documenting this history of the Whitehead Lecture and Lecturers. We will be taking on this project. We would like for it to be a part of our WMS webpage. This project will be for IT and Research and Publications Representatives. We will start working on it at the retreat in October.
Orientation	Patrick/Kyle	3 minutes	<ul style="list-style-type: none"> - Advocates of all classes and Whitehead Officers are invited to the MS1/MS2 Mixer, Thursday at Top of the Hill at 8pm. - Advocates - We would love to see continuity/involvement of advocates from all classes at as many events as possible. Orientation (college dinners, MS1/MS2 mixer) is a great place for our clinical year Advocates to meet new students. - The Student Activities Fair will be held on Thursday.
Community Service Day	Jocelyn (not present)	3 minutes	- We would like to continue to emphasize cancellation policy so that we have a devoted and dependable cohort in order to plan at sites correctly.
Social Media Policy Update	Mhamad	3 minutes	<ul style="list-style-type: none"> - Dr. McNeal Trice along with an MS1/MS2 and a MS3/MS4 representative will be working on this policy in the Fall. - MS1/MS2: still needed

			<ul style="list-style-type: none"> - MS3/MS4: Anna Rodenbough, Sarah Isbey - If we do not have a pre-clinical volunteer at our next meeting in August, we plan to extend the invitation to the student body. We will be asking that our colleagues write a small paragraph about why they would like to be a part of creating this policy and why they are valuable to this process. The intention is to attract active and excited students. - Our goal is to have all members of this team selected by September 1st. - Mhamad will send Dr. McNeal Trice an email to update her on our timeline.
Latino Medical Student Association Regional Conference	Pam	3 minutes	<ul style="list-style-type: none"> - MS3 Class Presidents are passionate about diversity initiatives - UNC is hosting the conference this year, a conference for pre-medical students (high-school, college) - Feb 7th, 8th at the Friday Center - DEFER: There are ways that WMS can get involved: hosting attendees, etc. This will be a continued discussion - How can WMS and UNC SOM be involved and benefit from hosting? We will talk about this more in-depth at our September meeting.

B. Discussion Items (Amea/Amber) (30 minutes)

Topic	Presenter	Time	Follow-Up
Declaration of Professionalism <ul style="list-style-type: none"> - What changes should be made to the document in preparation for MS1? - How should this document be presented/shared? - What professionalism issues/cases do you think should be included in Professionalism Small Group Session? Should cases coincide with areas of declaration (honesty, responsibility, confidentiality, expectations of senior members and respect for others)?	Amber	6:20 - 6:30	<ul style="list-style-type: none"> - We would like to see the cases that have been presented in the past. We agree that the cases should be real and not hypothetical. We agree that the cases should be things that are seen in the pre-clinical years. - There should be few cases to allow for more in-depth discussion given that the session is only one hour. - Examples of cases that we think should be included: (1) issues surrounding Patient Presentations -

			<p>when patients are invited to the classroom, (2) taking pictures in the Anatomy Lab, (3) using Social Media, (4) cheating on test</p> <ul style="list-style-type: none"> - The cases do not necessarily need to coincide with the different sections of the document. - Jackie (MS2 Chief Advocate) - Please talk with Joni to obtain materials that have been used in the past and modify them to fit our vision.
<p>Newsletter</p> <ul style="list-style-type: none"> - How did it go last year? - What changes should be made to increase readership? - What is the appropriate timeline for completion to have it printed and distributed in the orientation packet? 	Suzanne/Amber	6:30 - 6:40	<ul style="list-style-type: none"> - We would like to list all WMS Officers in the Newsletter, but highlight (with pictures and description of roles) only Officers that pertain to the MS1s. - WMS Co- Presidents - MS2 Class Presidents - Chief Advocate - Student Affairs <p>- The following features will also be included:</p> <ul style="list-style-type: none"> - Introduction to the Whitehead Medical Society (Amber and Ameer) - Advisory College Program (Julie Lucas). Julie, please talk with Jeri Copeland to see what students are already getting in their packet to make sure that there is no overlap in the content. - Tour Guide and Recruiting Activities, ways that MS1s can be involved (Student Recruitment). Suze, please contact John French and Matt Krantz to see if they are available to help write this article. - Financial Aid 101 (Chris and Jock) - Upcoming Events - Awards/Ceremony, Elections... (Amber and Ameer) <p>- Articles are to be emailed to Suze by July 25th</p> <p>- Newsletter will be printed on July 31st</p>
<p>Testing Guidelines</p> <ul style="list-style-type: none"> - What edits/changes do you think should be made to the document? - What personal items should you be allowed to have at your test? - Should there be anything required 	Ameer	6:40 - 6:50	<ul style="list-style-type: none"> - There is a consensus of support on the final draft of the document. Everyone agrees that there should be no strict policy on bathroom use. - This document will now be handed over to the administration for final

<p>for admission to the test? Should you be wearing your UNC Med ID? - When should it be introduced?</p>			<p>edits and approval for use. - Will be introduced at Mock Exam - We would like to have the Proctor remind everyone of the rules at the beginning of the test, especially because people forget the rules/regulations by the end of the year - In addition, these rules should be projected in the Berryhill Room. We should make sure that other information that is displayed in the room is not contradictory.</p>
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C. Need to Do (Ameez)

- Send your picture to IT for the website, especially if you have not been found on Facebook!
- Update your contact information on the spreadsheet

D. What's upcoming? (Ameez)

- **August 3rd** - WMS invited to Pre-Orientation Lake Trip
 - We would love to know who would be able to make it!
- **August 5th to August 9th** - Orientation
 - Advocates, please let us know what events/where we should be present
- **August 8th** - Student Activities Fair
- **August 10th** - Community Service Day
- **August 14th 12:30 - 1:30** - Whitehead Awards and Faculty Appreciation Ceremony
- **August 20th - Next WMS Meeting**
- **September 16th** - WMS Election Interest Meeting
- **September 23rd - 30th** - Elections +/- Referendum Voting?
- **October 19th - WMS Retreat**