

## Application Phase Committee Meeting 1/6/20

### Student perception of Administrative Excuses

- Data from survey shows need to clarify the policy regarding: acceptable reasons to be absent, absence process of notifying the team and course coordinator as well as submitting an administrative excuse
- Plan:
  - Create single slide to be used in all course orientations
  - Course directors will remind faculty to notify them if students are absent
  - Encourage students to be proactive regarding schedule changes

### Shelf Delay Policy Edits (Policy pending)

- Students must take NBME practice shelf exam within two weeks of actual shelf exam date
- Course directors will be informed of the decision to delay
- Shelf exam delays will be noted on the student's MSPE

### Trimester 2 Reflections

- HISC: continue to address mistreatment reports and improve accuracy of students self-reporting of direct observation
- CSP: Psych: is addressing learning environment concerns, implementing paper lot to track direct observation
- CSP: Ob/Gyn: students report they are not getting enough feedback on observed H&P, working on faculty development around signing and giving feedback