

## November Application Phase Meeting Notes

- LCME mock visit is taking place in early November in preparation for the real visit in March. Improvement will be made on any areas of weakness noted in order to be ready for the actual visit in the Spring
- An apple educator will be coming to campus to help both staff and faculty better incorporate the iPad in the curriculum. Information will be sent out to both students and faculty about how to sign up.
- All students are required to have a mid block meeting with the course director. This is happening across all blocks and questions on the end of course surveys will be modified to better capture whether or not this is happening.
- The duty hour limit for application phase students is 80hrs. There has been discrepancy between 2 questions asking this in different ways on the end of course surveys. These questions will be modified to remove any confusion and better capture the hours application phase students are working.
- The office of academic excellence is currently reviewing the shelf failure and delay policy. This will be edited by the OAE and reviewed by the application phase committee before being sent to the educational committee for approval.
- The missed assignments policy varies by course but was not identified as a major issue. Each course director presented their policy and although there was variation, each course has a system that works for them.
- The high number of excused absences that application phase students was discussed. The current policy is that each student can only have 2 excused absences.